

# MEMO

**Date:** April 27, 2016  
**To:** **Baxter Utilities Commission**  
**From:** Aric Welch  
**Cc:** Trevor Walter  
Gordon Heitke  
**Project Name:** 2016 Mill and Overlay, FDR and Turn Lane Improvements  
**Project No.:** 0102B0379.000  
**Subject:** **Project Update**



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## Summary of Work Completed Since Last Update

Braun completed the pavement coring study and submitted the final Pavement Evaluation Report on March 29, 2016.

The Feasibility Report was completed and accepted by the City Council on Tuesday, April 5, 2016.

The Improvement Hearing was held on Monday, April 18, 2016.

The City Council passed resolutions ordering the improvement and approving the plans and specifications on Tuesday, April 19, 2016.

The project is currently being advertised in the Brainerd Dispatch and QuestCDN.

## Project Schedule

The project is on schedule. The bid opening will be held on Tuesday, May 17, 2016. The Council could award the project as soon as Tuesday, June 7, 2016.