

BAXTER CITY COUNCIL MINUTES
Special Budget Work Session
October 27, 2016

Mayor Darrel Olson called the Special City Council Budget Work Session to order at 6:00 p.m.

COUNCIL MEMBERS PRESENT: Mayor Darrel Olson and Council Members Steve Barrows and Todd Holman.

COUNCIL MEMBERS ABSENT: Council Members Quinn Nystrom and Mark Cross

STAFF PRESENT: Finance Director Jeremy Vacinek, Community Development Director Josh Doty, Public Works Director Trevor Walter, and Interim City Administrator Kelly Steele.

Finance Director Vacinek provided an overview of the meeting. The council discussed the 2017 capital improvements as recommended by staff on the Five-year Capital Improvements Plan.

- The council would like staff to commence the civic engagement process as soon as possible for property owners affected by the projects identified in 2017.
- The council explained many children walk along Grand Oaks Drive to the school bus stop on Excelsior Drive. Staff will review the restriping of Grand Oaks Drive, between Clearwater and Excelsior, for improved pedestrian safety.
- The lift station three re-route project continues to move slowly due working through processes imposed by the railroad.
- The proposed Section 6 storm water outlet will be postponed due to funding constraints of the storm water fund.
- The improvement of providing municipal water and sewer service to the CSAH 77/Inglewood Drive area is a developer driven project.
- The council discussed the level of improvement to provide to the Eagle Drive area due to the poor roadway condition. The council decided a resolution with the city of Brainerd's request to detach and annex BPU should be resolved before moving forward with incurring additional expenses in the Eagle Drive project area.
- The council was supportive of completing full depth reclamation and curb and gutter on Universal. The urban design is consistent with surrounding streets.
- The council would support paved 5' bike and pedestrian lanes on Memorywood Drive, Excelsior Drive from 371 to Inglewood Drive, and Fairview Drive from Inglewood Drive to its terminus.
- The council discussed improvements, including a roundabout and stormwater management, to Excelsior Drive from 371 to Inglewood Drive. The council preferred completing both segments in the same year to limit disruptions to the area.
- The council discussed trail improvements to the Paris Road area.
- Finance Director Vacinek reviewed lift station rehab project and the purchase of a new tractor in 2017 rather than as previously proposed in 2018.

MOTION by Council Member Barrows, seconded by Council Member Holman to adjourn at 8:29 p.m. Motion carries unanimously.

Approved by:

Darrel Olson
Mayor

Respectfully submitted,

Kelly Steele
Interim City Administrator