

**BAXTER CITY COUNCIL MINUTES**  
**Special Meeting**  
**July 10, 2017**

Vice Mayor Todd Holman called the special meeting to order at 6:00 p.m.

COUNCIL MEMBERS PRESENT: Vice Mayor Todd Holman, Council Members Quinn Nystrom, Steve Barrows, and Mark Cross.

COUNCIL MEMBERS ABSENT: Mayor Darrel Olson

STAFF PRESENT: City Administrator Bradley Chapulis, Assistant City Administrator Kelly Steele, and Public Works Director Trevor Walter.

**2018 CYPRESS DRIVE IMPROVEMENT HEARING**

SEH Consulting Engineer Scott Hedlund presented the 2018 Cypress Drive Improvement Hearing. The project history, proposed improvements, public improvement process on the proposed improvements, estimated project costs, assessment procedure and calculations and general project information were reviewed.

Vice Mayor Holman opened the public hearing at 6:46 p.m.

Mike Sullivan, 7877 College Road – Asked if College Road will be completed at the same time as this project and if College Road assessments are part of this project. Mr. Walter explained College Drive is scheduled for full depth reclamation in 2018 and there will be assessments. Mr. Sullivan explained the City recently installed a turn lane in front of his building and would his non-conforming property become even more non-conforming due to the city taking additional land.

Sharon Olsen, 8026 Greenwood Road – Explained four people in her building are senior citizens and their biggest concern is the assessment amount. Ms. Olsen inquired if the deferment will mean a discounted rate. Ms. Steele explained the deferment is not a discounted rate. Assessments could be deferred until the property is sold or the property owner no longer qualifies for the deferment. Interest will continue to accrue during a deferment.

Kevin Stumpf, Country Kitchen – Mr. Stumpf questioned the estimated daily vehicle counts on Cypress Drive, if the Good Samaritan property would be assessed with this project, and the reason for the trail segment on the northeast corner of the roundabout. Mr. Walter explained Good Samaritan would be assessed and the city has been accurate in daily vehicle counts. Mr. Stumpf questioned the reason for extending Cypress Drive further north. Council Member Nystrom explained the extension is for location traffic use and safety reasons. Council Member Barrows explained the council also inquired about the need of the trail segment.

**MOTION** by Council Member Barrows, seconded by Council Member Nystrom to close the public hearing at 7:08 p.m. Motion carries unanimously.

Vice Mayor Holman explained the next steps would be for the council to consider adopting a resolution on Tuesday, July 18, 2017 at 7:00 p.m. to consider ordering the 2018 Cypress Drive Improvement Project.

**MOTION** by Council Member Barrows, seconded by Council Member Nystrom to adjourn at 7:07 p.m. Motion carries unanimously.

Approved by:

Respectfully submitted,

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Darrel Olson  
Mayor

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Mary Haugen  
Administrative Assistant