



City of Baxter
 PO Box 2626
 13190 Memorywood Drive
 Baxter, MN 56425
 Phone (218) 454-5121
 Fax (218) 454-5103
www.baxtermn.gov
ub@baxtermn.gov

**TERMINATION OF UTILITY
 SERVICE
 RESIDENTIAL**

Today's date ____/____/____

Last day you are responsible for account ____/____/____

Service address _____ Apt # _____

Apt # _____

Select One:

- I sold this home
- I was a renter in this home and now the bill will be sent to the owner or new tenant
- I still own the home and am renting it out to a tenant (please answer question below)

If you are renting the home to a tenant, would you like monthly copies of their utility bill? Yes No

The property owner is ultimately responsible for the water and sewer bills on the property. You will automatically receive copies of delinquent letters and disconnection notices.

CURRENT CUSTOMER INFORMATION

Last Name _____ First Name _____

Forwarding Address _____

Home Phone (____) ____-____ Cell Phone (____) ____-____

Work Phone (____) ____-____ E-Mail _____

NEW OWNER/TENANT INFORMATION (If known)

Last Name _____ First Name _____

Billing Address _____

Home Phone (____) ____-____ Cell Phone (____) ____-____

By signing below you agree to the above terms regarding a final meter reading

 Signature

 Date