

BAXTER CITY COUNCIL MINUTES
December 4, 2018

1. Call Meeting to Order

Mayor Darrel Olson called the meeting to order at 7:00 p.m.

2. Roll Call

Mayor Darrel Olson and Council Members Quinn Nystrom, Steve Barrows, Todd Holman, and Mark Cross were present.

Administrator Brad Chapulis, Finance Director Jeremy Vacinek, Assistant City Administrator Kelly Steele, Police Chief Jim Exsted, and Community Development Director Josh Doty were present.

3. Pledge of Allegiance

All joined Mayor Olson in the Pledge of Allegiance

4. Additions or Changes to the Agenda

City Administrator Chapulis explained there are none.

5. Guest Presentation

A. DeAnn Barry, The Center

Ms. Barry thanked the council for their support of The Center, provided copies of their monthly magazine, and summarized programs offered for members. The Center still has some grants available for membership dues. Sue Sterling, AmeriCorps VISTA serving at The Center, summarized her responsibilities.

6. Public Comments

None.

7. Consent Agenda

- A. Approve City Council Minutes from November 20, 2018
- B. Approve City Council Work Session Minutes from November 20, 2018
- C. Approve the Payment of Bills and Finance Report
- D. Approve L&L Logistics d/b/a Grab a Cab Taxi Service Taxi license for the Period of December 5, 2018 through June 30, 2019
- E. Adopt Resolution 2018-109, Approving the 2019 Property Tax Levy of \$6,402,800
- F. Adopt Resolution 2018-110, Approving the 2019 Operating Budget of \$16,553,900
- G. Adopt Resolution 2018-111 Requesting Municipal State Aid Street Funds Advance
- H. Accept Parks and Trails Commission Minutes for November 26, 2018
- I. Authorize Staff to Execute Service Agreement with Granicus GovMeetings/Novus for Agenda Management Software
- J. Adopt Resolution 2018-112 Consent to Transfer Cable Franchise

MOTION by Council Member Cross, seconded by Council Member Barrows to approve the Consent Agenda. Motion carried unanimously.

8. Pulled Agenda Items

9. Other Business

None.

10. Council Comments

Steve Barrows: Council Member Barrows proposed conducting City Administrator Chapulis' annual performance review in December, prior to the existing council membership changing, due to the incoming council members have not had the opportunity to work with City Administrator Chapulis. Going forward the review would be conducted in early December. City Administrator Chapulis explained performance reviews are typically completed on the employee's hire date. City Administrator Chapulis proposed to have the outgoing council members participate in the annual review to be completed in May 2019. The council consensus was to follow City Administrator Chapulis' contract language and complete the review accordingly. City Administrator Chapulis explained he will review if the process can be changed.

11. City Administrator's Report

City Administrator Chapulis reminded the council of two improvement hearings to be held on Thursday, December 13. The mill and overlay hearing will be held at 6:00 p.m. and the Memorywood Drive hearing will be held at 7:30 p.m.

12. City Attorney's Report

A. Closed Session Under Minnesota Statute 13D.03, Labor Negotiations

B. Closed Session Under Minnesota Statute 13D.05, subd. 3 (b), Attorney-Client Privilege

City Attorney Person asked the council to enter into a closed session under Minnesota Statute 13D.03, Labor Negotiations and Minnesota Statute 13D.05, subd. 3 (b), Attorney-Client Privilege.

MOTION by Council Member Cross, seconded by Council Member Barrows to enter a closed session at 7:33 p.m. Motion carried unanimously.

The Council returned to an open session at 7:47 p.m.

MOTION by Council Member Barrows, seconded by Council Member Nystrom to approve the final settlement offer and condemnation with Cub Foods. Motion carried unanimously.

MOTION by Council Member Barrows, seconded by Council Member Holman to approve the 2019-2020 collective bargaining agreement with LELS #312 and the accompanying MOUs. Motion carried unanimously.

13. Adjourn

MOTION by Council Member Barrows, seconded by Council Member Nystrom to adjourn at 7:50 p.m. Motion carried unanimously.

Approved by:

Respectfully submitted,

Darrel Olson
Mayor

Kelly Steele
Assistant City Administrator