

BAXTER CITY COUNCIL MINUTES
Work Session
October 4, 2016

Mayor Darrel Olson called the Work Session to order at 6:45 p.m.

COUNCIL MEMBERS PRESENT: Mayor Darrel Olson, Council Members Quinn Nystrom, Steve Barrows, Todd Holman and Mark Cross.

COUNCIL MEMBERS ABSENT: None.

STAFF PRESENT: Interim City Administrator Kelly Steele, Community Development Director Josh Doty, Finance Director Jeremy Vacinek, and Public Works Director Trevor Walter.

TRAFFIC STUDY PROPOSAL – DELLWOOD DRIVE DEVELOPMENT AND ADJACENT AREA

WSB Consulting Engineer Chuck Rickart reviewed the traffic study proposal for the Dellwood Drive development site and the adjacent area. The traffic study will be conducted to determine the impacts on the surrounding transportation system and will include the analysis of Dellwood Drive including the intersections of Whispering Woods Lane, Menards north and south entrance, Country Inn and Suites/ Holiday gas station entrance, Woida Road, and TH 371 at Woida Road.

The traffic study cost is estimated at \$10,150.00 with \$3,900.00 being city costs and \$6,250.00 being developer costs.

Community Development Director Doty stated that he has a letter from the developer agreeing to a commitment of \$6,000 for the study.

Council consensus was that this is a very busy intersection and the study should be completed.

ADJOURNMENT

MOTION by Council Member Cross, seconded by Council Member Nystrom to adjourn at 6:46 p.m. Motion carries unanimously.

Approved by:

Respectfully submitted,

Darrel Olson
Mayor

Mary Haugen
Administrative Assistant