

BAXTER CITY COUNCIL MINUTES
Special Meeting
April 16, 2014

Mayor Darrel Olson called the Special City Council Meeting to order at 5:30 p.m. to conduct the annual performance evaluation of the City Administrator.

COUNCIL MEMBERS PRESENT: Council Members Jim Klein, Mark Cross, Todd Holman, Rob Moser, and Mayor Darrel Olson.

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT: City Administrator Gordon Heitke.

Conduct the annual performance evaluation of the City Administrator. *The meeting may be closed under Minnesota Statute 13D.05, subd. 3 (a) to evaluate the performance of an individual who is subject to its authority.*

The Council closed the meeting for discussion.

Mayor Olson opened the regular meeting.

The Council reached a consensus on the overall performance rating of the City Administrator, which will be reported by the Mayor at the next regular meeting.

MOTION by Council Member Holman, seconded by Council Member Moser to adjourn the meeting. Motion carried unanimously.

Approved by:

Respectfully submitted,

Darrel L. Olson
Mayor

Kelly Steele
Assistant City Administrator/Clerk