

BAXTER CITY COUNCIL MINUTES
August 7, 2018

1. Call Meeting to Order

Mayor Darrel Olson called the meeting to order at 7:00 p.m.

2. Roll Call

Mayor Darrel Olson and Council Members Quinn Nystrom, Steve Barrows, Todd Holman, and Mark Cross were present.

Administrator Brad Chapulis, Finance Director Jeremy Vacinek, Assistant City Administrator Kelly Steele, Police Chief Jim Exsted, IT/GIS Director Todd DeBoer, Public Works Director Trevor Walter, and Community Development Director Josh Doty were present.

3. Pledge of Allegiance

All joined Mayor Darrel Olson in the Pledge of Allegiance

4. Guest Presentation

A. Frank Gosiak, Camp Ripley Veterans State Trail Group Chair

Mr. Gosiak summarized the progress in establishing the veterans trail.

5. Additions or Changes to the Agenda

City Administrator Chapulis asked to remove agenda item 9A at the request of the applicant and to place the item on the August 22 council agenda; to add closed session agenda item 12C, Minnesota Statute 13D.05, subd. 3 (b), attorney-client privilege; and explained an updated 2019 South Interceptor and North Forestview Area Improvement Project evaluation sheet has been distributed.

MOTION by Council Member Holman, seconded by Council Member Barrows to accept the changes to the council agenda. Motion carried unanimously.

6. Public Comments

None.

7. Consent Agenda

- A. Approve City Council Minutes from July 17, 2018
- B. Approve City Council Work Session Minutes from July 17, 2018
- C. Approve City Council Special Budget Work Session Minutes from July 24, 2018
- D. Approve the Payment of Bills and Finance Report
- E. Adopt Wellness Policy and Authorize the Wellness Committee to Implement the Wellness Program
- F. Award the professional engineering and related services contract for the 2018 Sanitary Sewer Smoke Testing to WSN in the not to exceed amount of \$83,831.50
- G. Award the professional engineering and related services contract for the 2019 South Interceptor/North Forestview and Forestview Stormwater Outlet Improvements Project to Bolton & Menk in the not to exceed amount of \$758,306.00

- H. Award the professional engineering and related services contract for the 2019 Mill & Overlay and Full Depth Reclamation Improvements Project to WSN Consulting Engineer Welch in the not to exceed amount of \$206,341.00
- I. Adopt Resolution 2018-055 and memorandum of understanding approving Camp Ripley Veterans State Trail partnership.
- J. Award the professional planning and engineering services contract for the Highway 371 Bike and Pedestrian Bridge study and city-wide bike and pedestrian policy in the not to exceed amount of \$57,051
- K. Approve the appointment of Mr. Todd B. Calhoun to the Parks and Trails Commission.
- L. Approve the purchase of 9 squad computers for Police Department
- M. Accept Parks and Trail Commission Minutes from July 23, 2018
- N. Accept Long Range Planning Commission Minutes from July 23, 201

MOTION by Council Member Barrows, seconded by Council Member Nystrom to approve the Consent Agenda. Motion carried unanimously.

8. Pulled Agenda Items

None.

9. Other Business

A. Planning and Zoning Actions

Adopt Resolution 2018-056 Approving a Conditional Use Permit and Variance to allow a drive-through use for Walmart to be located at 7295 Glory Rd.

Tabled at the request of the applicant.

10. Council Comments

Mark Cross: Council Member Cross reminded motorists to watch out for motorcycles.

Darrel Olson: Mayor Olson thanked residents and visitors for their patience during the many road construction projects. The League of MN Cities has selected 2018 Legislators of Distinction. The honor recognizes legislators for specific actions that aided efforts of Minnesota cities during this year’s legislative session. Senator Carrie Ruud has been honored as a Legislator of Distinction. Mayor Olson thanked Senator Ruud for her service.

11. City Administrator’s Report

City Administrator Chapulis thanked the residents for the patience with the road construction projects. Weather dependent, College Road will be open Monday night and Excelsior/Edgewood will open Wednesday.

12. City Attorney’s Report

A. Closed Session, Minnesota Statute 13D.05, subd. 3 (c), Purchase of Property

B. Closed Session, Minnesota Statute 13D.03, subd. 1 (b), Labor Negotiations

C. Closed Session, Minnesota Statute 13D.05, subd. 3 (b), Attorney-Client Privilege

City Attorney Person asked the council to enter into a closed session under Minnesota Statute 13D.05, subd. 3 (c); 13D.03, subd. 1 (b); and 13D.05, subd. 3 (b).

MOTION by Council Member Barrows, seconded by Council Member Holman to enter into a closed session at 7:19 p.m. Motion carried unanimously.

The Council returned to an open session at 8:14 p.m.

Mayor Olson explained the Council received updates during the closed sessions and that no action would be taken.

13. Adjourn

MOTION by Council Member Barrows seconded by Council Member Nystrom to adjourn at 8:14 p.m. Motion carried unanimously.

Approved by:

Respectfully submitted,

Darrel Olson
Mayor

Kelly Steele
Assistant City Administrator