

**EDA BOARD MINUTES**  
**February 2, 2016**

President Mark Cross called the regular meeting of the Baxter EDA Board to order at 5:30 p.m.

MEMBERS PRESENT: President Mark Cross, Quinn Nystrom, Darrel Olson, and Steve Barrows

MEMBERS ABSENT: Todd Holman

STAFF PRESENT: Executive Director Gordon Heitke, Assistant Treasurer Jeremy Vacinek, and Secretary Kelly Steele

**APPROVAL OF MINUTES**

**MOTION** by Barrows, seconded by Nystrom to approve the minutes of January 19, 2016. Motion carries unanimously.

**OTHER BUSINESS**

**Services for Developer Review and Developer Selection Services for City-Owned Property Adjacent to Isle Drive**

**MOTION** by Barrows, seconded by Olson to contract with Ehlers to perform tasks one and two, as identified in their proposal dated January 13, 2016. Motion carries unanimously.

**Preparation of City-Owned Property Adjacent to Isle Drive for Marketing**

Olson inquired if a 50-foot buffer should be left along the trail. The Board discussed the level of tree and brush removal to undertake. Selling the larger parcel, located in the Shoreland District, might be detrimental to the development of the parcel if the two small parcels are sold individually.

**MOTION** by Nystrom, seconded by Barrows to invite the residential neighbors to the February 16 meeting. Motion carries unanimously.

**City Owned Land**

**MOTION** by Barrows, seconded by Nystrom to consider the Clearwater and Forest property for sale. Olson explained the city needs to continue discussions with Brainerd. Barrows withdrew his motion.

The Board discussed waiting to see how the process progresses with Ehlers before making any decisions on the sale and marketing of the other parcels. The Board discussed future development plans of the land. The Board's consensus was to postpone further discussions until after Ehler's service could be evaluated.

**ADJOURNMENT**

**MOTION** by Barrows, seconded by Nystrom to adjourn at 6:42 p.m. Motion carried unanimously.

Approved by:

Submitted by,

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Mark Cross  
President

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Kelly Steele  
Secretary