

**BAXTER CITY COUNCIL MINUTES**  
**July 3, 2018**

**1. Call Meeting to Order**

Mayor Darrel Olson called the meeting to order at 7:00 p.m.

**2. Roll Call**

Mayor Darrel Olson and Council Members Quinn Nystrom, Steve Barrows, Todd Holman, and Mark Cross were present.

City Administrator Bradley Chapulis, Assistant City Administrator Kelly Steele, Police Chief Jim Exsted, Public Works Director Trevor Walter, and Community Development Director Josh Doty were present.

**3. Pledge of Allegiance**

All joined Mayor Darrel Olson in the Pledge of Allegiance

**4. Additions or Changes to the Agenda**

None.

**5. Public Comments**

None.

**6. Presentation**

**A. K9 Program Recognition**

Chief Exsted explained this is a recognition of the hard work that went into developing the new K9 program. In the June trials, Officer Sundgaard and K9 Rossi were awarded top rookie dog in the region and earned second place, out of 102 K9's, in criminal apprehension. Chief Exsted thanked the council for their support and thanked the K9 team for their hard work.

**7. Consent Agenda**

- A. Approve City Council Minutes from June 19, 2018
- B. Approve City Council Work Session Minutes from June 19, 2018
- C. Approve the Payment of Bills and Finance Rep.
- D. Approve Changeling the August 21, 2018 Council Meeting Date to August 22, 2018 Due to Night Unite
- E. Approve Placing Various Items on the State of Minnesota Auction Site
- F. Approve Temporary Gambling License for Ruffed Grouse Society Drumming Log Chapter for their Fundraising Event on August 9, 2018 at Arrowwood Lodge
- G. Authorize staff to execute a contract with SRF to assist the city with the State Highway 371 Bike/Pedestrian Crossing Study and City-wide Bike/Pedestrian Policy in the not to exceed amount of \$57,051.
- H. Accept and Execute a Joint Powers Agreement with the MN BCA Regarding Anti-Heroin Task Force

**MOTION** by Council Member Cross, seconded by Council Member Barrows to approve the Consent Agenda. Motion carried unanimously.

**8. Pulled Agenda Items**

None.

**9. Other Business**

None.

**10. Council Comments**

**Quinn Nystrom:** Council Member Nystrom explained she will be absent from the second council meeting in July and reminded everyone of the Music in the Park event on July 9.

**Mark Cross:** Council Member Cross reminded motorists to watch out for motorcycles.

**Darrel Olson:** Mayor Olson complemented the parks and street staff for the extra worked performed in preparing for the July 4<sup>th</sup> weekend. Mayor Olson also thanked staff for their involvement in the Susan G. Komen special event and the triathlons.

**11. City Administrator’s Report**

City Administrator Chapulis explained a copy of the letter mailed to property owners to inform them of the July 12 mill & overlay informational meeting has also been provided to the Council.

**12. City Attorney’s Report**

- A. Closed Session Under Minnesota Statute 13D.05, subd. 3 (b), Attorney-Client Privilege
- B. Closed Session Under Minnesota Statute 13D.03, Labor Negotiations

Attorney Person asked the Council to enter into a closed session under the referenced statutes.

**MOTION** by Council Member Barrows, seconded by Council Member Nystrom to enter into a closed session at 7:16 p.m. Motion carried unanimously.

**MOTION** by Council Member Cross, seconded by Council Member Holman to return to open session at 8:20 p.m. Motion carried unanimously.

Mayor Olson explained the city attorney and staff reviewed the closed session items with the council and that no action shall be taken.

**13. Adjourn**

**MOTION** by Council Member Cross, seconded by Council Member Barrows to adjourn at 8:21 p.m. to the July 9 Music in the Park event at Oscar Kristofferson Park. Motion carried unanimously.

Approved by:

Respectfully submitted,

\_\_\_\_\_  
Darrel Olson

\_\_\_\_\_  
Kelly Steele

Mayor

Assistant City Administrator