

**BAXTER CITY COUNCIL MINUTES**  
**Special Meeting**  
**December 13, 2018**

**1. Call Special Meeting to Order**

Mayor Darrel Olson called the special meeting to order at 6:00 p.m.

**2. Roll Call**

Mayor Darrel Olson and Council Members Quinn Nystrom, Steve Barrows, and Todd Holman were present. Council Member Mark Cross was absent.

City Administrator Brad Chapulis, Assistant City Administrator Kelly Steele, and Public Works Director Trevor Walter were present.

**3. Presentation of 2019 Mill & Overlay and Full Depth Reclamation Improvement Hearing**

Aric Welch, engineer with Widseth Smith Nolting, presented the improvement hearing information. Mr. Welch explained the city established a pavement management plan to address ongoing maintenance and funding of the city's now 85 miles of streets. Preventative street maintenance is significantly less costly than the reconstruction alternative.

Streets proposed for the 2019 project include Fairview Road from Inglewood Drive to the east end; Industrial Park Road from WSN entrance to CSAH 48; Greenwood Road west end to Cypress Drive and Cypress Drive to Birch Drive; and Basswood Road from Cypress Drive to the east end. A full depth reclamation would be completed on the roadways. Fairview Road would be widened to 32' with pavement markings for two 11' drive lanes and two 5' bike lanes. A trail adjacent to T.H. 371 from Excelsior Road to T.H. 210 is proposed. Industrial Park Road will be slightly raised to eliminate some drainage issues and the roadway would be widened to add a right turn lane at CSAH 48. Greenwood Road would be widened from 24' to 26'. The city will review if water improvements are needed on the east segment of Greenwood Road.

The estimated total project cost is \$2.3 million. Mr. Welch reviewed assessment procedures and calculations. The city offers assessment deferments for residential homestead property for qualifying senior citizens, disabled, or active duty military.

The assessment hearing would be held in April 2019 and construction completed June-August 2019.

**4. Questions of City Council Members**

Mayor Olson questioned how the storm water assessment boundary was calculated. Mr. Welch explained SEH surveyed the area to determine the boundary.

**5. Open Public Hearing**

Mayor Olson opened the public hearing at 6:30 p.m.

Gary Arfstrom, Fairview Road, questioned the assessment procedure for the trail adjacent to T.H. 371. Mr. Welch explained the trail would not be assessed.

Craig Lida, Greenwood Road, questioned the number of units in the Greenwood Road area that are proposed to be assessed. Mr. Welch will provide Mr. Ledim with a copy of the assessment calculation.

**6. Closed Public Hearing**

After hearing no further public comments, Mayor Olson closed the public hearing at 6:35 p.m.

**7. Next Steps**

**8. Adjourn**

**MOTION** by Council Member Barrows, seconded by Council Member Nystrom to adjourn at 6:35 p.m. Motion carried unanimously.

Approved by:

Respectfully submitted,

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Darrel Olson  
Mayor

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Kelly Steele  
Assistant City Administrator