

BAXTER CITY COUNCIL MINUTES
September 1, 2015

Mayor Darrel Olson, who led in the pledge to the flag, called the regular meeting of the Baxter City Council to order at 7:00 p.m.

COUNCIL MEMBERS PRESENT: Mayor Darrel Olson and Council Members Quinn Nystrom, Steve Barrows, and Mark Cross

COUNCIL MEMBERS ABSENT: Council Member Todd Holman

STAFF PRESENT: City Administrator Gordon Heitke, Community Development Director Josh Doty, Police Chief Jim Exsted, Assistant City Administrator Kelly Steele, Finance Director Jeremy Vacinek, and Public Works Director/City Engineer Trevor Walter

GUEST PRESENTATION

DeAnn Barry and Don Holmstrom from The Center. Chief Exsted to present an appreciation plaque to The Center

Chief Exsted introduced The Center representatives DeAnn Barry, Don Holmstrom, and Rita. Chief Exsted explained he asked the representatives to attend the Council meeting so that he can present an appreciation plaque to The Center. Since January 2012, The Center toy makers have made 2,650 toys and 1,000 dolls for distribution to Crow Wing County law enforcement agencies.

Ms. Barry explained The Center offers between 30-37 weekly activities for members and recently received a grant to increase physical activities, social interaction, and mental health of its members. Ms. Barry offered to provide tours of the facility.

Rita **Tasche**, explained in 2009 she and other members started making quilts for people with cancer and other health issues. The time and materials to make the quilts is all donated.

Mr. Holmstrom explained he and the other toy makers have made 2,650 toys. Chief Baxter presented Mr. Holmstrom a plaque for appreciation for the toy makers service to the community.

Chris Olson, Crow Wing Power, explained he was unable to attend the work session regarding the Isle Drive project. Mr. Olson explained he agrees with the information provided in the memo to the council. Crow Wing Power would like to leave the power lines overhead because overhead power provides better service than underground. Mr. Olson also explained he would not want the underground lines to be accidently dug up. The Council questioned the reason for putting the power line underground and now costing the City when it originally did not cost anything.

Public Works Director/City Engineer Walter explained if the council consensus has not changed from the work session, staff has the direction needed to move forward. The council consensus did not change from the work session when they agreed to require the power lines to go back underground.

CONSENT AGENDA

- A. Approve Special City Council Minutes from August 18, 2015
- B. Approve City Council Minutes from August 18, 2015
- C. Approve City Council Work Session Minutes from August 18, 2015
- D. Approve Special City Council Budget Minutes from August 25, 2015
- E. Approve Special City Council Minutes from August 25, 2015
- F. Approve the Payment of Bills and Finance Report
- G. Accept Parks and Trails Commission Minutes from August 24, 2015
- H. Approve Police Liaison Officer Contract Between the City of Baxter and ISD 181 Forestview Middle School
- I. Approve Avantech Development Agreement
- J. Approve 2016 Delayed Payment of Tax on Special Assessments for Applicants with Eligible Hardships
- K. Renew the National Joint Powers Alliance Health Partners Health Insurance Contract for 2016 and Authorize Execution of the Contracts
- L. Approve the Recreation Joint Powers 2014 Operational Contribution of \$30,500 to ISD181
- M. Approve WSN proposal for design, preparation of bidding documents/bidding and construction administration for the Oscar Kristofferson Park Pavilion and Kitchen in the amount of \$10,850
- N. Approve plans and allow improvements for Jewelwood Park in the amount of \$150,000
- O. Accept Memorial Park Bench donation of \$1,500 for a new bench at Oscar Kristofferson Park
- P. Accept Memorial Park Bench donation of \$1,500 for a new bench at Whipple Beach Recreational Area
- Q. Approve Resolution 2015-91 Declaring Cost to be Assessed and Ordering Preparation of Proposed Assessment for the 2015 Inglewood Drive North Improvement Project
- R. Approve Resolution 2015-92 for Hearing on Proposed Assessment for the 2015 Inglewood Drive North Improvement Project

MOTION by Council Member Cross, seconded by Council Member Barrows to approve the consent agenda. Motion carries unanimously.

OTHER BUSINESS

Approve Resolution 2015-93 in Support of Application for a Temporary Classification of Body Worn Camera Data

Chief Exsted explained he is seeking a support of participation in a multi-jurisdictional application for a special temporary classification of police body worn camera data. The application would protect the essential privacy interests of Baxter residents while still providing

access to stored data by data subjects except as prohibited by current law. The temporary classification is being sought to allow for privacy protection until the Minnesota Legislature can establish law governing such data. Chief Exsted further explained he would like to see a solution or specific guidance prior to the department deploying the cameras. Other areas of concern for the department include long-term storage, management and use policy. These concerns need to be addressed and will need some type of resolution prior to deploying the cameras. The cameras have not been allocated in the 2016 budget.

MOTION by Council Member Nystrom, seconded by Council Member Cross to approve Resolution 2015-93 in Support of Application for a Temporary Classification of Body Worn Camera Data. Motion carries unanimously.

COUNCIL COMMENTS

Quinn Nystrom: Council Member Nystrom explained she attended the Kiwanis Kids Triathlon and thought Parks Supervisor Roy Rauhen and his staff did an excellent job preparing for the event. The triathlon is a great way to get more children to become active. Council Member Nystrom explained she would receive an award later this month in Fergus Falls from the Minnesota Jaycees.

Steve Barrows: Council Member Barrows explained he also attended the triathlon and provided assistance with a kayak club. On August 20, Council Member Barrows explained he attended The Center's board meeting and had the opportunity to hear about their fundraising efforts.

Mark Cross: Council Member Cross congratulated Council Member Nystrom on receiving the 2015 Ten Outstanding Young Minnesotan award.

Darrel Olson: Mayor Olson congratulated Council Member Nystrom on her award and expressed how beautiful the course is for the triathlon.

CITY ATTORNEY'S REPORT

Approve Ordinance 2015-15 Amending 7-4-22: Location of Utility Lines

City Attorney Person explained he is seeking approval for the ordinance as discussed during the work session.

MOTION by Council Member Cross, seconded by Council Member Barrows to approve Ordinance 2015-15 Amending 7-4-22: Location of Utility Lines. Motion carries unanimously.

ADJOURNMENT

MOTION by Council Member Cross, seconded by Council Member Barrows to adjourn the meeting at 7:46 p.m. Motion carries unanimously.

Approved by:

Respectfully submitted,

Darrel Olson
Mayor

Kelly Steele
Assistant City Administrator/Clerk