

BAXTER CITY COUNCIL MINUTES
June 6, 2017

Mayor Darrel Olson, who led in the pledge to the flag, called the regular meeting of the Baxter City Council to order at 7:00 p.m.

COUNCIL MEMBERS PRESENT: Mayor Darrel Olson, Council Members Todd Holman, Steve Barrows, and Mark Cross.

COUNCIL MEMBERS ABSENT: Council Members Quinn Nystrom

STAFF PRESENT: City Administrator Bradley Chapulis, Assistant City Administrator Kelly Steele, Police Chief Jim Exsted, Community Development Director Josh Doty, Finance Director Jeremy Vacinek, and Public Works Director Trevor Walter.

PUBLIC COMMENTS

Justin Barrick, 4897 Oak Street, thanked the council for hearing his concerns, conducting an additional meeting, and seeking to provide greater notice of pending improvement projects. Mr. Barrick encouraged Baxter residents to review the City's pavement management plan. Mr. Barrick asked the council to consider moving the Oak Street improvement to 2018 to allow property owners time to save for the assessment.

CONSENT AGENDA

- A. Approve City Council Minutes from May 16, 2017
- B. Approve City Council Work Session Minutes from May 16, 2017
- C. Approve City Council Special Meeting Minutes from May 30, 2017
- D. Approve the Payment of Bills and Finance Report
- E. Approve Licenses for the Sale of Liquor, On/off Sale Beer, and Sunday Sales for the Period July 1, 2017 through June 30, 2018
- F. Approve Special Event Permit for Susan G. Komen Race for the Cure to be held July 8, 2017
- G. Approve the Sale of the 2013 Police Sedan and 2013 Police SUV through Mid-State Auto Auction
- H. Approve the Use of Alcohol Forfeiture Funds to Purchase a Squad Radar Unit in the Amount of \$2,600.00
- I. Approve Temporary 3.2 On-sale Beer license for the Brainerd Jaycees event at Mills Motors Inc. on June 16-17, 2017
- J. Approve Permit for Retail Sales of Fireworks by TNT Fireworks Through July 7, 2017 at Big Lots, Costco, Cub Foods, Target, and Walmart
- K. Approve Appointment of Ms. Jean Collins to the Cemetery Commission
- L. Approve Appointment of Mr. Steven Jones to the Parks and Trails Commission
- M. Accept Cemetery Commission minutes of May 15, 2016
 - 1. Direct staff to submit the Baxter Monument Signage to Masco Corporation for consideration of a Community Project.
- N. Adopt 2018 Budget Calendar

- O. Accept Memorial Park Bench donation of \$1,500 for a new bench on Isle Drive
- P. Accept a donation of approximately 20 overstory trees to be planted by Essentia Health staff at Whipple Beach Recreation Area
- Q. Accept Park Commission Minutes from May 22, 2017
- R. Accept Long Range Planning Commission Minutes from May 22, 2017
- S. Approve Resolution 2017-045 Ordering Preparation of Report on Cypress Drive Improvement Project
- T. Approve Resolution 2017-046 Ordering Preparation of Report on 2017 Alano Sanitary Sewer and Water Service Improvement Project
- U. Approve Resolution 2017-047 Ordering Preparation of Report on Arbor Glen Trail Connection Improvement Project
- V. Approve Resolution 2017-048 Ordering Preparation of Report on 2020 Fairview Road and Trail Connection Improvement Project
- W. Approve Resolution 2017-049 Ordering Improvement and Preparation of Plans for the 2017 Mill and Overlay and Full Depth Reclamation Improvement Project
- X. Approve a timeframe of 7:00 p.m. to 8:00 p.m. for the Music in the Park Event at Oscar Kristofferson Park on July 19, 2017

MOTION by Council Member Cross, seconded by Council Member Barrows to approve the Consent Agenda, with the exception of agenda W. Motion carried unanimously.

Council Member Holman asked to pull agenda item W. The council discussed the pros and cons of removing Oak Street from the 2017 mill and overlay improvement project. The council consensus was to continue moving forward with the project as presented at the improvement hearing and to re-evaluate the project once bids are received.

MOTION by Council Member Barrows, seconded by Council Member Cross to approve Resolution 2017-049 Ordering Improvement and Preparation of Plans for the 2017 Mill and Overlay and Full Depth Reclamation Improvement Project. Motion carried unanimously.

OTHER BUSINESS

ANNUAL STORMWATER PUBLIC HEARING

Public Works Director Trevor Walter presented the annual storm water public hearing presentation as required by the MS4 Permit.

Mayor Olson opened the public hearing at 7:34 p.m. Hearing no public comments, Mayor Olson closed the public hearing at 7:34:15 p.m.

COUNCIL COMMENTS

Todd Holman – Explained the MPCA will hold a civic engagement event on water restoration on August 5, 2017 at Kiwanis Park.

Mark Cross – Congratulated Vicki Foss to her appointment as the new director of the Northland Arboretum and reminded motorists to watch out for motorcycles.

Darrel Olson - Mayor Olson apologized for past comments made about public notices and that he should not have said the city did not have a city administrator but rather should have said the city was short a staff person. Finance Director Vacinek explained the city received six million in the state bonding bill for the Cypress Drive Improvement Project. Mr. Vacinek explained Senator Rudd was instrumental in advocating on our behalf. Senator Gazelka and Representative Heintzeman were also supportive.

CITY ADMINISTRATOR COMMENTS

City Administrator Chapulis explained a formal thank you letter would be sent to our legislators for their work on our bonding project. City Administrator Chapulis reminded the council of the Cypress Drive open house on June 12 at 6:00 p.m. and the League of Minnesota Cities conference on June 14-16 in Rochester. City Administrator Chapulis will work on an alternate joint meeting date with the city of Brainerd as the proposed date of July 25 will not work.

Closed Session, Minnesota Statute 13D.05, subd. 3 (c), Purchase of Property

Closed Session, Minnesota Statute 13D.03, Labor Negotiations

MOTION by Council Member Barrows, seconded by Council Member Cross to enter into a closed session at 7:35 p.m. under Minnesota Statute 13D.05, subd. 3 (c), Purchase of Property and Minnesota Statute 13D.03, Labor Negotiations. Motion carried unanimously.

Mayor Olson opened the meeting at 8:05 p.m.

The council directed staff to continue negotiations for the purchase of property.

MOTION by Council Member Barrows, seconded by Council Member Holman to not object to excluding the sergeants from the current LELS Local 312 unit under the assumption that LELS does not object. Motion carried unanimously.

ADJOURNMENT

MOTION by Council Member Cross, seconded by Council Member Barrows to adjourn at 8:05 p.m. to the Special Work Session on May 30, 2017 at 6:00 p.m.

Approved by:

Respectfully submitted,

Darrel Olson
Mayor

Kelly Steele
Assistant City Administrator