

**BAXTER CITY COUNCIL MINUTES**  
**July 7, 2015**

Mayor Darrel Olson, who led in the pledge to the flag, called the regular meeting of the Baxter City Council to order at 7:00 p.m.

**COUNCIL MEMBERS PRESENT:** Mayor Darrel Olson and Council Members Quinn Nystrom, Steve Barrows, Todd Holman, and Mark Cross

**COUNCIL MEMBERS ABSENT:** None

**STAFF PRESENT:** Community Development Director Josh Doty, City Administrator Gordon Heitke, Police Chief Jim Exsted, Assistant City Administrator Kelly Steele, Finance Director Jeremy Vacinek, and Public Works Director/City Engineer Trevor Walter

**PUBLIC COMMENTS**

Dave Schonrock, 6056 Fairview Road, explained he was here last month to talk about the roads. Mr. Schonrock explained he and Public Works Director/City Engineer Walter had a disagreement about crack sealing. Fairview is not in poor condition, it just needs cracks and dips repaired. Mr. Schonrock presented a rake and shovel to the city for roadway repair work.

**CONSENT AGENDA**

- A. Approve City Council Minutes from June 16, 2015
- B. Approve City Council Work Session Minutes from June 16, 2015
- C. Approve the Payment of Bills and Finance Report
- D. Approve Special Event Permit for Lakes Country Triathlon at Whipple Beach
- E. Approve payment of Tactical uniforms from Drug Forfeiture Fund
- F. Approve Special Event Permit for the HART 5k Run
- G. Approve Temporary 3.2 Beer License for the Brainerd Jaycee's event on August 14, 2015
- H. Approve the appointment of Melissa Barrick as a Baxter Parks and Trails Commission member.
- I. Approve City staff assisting the Baxter Baseball Association with the hosting the 2015 10-U Cal Ripken State Baseball Tournament (from Friday, July 10, 2015 to Sunday, July 12, 2015) at Oscar Kristofferson Park at an estimated cost of \$2,853.00 plus equipment and extra trash disposal.

**MOTION** by Council Member Cross, seconded by Council Member Barrows to approve the Consent Agenda. Motion carries unanimously.

## **COUNCIL COMMENTS**

**Steve Barrows:** Council Member Barrows thanked Sergeant Eric Sullivan for his eight years of service with the City. Council Member Barrows explained he will provide a written report of the League of Minnesota Cities Annual Conference at the next council meeting.

**Todd Holman:** Council Member Holman explained his report for the League of Minnesota Cities Annual Conference is included in the council packet.

**Darrel Olson:** Mayor Olson explained Chief Exsted represented the city very well during the Lakeland News interviews.

## **CITY ADMINISTRATOR'S REPORT**

**Closed Session: Minnesota Statute 13D.03, Labor Negotiations**

## **CITY ATTORNEY REPORT**

**Closed Session: Minnesota Statute 13D.05, Subd. 3 (c) Land Acquisition**

City Attorney explained the Council would be entering into a closed session to discuss additional land acquisition for 7149 Wolda Road and another property on Wolda Road.

City Administrator Heitke explained the council would be entering a closed session to discuss the LELS contract offer. City Administrator Heitke reminded the Council of the Tuesday, July 14 meeting at 6:30 p.m. relating to the shared fire services study at the Brainerd Fire Hall.

**MOTION** by Council Member Cross, seconded by Council Member Barrows to enter into a closed session at 7:20 p.m. Motion carries unanimously.

The Council returned to an open session at 7:24 p.m.

City Attorney Person explained he is recommending the Council make two motions to approve the land acquisitions discussed in closed session.

**MOTION** by Council Member Barrows, seconded by Council Member Holman to approve the land acquisition of a small easement at 7149 Wolda Road for \$328. Motion carries unanimously.

**MOTION** by Council Member Barrows, seconded by Council Member Cross to approve the easement for storm water drainage at 14875 Lynnwood for \$5,400. Motion carries unanimously.

**MOTION** by Council Member Cross, seconded by Council Member Holman to approve the two year agreement reached with Law Enforcement Labor Services, Inc. Motion carries unanimously.

## **ADJOURNMENT**

**MOTION** by Council Member Cross, seconded by Council Member Barrows to adjourn the meeting at 7:37 p.m. Motion carries unanimously.

Approved by:

Respectfully submitted,

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Darrel Olson  
Mayor

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Kelly Steele  
Assistant City Administrator/Clerk