

BAXTER CITY COUNCIL MINUTES
Special Meeting
June 3, 2015

Mayor Darrel Olson called the Special City Council Meeting to order at 7:00 p.m.

COUNCIL MEMBERS PRESENT: Mayor Darrel Olson and Council Members Quinn Nystrom, Todd Holman, and Mark Cross

COUNCIL MEMBERS ABSENT: Council Members Steve Barrows

STAFF PRESENT: City Administrator Gordon Heitke and Public Works Director/City Engineer Trevor Walter

PRESENTATION OF 2015 MILL AND OVERLAY IMPROVEMENT PROJECT

Scott Hedlund, SEH, explained the project was identified in the City's Capital Improvements Plan based on recommendations in a city wide Pavement Management Plan completed in 2013. The Council has prioritized and phased the needs identified in the Pavement Management Plan.

The Improvement Hearing is required by Minnesota Statute to provide an overview of the project, estimated project costs, preliminary assessments, and seek input from residents. After the completion of the Improvement Hearing, the Council can order the project, the project will be bid, an assessment hearing will be conducted, the Council will award a construction contract, and construction will begin.

Mr. Hedlund review the project areas of Edgewood Drive, Dellwood Drive, Clearwater Road, and Fairview Road; Glory Road, Elder Road, and Foley Road. The improvements will include full depth reclamation on all streets. The estimated total project cost is \$3,460,220.

Assessments are based on benefitting footage for full depth reclamation by the project area. The City pays for the cost of improvements on one side of TH 210 and TH 371 frontage roads where there is no abutting private property, and extra cost for road widths over 44 feet, with other city revenue sources.

The City's policy is to assess 100% of costs for full depth reclamation. Assessments will be collected annually with property taxes. Assessment balances will be amortized over the 12-year assessment term with an interest rate estimated at 5.5%. The actual rate will be determined when the project is ordered and the bonds for a similar project are sold. There are hardship assessment deferments for eligible property owners. The assessment hearing is scheduled to be held in August. Another public informational meeting will also be held in August. Construction is scheduled for August through October.

Mr. Hedlund explained the project is feasible from an engineering standpoint.

Mayor Olson opened the public hearing at 7:18 p.m.

Sarah Shultz, manager of Super 8, expressed her concerns about the timing of construction with the National Drag Races and if night work would disturb guests.

Mr. Hedlund explained he is not anticipating night work and work along TH 371 will begin after Labor Day.

Bruce Buxton explained he is representing Mills. Mr. Buxton explained he is concerned about the lateness of the project because Labor Day through the end of the year is the busiest shopping period. Mr. Buxton expressed concerns with hunting and early Christmas shopping.

Public Work Director/City Engineer Walter suggested doing some work on Dellwood before Labor Day.

John Forrest, Brainerd Savings and Loan, expressed concerns of Glory Road west of Isle Drive. The total assessments are \$140,000 for parcels 38, 102, and 108. Glory Road east of Isle Drive is a dead-end. Traffic study is estimating 1,000 vehicles per day. Mr. Forrest thinks it is more like 200 cars per day. Truck traffic from Walmart has damaged Isle Drive and Glory Road east. Would it be more appropriate to wait three years or so, construct Falcon Drive, and repair Glory Road west of Isle Drive at that time? Is it better to allow development occur on Falcon Drive and then do west of Isle Drive?

Public Works Director/City Engineer Walter stated he had discussions with Mr. Hedlund to stop the project 300 feet west of the intersections.

Mayor Olson closed the hearing at 7:35 p.m.

MOTION by Council Member Holman, seconded by Council Member Nystrom to adopt Resolution 2015-56 Ordering Improvement and Preparation of Plans for the 2015 Mill and Overlay Improvement Project with the amendment to the resolution to transition approximately 300 feet west of Isle Drive instead of Falcon Drive.

Council Member Holman suggested another public informational meeting in late June or early July.

MOTION by Council Member Cross, seconded by Council Member Nystrom to adjourn at 7:43 p.m. Motion carries unanimously.

Approved by:

Respectfully submitted,

Darrel Olson
Mayor

Kelly Steele
Assistant City Administrator/Clerk