

BAXTER CITY COUNCIL MINUTES
September 2, 2014

Mayor Darrel Olson, who led in the pledge to the flag, called the regular meeting of the Baxter City Council to order at 7:00 p.m.

MEMBERS PRESENT: Mayor Darrel Olson and Council Members Rob Moser, Mark Cross, Todd Holman, and Jim Klein.

STAFF PRESENT: Police Chief Jim Exsted, Assistant City Administrator Kelly Steele, Consulting City Engineer Aric Welch, Finance Director Jeremy Vacinek, Community Development Director Josh Doty, and City Attorney Brad Person.

PUBLIC COMMENTS

Dan Narveson, 14757 Wildflower Drive. Mr. Narveson explained residents have inquired if they will be able to walk between Clearwater and Wildflower Drive when the construction project is completed. Council explained that during the last work session staff was asked to develop a cost for a paved walking trail and report back. Council has previously explained to resident this area will not become a future street.

Superintendent Klint Willert and Community Ed Director Cori Reynolds, Brainerd School District. Superintendent Willert introduced himself and Ms. Reynolds. Superintendent Willert explained he would like to continue the partnership between the city and school district. Ms. Reynolds explained she intends to carry on the park and rec program for Baxter children. Mr. Willert looks forward to working with the City and explained to contact him with any questions.

CONSENT AGENDA

- A. Approve City Council Minutes from August 19, 2014
- B. Approve City Council Work Session Minutes from August 19, 2014
- C. Approve City Council Budget Work Session Minutes from August 26, 2014
- D. Approve the Payment of Bills and Finance Report
- E. Approve 2014-2015 Contract for Chamber of Commerce Services
- F. Accept Special Utilities Commission Minutes from August 27, 2014
 - 1. Adopt Resolution No. 2014-76 Rejecting Bids for the 2014 Independence Road Improvement Project
- G. Authorize Execution of a Utility Connection Assessment Agreement for Lot 1, Block 1 Baxter Estates
- H. Accept Parks Commission Minutes from August 25, 2014
- I. Accept Joint Commission/City Council Minutes from August 25, 2014
- J. Approve Animal Control Contract with Animal Control Enforcement Services for 2015
- K. Approve Off-Sale Liquor License for Kjerbeersten, LLC for the Period of September 3, 2014 through June 30, 2015
- L. Approve Tobacco License for Kjerbeersten, LLC for the Period of September 3, 2014 through June 30, 2015

MOTION by Council Member Cross, seconded by Council Member Moser to approve the Consent Agenda with exception of agenda item F1 Adopt Resolution No. 2014-76 Rejecting Bids for the 2014 Independence Road Improvement Project and agenda item J Approve the Animal Control Contract with Animal Control Enforcement Services for 2015. Motion carried unanimously.

PULLED AGENDA ITEMS

F1. Adopt Resolution No. 2014-76 Rejecting Bids for the 2014 Independence Road Improvement Project

Council Member Klein asked if it is unusual to reject bids. Consulting Engineer Welch explained his recommendation is to reject the bids based on very high bid prices and to re-bid the project in conjunction with a larger project. Council Member Klein asked if due to the project being 100% petitioned, if the petitioners support the rejection of the bids. Community Development Director Doty explained both property owners support re-bidding the project. Consulting Engineer Welch explained bid bonds will be returned.

MOTION by Council Member Cross, seconded by Council Member Moser to adopt Resolution No. 2014-76 Rejecting Bids for the 2014 Independence Road Improvement Project. Motion carried unanimously.

J. Approve Animal Control Contract with Animal Control Enforcement Services for 2015

Council Member Holman asked if the animal control service is available to residents 24/7 and if there is a contract email address. Chief Exsted explained residents can contact Hannahs directly by phone and will check if there is an email address for residents to use. Chief Exsted further explained dispatch has been instructed to provide callers with Hannahs phone number.

MOTION by Council Member Holman, seconded by Council Member Cross to approve the animal control contract with Animal Control Enforcement Services for 2015. Motion carried unanimously.

COUNCIL COMMENTS

Darrel Olson: Mayor Olson complemented parks and trail staff on a great job preparing Whipple Beach for the annual triathlon. It was nice to have the new pavilion when it sprinkled. Mayor Olson explained he received a number of good remarks regarding the park improvements. It was a great summer for businesses with full hotels due to the Cap Ripken tournament, K9 trials, and two triathlons. Mayor Olson further explained the triathlon athletes love Whipple Beach and the triathlon layout is of interest to the athletes. Staff has done a great job preparing for the events.

Todd Holman: Council Member Holman explained he was invited, as an outstate elected official, to attend a League of Minnesota Cities policy event. Council Member Holman further explained the committee meets three times annually to develop the League's agenda for the upcoming legislative session. This meeting was the second meeting; the meeting agenda is posted on the League's website. The Chief of Police from the city of Plymouth discussed the diversion program. Council Member Holman offered to provide Council with a written report of future meetings. Council discussed levels of monitoring emerald ash borer and oak wilt.

CITY ADMINISTRATOR'S REPORT

Assistant Administrator Steele inquired if the Council would consider scheduling a special meeting at 7:00 p.m. on September 9 for the purpose of discussing negotiations related to the acquisition of right-of-way for the Isle Dr. project with Penny Rolf, WSB, who will be seeking Council approval of offers for acquiring land in the open portion of the meeting. Council Member Cross indicated his schedule

would not allow him to attend on September 9. The consensus of the Council was to meet in a special meeting on September 9 at 7:00 p.m.

ADJOURNMENT

MOTION by Council Member Cross, seconded by Council Member Holman to adjourn to the September 9 special council meeting. Motion carried unanimously.

Approved by:

Respectfully submitted,

Darrel Olson
Mayor

Kelly Steele
Assistant City Administrator/Clerk