

**BAXTER CITY COUNCIL MINUTES**  
**Special Meeting**  
**December 3, 2018**

**1. Call Special Meeting to Order**

Mayor Darrel Olson called the special meeting to order at 6:00 p.m.

**2. Roll Call**

Mayor Darrel Olson and Council Members Steve Barrows and Todd Holman were present. Council Members Quinn Nystrom and Mark Cross were absent.

City Administrator Brad Chapulis, Finance Director Jeremy Vacinek, and Assistant City Administrator Kelly Steele were present.

**3. Review the Proposed 2019 Property Tax Levy and Operating Budget**

Finance Director Vacinek summarized market values, tax capacity, and the proposed property tax levy. The total 2019 levy is proposed to be \$6,402,800, a 6.65% increase from 2018. The 2019 preliminary net tax capacity is \$12,101,546. The 2019 proposed levy of \$6,402,800 is an increase of \$752,800 from 2010, or 13.32% over the last nine years. During the same period, inflation has increased 16.98% overall.

The estimated impact of the 2019 proposed levy with no change in assessed valuation on a \$175,000 residential property is a change of \$23 and a \$500,000 commercial property is a change of \$137.

The three largest revenue sources for the city are 38% property taxes, 22.9% charges for services, and 16% sales tax. The three largest expenditures are 22% debt service, 15.2% public safety, and 14% general government.

The adoption of the final levy and budget is scheduled for Tuesday, December 4, 2018 at 7:00 p.m.

Mayor Olson asked for public comments.

Debbie Crochet, 13746 Memorywood Drive, questioned the budget and what the city is doing to reduce property taxes.

**4. Adjourn**

**MOTION** by Council Member Barrows, seconded by Council Member Holman to adjourn at 6:55 p.m. Motion carried unanimously.

Approved by:

Respectfully submitted,

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Todd Holman  
Vice Mayor

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Kelly Steele  
Assistant City Administrator

