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MEMORANDUM

TO: Honorable Mayor and City Council and Utilities Commission
c/o Trevor Walter, Gordon Heitke
City of Baxter, Minnesota

FROM: Scott Hedlund, PE

DATE: July 1, 2015

RE: Excelsior Road Improvements
Monthly Project Status Update
SEH No. BAXTE 128763 14.00

A. The following is an update on the status of the various work tasks on the project:

- Construction Start:
 - Preconstruction Conference was held on April 23, 2015.
 - Notice to Proceed was executed May 29, 2015 - the same day the USACE wetland permit was approved.
 - Construction started June 1, 2015.
- Construction Progress:
 - The existing bituminous driving surface was removed from Excelsior Road between Cypress Drive and the East City Limits starting on June 5th
 - Excelsior Rd was closed to through traffic June 5th.
 - There is a signed detour route for Excelsior Road/Jackson Street through traffic via Golf Course Dr/ Hwy 210/ 7th St
 - There is a posted detour route for access to the Arboretum via Hwy 210/ Fairview Rd/ Conservation Drive
 - Access to and from the Arbor Glen apartments and townhomes is to and from the west on Excelsior Rd
 - The East Storm Pond (by the Arboretum) grading work is substantially complete except for topsoiling and turf restoration.
 - Underground (pipe) installation work started the week of June 22nd.
 - Approximately half of the storm sewer work is installed on Excelsior Rd between Conservation Dr and Baxter Dr
 - Tentative underground schedule moving forward (which is subject to change) is:
 - Finish Excelsior Rd from Conservation Dr intersection to east the week of July 6th
 - Start south side of Excelsior Rd between Conservation Dr and Cypress Dr the week of July 6th.
 - Start sanitary sewer work by Lift Station No. 2 the week of July 13th
 - Start water main lowering, storm sewer, and box culvert work on Cypress Drive the week of July 20th
 - Start storm sewer work on Excelsior just west of Cypress Dr after the Cypress work is complete
 - The underground subcontractor's dewatering subcontractor accidentally struck the Paul Bunyan State Trail bridge over Excelsior Rd on 6/24/15 around noon

with a boom truck (the boom was left up too high when attempting to cross under the bridge).

- No one was injured.
 - MNDOT was contacted and one of their bridge inspectors inspected the damage same day and determined it was basically cosmetic.
 - The DNR is aware of the issue.
 - The City's Excelsior Road Contractor is on notice that the necessary repairs are their responsibility.
- Roadway grading work
 - Subcutting and backfill work on the north side of Excelsior Rd between Conservation Drive and Cypress Drive was substantially completed June 24th.
 - Final grading and aggregate base work on Excelsior Rd from Conservation Dr to the east is planned to start the week of July 6th.
 - Final grading and aggregate base work and subcutting on the remainder of Excelsior Rd will continue moving from east to west as the storm and sanitary sewer work is completed.
 - The drainage ditch relocation and West Storm Pond grading work on the north side of Excelsior Rd is planned to occur concurrently with the box culvert relocation work on Cypress Dr.
 - Concrete, street lighting, and pedestrian signal work is planned to start in late July/ early August
 - Bituminous paving is planned to start in August.
- Construction Progress Payments to the Contractor:
 - Application for Payment No. 1 will be on the July Utilities Commission and City Council agendas for approval.
 - Monthly progress payments will continue through October/November 2015.
 - Construction Completion:
 - Planned for October 3, 2015 – open to traffic.
- B. Project scope changes:
- There are no unapproved scope changes at this time.

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