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MEMORANDUM

TO: Honorable Mayor and City Council and Utilities Commission
c/o Trevor Walter, Gordon Heitke
City of Baxter, Minnesota

FROM: Scott Hedlund, PE

DATE: August 28, 2015

RE: 2015 Mill and Overlay Project
Monthly Project Status Update
SEH No. BAXTE 131772 20.00

A. The following is an update on the status of the various work tasks on the project:

- Pre-Construction
 - Preconstruction conference was held at 1:00 pm on Friday, August 7, 2015 at City Hall.
 - City Council awarded the construction contract on Monday, August 10, 2015
 - A public information meeting with property owners and Anderson Brothers was held at 5:00pm on August 10, 2015 at City Hall.
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- Construction
 - Construction started August 17, 2015 in the Glory Rd, Elder Dr, Foley Rd area of the project.
 - Glory Rd, Elder Dr, Foley Rd
 - Glory Rd was reduced to a single thru lane starting August 17th and will remain as such until the work is complete in this project area
 - The main ongoing focus has been on concrete curb & gutter repairs and pedestrian curb ramp upgrades.
 - There is more repair work occurring that originally anticipated which is delaying the start of full depth reclamation (FDR) work
 - MNDOT and Holden Electric have installed the planned temporary video detection system on the west leg of the TH 371/ Glory Rd intersection
 - Work has begun on the signal modifications at the Glory Rd/ Elder Dr intersection
 - Reclaiming work on portions of Glory Rd and Elder Dr is planned to start on 8/31
 - Milling work on Foley Rd is planned to start on 9/1
 - First paving in this area is planned for the week of 9/14
 - The schedule remains in flux with availability of paving crews
 - Edgewood Dr, Dellwood Dr, Fairview Rd
 - Concrete removals have been marked and sawcutting for removals started on 8/28/15.
 - Concrete work will be ongoing until complete
 - Contract construction substantial completion date is October 16, 2015 however Anderson Brothers sent a letter on 8/28/15 advising they likely will be requesting a contract time extension due to the amount of concrete repairs and availability of work crews.

- Construction is planned to proceed as planned, but we will continue to monitor progress and the weather and discuss any possible schedule change proposals at the appropriate time.

B. The following is an update on the status of the project budget:

- Total project budget:
 - i. Based on the final assessments and low bid results, the total project budget is \$2.5M.
 - 1. The effect of the additional concrete repair work on the overall budget will be monitored and may result in a possible future change order request.
- Consultant budget:
 - i. There are no unapproved scope changes at this time.

c: Kelly Steele, Jeremy Vacinek, Gordon Heitke – City of Baxter

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