

BAXTER CITY COUNCIL MINUTES
October 4, 2016

Mayor Darrel Olson, who led in the pledge to the flag, called the regular meeting of the Baxter City Council to order at 7:00 p.m.

COUNCIL MEMBERS PRESENT: Mayor Darrel Olson and Council Members Quinn Nystrom, Steve Barrows, Todd Holman and Mark Cross.

COUNCIL MEMBERS ABSENT: None.

STAFF PRESENT: Interim City Administrator Kelly Steele, Community Development Director Josh Doty, Finance Director Jeremy Vacinek, Police Chief Jim Exsted, and Public Works Director Trevor Walter.

PUBLIC COMMENTS

No public comments were received.

CONSENT AGENDA

- A. Approve City Council Minutes from September 20, 2016.
- B. Approve City Council Work Session Minutes from September 20, 2016.
- C. Approve the Payment of Bills and Finance Report.
- D. Accept Long Range Planning Commission Minutes from September 26, 2016.
- E. Accept Architectural Review Commission Minutes from September 27, 2016.
- F. Approve Revised Architectural Review Application for Jack Pine Brewery located at 15593 Edgewood Drive.
- G. Approve Temporary Liquor License for the Brainerd American Legion event on October 8, 2016.

MOTION by Council Member Cross, seconded by Council Member Barrows to approve the Consent Agenda. Motion carried unanimously.

OTHER BUSINESS

PUBLIC HEARING

2016 Dellwood Drive Improvement Project Assessment Hearing

No one was in attendance for the 2016 Dellwood Drive Improvement Project Assessment Hearing.

WSN Consulting Engineer Welch gave a summary of the project. The project has been completed as Crow Wing County had proposed it and the project costs came in as presented.

MOTION by Council Member Cross, seconded by Council Member Holman to adopt Resolution No. 2016-083 Adopting Assessment for the 2016 Dellwood Drive North Improvement Project. Motion carried unanimously.

Resolution No. 2016-084 Approving Comprehensive Plan Amendment for the Dellwood Drive Planning Area

Community Development Director Doty explained the comp plan amendment request was tabled at a prior council meeting to have the Long Range Planning Commission take a second look at the two options and have further discussions. Consensus of the Long Range Planning Commission was to hold the decision for Option One, with the northerly parcel as commercial, and the map updates.

MOTION by Council Member Holman, seconded by Council Member Barrows to adopt Resolution No. 2016-084 Approving Comprehensive Plan Amendment for the Dellwood Drive Planning Area. Motion carried unanimously.

COUNCIL COMMENTS

Mayor Olson – read the Mental Health Awareness Week Proclamation presented by Katlyn Hart into the record.

WHEREAS, mental health is part of overall health; and

WHEREAS, one in five adults experiences a mental health problem in any given year and one in 17 adults lives with mental illness such as major depression, bipolar disorder or schizophrenia; and

WHEREAS, approximately one-half of chronic mental illness begins by the age of 14 and three-quarters by age 24; and

WHEREAS, long delays—sometimes decades—often occur between the time symptoms first appear and when individuals get help; and

WHEREAS, early identification and treatment can make a difference in successful management of mental illness and recovery; and

WHEREAS, it is important to maintain mental health and learn the symptoms of mental illness in order to get help when it is needed; and

WHEREAS, every citizen and community can make a difference in helping end the silence and stigma that for too long has surrounded mental illness and discouraged people from getting help; and

WHEREAS, public education and civic activities can encourage mental health and help improve the lives of individuals and families affected by mental illness.

NOW, THEREFORE BE IT RESOLVED, I Darrel Olson, Mayor of the City of Baxter do hereby proclaim October 2 through October 8, 2016 as Mental Illness Awareness Week, Mental Health Awareness Month in May, and National Minority Mental Health Awareness in July in the City of Baxter to increase public understanding of the importance of mental health and to promote identification and treatment of mental illnesses.

Mayor Olson thanked Ms. Hart for the proclamation and for her time.

CITY ADMINISTRATOR’S REPORT

Interim Administrator Steele stated she had received a request to reschedule the October 26th special budget meeting due to the Chamber Award Dinner being held on the same night and time.

MOTION by Council Member Holman, seconded by Council Member Nystrom to move the Special Council Budget Work Session to Thursday, October 27 at 6:00 p.m. Motion carried unanimously.

CITY ATTORNEY’S REPORT

City Attorney Person had no report.

ADJOURNMENT

MOTION by Council Member Cross, seconded by Council Member Barrows to adjourn the meeting at 7:10 p.m. Motion carried unanimously.

Approved by:

Respectfully submitted,

Darrel Olson
Mayor

Mary Haugen
Administrative Assistant