

**BAXTER CITY COUNCIL MINUTES**  
**August 4, 2015**

Mayor Darrel Olson, who led in the pledge to the flag, called the regular meeting of the Baxter City Council to order at 7:00 p.m.

COUNCIL MEMBERS PRESENT: Mayor Darrel Olson and Council Members Quinn Nystrom, Steve Barrows, and Todd Holman

COUNCIL MEMBERS ABSENT: Council Member Mark Cross

STAFF PRESENT: Community Development Director Josh Doty, Assistant Police Chief Russ Wicklund, Assistant City Administrator Kelly Steele, Finance Director Jeremy Vacinek, and Public Works Director/City Engineer Trevor Walter

**CONSENT AGENDA**

- A. Approve City Council Minutes from July 21, 2015
- B. Approve City Council Work Session Minutes from July 21, 2015
- C. Approve the Payment of Bills and Finance Report
- D. Approve Parks and Trails Commission Minutes from July 27, 2015
- E. Accept \$500 Donation from Baxter Lions Club for Minnesota Night to Unite Event
- F. Accept Memorial Park Bench donation of \$1,500 for a new bench at Whipple Beach Recreational Area
- G. Approve Purchase of Software Using Drug Forfeiture Funds for the Police Department
- H. Approve Special Event Permit for Walk A Mile Event on Saturday, August 15<sup>th</sup>
- I. Approve Resolution 2015-76 Ordering Preparation of Report on Improvement for the 2015 Inglewood Drive Improvement Project
- J. Approve Resolution 2015-77 Receiving Feasibility Report and Calling Hearing the 2015 Inglewood Drive Improvement Project
- K. Approve Resolution 2015-78 Adopting Assessment for 2015 Mill and Overlay Improvement Project
- L. Adopt Resolution No. 2015-79 Approving a request for an Architectural Tier Map amendment
- M. Adopt Resolution 2015-80 Approving Findings of Fact Denying a rezoning to PUD and PUD General Plan for a Group Home for PORT located at 13401 Birch Drive
- N. Accept the Excelsior Road Area Traffic Study
- O. Approve State Bid in the amount of \$54,074.25 to allow improvements at Jewelwood Park
- P. Approve Temporary Liquor License for the Lakes Area Restorative Justice Project's special event

**MOTION** by Council Member Holman, seconded by Council Member Barrows to approve the Consent Agenda. Motion carries unanimously.

## **COUNCIL COMMENTS**

**Darrel Olson:** Mayor Olson explained after the last meeting, a neighbor to the PORT project was hostile and made inappropriate comments to another person attending the meeting. Mayor Olson explained he received a phone call from a different neighbor apologizing for the behavior.

## **OTHER BUSINESS**

### **PUBLIC HEARING at 7:00 p.m. or thereafter Vacating Fernwood Drive Right-of-Way in its Entirety**

Public Works Director/City Engineer Walter explained Fernwood Drive was platted with the former Walmart property. The approval would vacate 66 feet of right-of-way and in exchange, the developer would provide 66 feet of drainage for the mobile home area.

Mayor Olson opened the public hearing at 7:08 p.m. With no comments received, Mayor Olson closed the public hearing at 7:08:15 p.m.

### **Approve Resolution 2015-81 Vacating Property**

**MOTION** by Council Member Barrows, seconded by Council Member Nystrom to approve Resolution 2015-81 Vacating Property. Motion carries unanimously.

## **CITY ADMINISTRATOR'S REPORT**

### **Closed Session: Minnesota Statute 13D.03, Labor Negotiations**

Assistant City Administrator Steele explained the Council would be entering into a closed session to discuss the terms of the AFSCME and non-union employee contracts under Minnesota Statute 13D.03.

**MOTION** by Council Member Barrows, seconded by Council Member Nystrom to enter into a closed session at 7:10 p.m. Motion carries unanimously.

The Council returned to an open session at 7:12 p.m.

**MOTION** by Council Member Barrows, seconded by Council Member Nystrom to accept the AFSCME 2015-2016 labor contract, contingent upon receiving a signed contract. Motion carries unanimously.

**MOTION** by Council Member Barrows, seconded by Council Member Nystrom to accept the COLA retroactive to January 1, 2015 and COLA affective January 1, 2016 for non-union employees. Motion carries unanimously.

**ADJOURNMENT**

**MOTION** by Council Member Holman, seconded by Council Member Barrows to adjourn the meeting at 7:13 p.m. Motion carries unanimously.

Approved by:

Respectfully submitted,

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Darrel Olson  
Mayor

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Kelly Steele  
Assistant City Administrator/Clerk