

BAXTER CITY COUNCIL MINUTES
November 3, 2015

Mayor Darrel Olson, who led in the pledge to the flag, called the regular meeting of the Baxter City Council to order at 7:00 p.m.

COUNCIL MEMBERS PRESENT: Mayor Darrel Olson and Council Members Quinn Nystrom, Steve Barrows, Todd Holman, and Mark Cross

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT: City Administrator Gordon Heitke, Community Development Director Josh Doty, Chief of Police Jim Exsted, Assistant City Administrator Kelly Steele, and Public Works Director Trevor Walter

CONSENT AGENDA

- A. Approve City Council Minutes from October 20, 2015
- B. Approve City Council Work Session Minutes from October 20, 2015
- C. Approve City Council Special Work Session Minutes from October 21, 2015
- D. Approve the Payment of Bills and Finance Report
- E. Approve City of Baxter Insurance Requirements for Consultants or Contact Service Providers
- F. Remove Lot 1, Block 1 Fourth Addition to Baxter Industrial Park Phase 3 from TIF District 13 Prior to Final TIF District Certification
- G. Adopt Resolution 2015-106 Setting the Final Special Assessment Interest Rate for 2015 Improvement Projects
- H. Approve Snow Removal Agreement with DeChantal Excavating, LLC
- I. Approve Off-Sale Liquor License for Sarah D. Hollenkamp, d/b/a Westside Liquor, for the Period of November 4, 2015 through June 30, 2016
- J. Approve Tobacco License for Sarah D. Hollenkamp, d/b/a Westside Liquor, for November 4, 2015 through June 30, 2016
- K. Authorize Contract Execution for Employee Dental Insurance Renewal
- L. Approve 2016 9U Cal Ripken Midwest Regional Tournament at Oscar Kristofferson Park

MOTION by Council Member Cross, seconded by Council Member Barrows to approve the Consent Agenda. Motion carries unanimously.

OTHER BUSINESS

Approve Resolution 2015-107 Supporting the Regional Lakes Proud Campaign

Matt Kilian of Brainerd Lakes Area Chamber of Commerce, John Landsberg of Landsberg Landscape Nursery, and Patrick Sundberg of Jack Pine Brewery explained the Lakes PROUD campaign and asked for council support.

MOTION by Council Member Nystrom, seconded by Council Member Holman to Approve Resolution 2015-107 Supporting the Regional Lakes Proud Campaign. Motion carries unanimously.

Consider Ordinance 2015-14 Repealing the Text of Title 9, Chapter 5, Public Facilities, of the Baxter City Code

MOTION by Council Member Cross, seconded by Council Member Barrows to approving Ordinance 2015-14 Repealing the Text of Title 9, Chapter 5, Public Facilities, of the Baxter City Code. Motion carries unanimously.

CITY ATTORNEY'S REPORT

Closed session under Minnesota Statute 13D.05, subd. 3(b), attorney-client privilege.

City Attorney Person explained the council would be going into a closed session under Minnesota Statute 13D.05, subd. 3 (b) to discuss pending litigation.

Renee Richardson, Brainerd Dispatch, objected to entering a closed session. Attorney Person explained the council could not discuss litigation in an open meeting.

MOTION by Council Member Barrows, seconded by Council Member Holman to enter a closed session at 7:40 p.m. Motion carries unanimously.

Mayor Olson opened the regular meeting at 7:50 p.m.

City Attorney Person explained resolution has to be reached by this Saturday. The council consensus is to provide notice to the contractor liquidated damages will start on Saturday unless staff and the contractor can reach an agreement.

MOTION by Council Member Cross, seconded by Council Member Holman to direct staff to meet with the contractor to reach a resolution. Motion carries unanimously.

ADJOURNMENT

MOTION by Council Member Cross, seconded by Council Member Barrows to adjourn the meeting at 7:52 p.m. Motion carries unanimously.

Approved by:

Darrel Olson
Mayor

Respectfully submitted,

Kelly Steele
Assistant City Administrator/Clerk