

BAXTER CITY COUNCIL MINUTES
July 1, 2014

Mayor Olson, who led in the pledge to the flag, called the regular meeting of the Baxter City Council to order at 7:00 p.m.

MEMBERS PRESENT: Mayor Darrel Olson, Council Members Mark Cross, Todd Holman, Rob Moser and Jim Klein.

STAFF PRESENT: City Administrator Gordon Heitke, Community Development Director Josh Doty, Finance Director Jeremy Vacinek, Police Chief Jim Exsted, Public Works Director Trevor Walter, Assistant City Administrator Kelly Steele, and City Attorney Brad Person.

CONSENT AGENDA

- A. Approve City Council Minutes from June 17, 2014
- B. Approve City Council Work Session Minutes from June 17, 2014
- C. Approve the Payment of Bills and Finance Report
- D. Approve Appointment of Local Election Assistant Administrator
- E. Set Whipple Beach Shelter Grand Opening for Thursday, July 10, 2014 at 6:00 p.m.
- F. Approve Temporary Liquor License for Northland Arboretum July 16, 2014 Country Picnic event
- G. Accept Parks Commission Minutes from June 23, 2014
- H. Approve Regular Employment Status for Assistant Chief Russ Wicklund Due to Successful Completion of Probationary Period
- I. Approve Special Event Permit for the MN Teen and Adult Challenge Walk for Hope to be held on Saturday, August 2nd
- J. Approve transfer of funds from Alcohol Seizure Fund to Capital Equipment Fund to Complete Equipping of Squads
- K. Approve Personnel Policy
- L. Approve Temporary Liquor License for the Brainerd Jaycees July 11, 2014 Mill's GMC event

MOTION by Council Member Cross, seconded by Council Member Holman to approve the Consent Agenda, excluding agenda item K. Approve Personnel Policy. Motion carries unanimously.

PULLED AGENDA ITEMS

K. Personnel Policy. Council Member Klein pulled the item for clarification to the definition of non-exempt employees, overtime provisions, vacation accruals, nursing mother provisions, and cell phone use. City Administrator Heitke addressed Council Member Klein concerns.

MOTION by Council Member Cross, seconded by Council Member Moser to approve the Personnel Policy. Motion carries unanimously.

COUNCIL COMMENTS

Jim Klein: Council Member Klein explained the standing water on Memorywood Drive is omitting foul odors. Staff is reviewing a solution to the problem that is considered to be temporary due to the unusually high level of White Sand Lake.

Mark Cross: Council Member Cross congratulated Officer Maier for bringing the K9 trials to the community. Council Member Cross wished everyone a safe 4th of July and reminded everyone the music will be held in the senior parking lot due to construction, the parade route will remain the same, and fireworks will be from the same location.

Darrel Olson: Mayor Olson explained the Civic Center groundbreaking was held today, and when completed, it will be a great facility. The Civic Center group has some impressive ideas for the future of the Civic Center.

CITY ATTORNEY’S REPORT

Closed Session Minnesota Statute 13D.05, Subd. 3 (b) Attorney/Client Privilege-Pending Litigation

MOTION by Council Member Cross, seconded by Council Member Holman to enter a closed session at 7:26 p.m. Motion carries unanimously.

Mayor Olson opened the meeting at 7:40 p.m.

City Attorney Person explained due to poor weather conditions, the twelve non-users would be provided until November 1, 2014 to connect.

MOTION by Council Member Cross, seconded by Council Member Klein to provide the twelve non-users until November 1, 2014 to connect due to poor weather conditions. Motion carries unanimously.

ADJOURNMENT

MOTION by Council Member Cross, seconded by Council Member Moser to adjourn at 7:40 p.m. Motion carried unanimously.

Approved by:

Respectfully submitted,

Darrel Olson
Mayor

Kelly Steele
Assistant City Administrator/Clerk

