

BAXTER CITY COUNCIL MINUTES
July 5, 2017

Mayor Darrel Olson, who led in the pledge to the flag, called the regular meeting of the Baxter City Council to order at 7:00 p.m.

COUNCIL MEMBERS PRESENT: Mayor Darrel Olson, Council Members Quinn Nystrom, Todd Holman, Steve Barrows, and Mark Cross.

COUNCIL MEMBERS ABSENT: None.

STAFF PRESENT: City Administrator Bradley Chapulis, Assistant City Administrator Kelly Steele, Community Development Director Josh Doty, and Public Works Director Trevor Walter.

CONSENT AGENDA

- A. Approve City Council Minutes from June 20, 2017
- B. Approve City Council Work Session Minutes from June 20, 2017
- C. Approve the Payment of Bills and Finance Report
- D. Approve Assisting with the 2017 11-U & 12-U Cal Ripken State Baseball Tournament
- E. Approve Mobile Vending Permit for Green Canteen Food Truck to locate at Jack Pine Brewery, subject to conditions of approval
- F. Accept Cemetery Commission Minutes from June 19, 2017
- G. Approve Appointment for the Seasonal Position of Public Works Maintenance
- H. Approve Temporary Liquor License for the Brainerd Jaycees Event on August 12, 2017 at the Northland Arboretum
- I. Approve Taxi License for Grab-a-Cab, LLC for licensing period July 1, 2017-June 30, 2018
- J. Approve On-Sale Beer License for the Period July 6, 2017 through June 30, 2018 for SLW Apartments, LLC d/b/a Comfort Suites/Rapid River Lodge
- K. Approve Temporary Liquor License for the Brainerd American Legion Event on July 29, 2017 at the Northland Arboretum

MOTION by Council Member Cross, seconded by Council Member Barrows to approve the Consent Agenda. Motion carried unanimously.

OTHER BUSINESS

Approving the vacation of easements on property at the southwest corner of State Highway 210 and Baxter Drive, described as follows:

- 1. PUBLIC HEARING at 7:00 p.m. or shortly thereafter.**
- 2. Adopt Resolution No. 2017-064 vacating easements.**

Community Development Director explained the request is for the Casey's project previously approved.

Mayor Olson opened the public hearing at 7:05 p.m. After hearing no public comments, Mayor Olson closed the public hearing at 7:05:15 p.m.

COUNCIL COMMENTS

Mark Cross – Wished everyone had a safe Fourth of July and a safe remainder of the week and reminded everyone to watch out for motorcycles.

Darrel Olson – Explained it was a great Fourth of July. Mayor Olson thanked city staff for making the city look great for the holiday. Mayor Olson read a proclamation to proclaim Friday, July 7, 2017 as Wounded Warrior Softball Day in the City of Baxter.

CITY ADMINISTRATOR COMMENTS

City Administrator Chapulis reminded council of the July 10, 2017 Cypress Drive improvement hearing. Mr. Chapulis shared with the council a thank you letter received from Brainerd Community Action for the contribution to the July 4th celebration. Mr. Chapulis confirmed the joint council meeting with the city of Brainerd would be held on Monday, August 14, 2017 at 6:00 p.m.

CITY ATTORNEY COMMENTS

Attorney Person asked if the council is okay with the process of the quiet title action on Excelsior Road. The process would be to clarify the location and title of the sixty-six foot corridor.

Closed Session, Minnesota Statute 13D.05, subd. 3 (c), Purchase of Property

MOTION by Council Member Cross, seconded by Council Member Barrows to enter into a closed session at 7:10 p.m. under Minnesota Statute 13D.05, subd. 3 (c), Purchase of Property. Motion carried unanimously.

Mayor Olson opened the meeting at 7:20 p.m.

Attorney Person explained the Council would be making a motion related to the Harley Davidson property and a motion for a utility easement acquisition along Foley Road.

MOTION by Council Member Cross, seconded by Council Member Nystrom to authorize staff to offer funds to acquire an easement subject to confirming MnDOT will not provide an easement in the T.H. 210 right-of-way and subject the adjacent landowner signing a 100% petition and signing an assessment agreement.

MOTION by Council Member Cross, seconded by Council Member Nystrom to accept and approve the acquisition from BNSF Railroad for an additional utility easement within the Foley Drive corridor and to authorize staff and the mayor to execute the documents. Motion carried unanimously.

ADJOURNMENT

MOTION by Council Member Cross, seconded by Council Member Barrows to adjourn at 7:21

p.m. Motion carried unanimously.

Approved by:

Darrel Olson
Mayor

Respectfully submitted,

Kelly Steele
Assistant City Administrator