

**BAXTER CITY COUNCIL MINUTES**  
**Work Session**  
**June 2, 2015**

Mayor Darrel Olson called the Work Session to order at 6:30 p.m.

COUNCIL MEMBERS PRESENT: Mayor Darrel Olson and Council Members Quinn Nystrom, Steve Barrows, Todd Holman, and Mark Cross

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT: City Administrator Gordon Heitke, Police Chief Jim Exsted, Community Development Director Josh Doty, and Public Works Director/City Engineer Trevor Walter

**Official Mapping**

Community Development Director Doty explained official mapping is an extension of the Comprehensive Plan. Community Development Director Doty further explained the financial benefit of official mapping in preventing development from occurring within road right-of-way. However, the city must be prepared to purchase the land if a development project is denied. The City also needs to be prepared for surveying costs associated with official maps.

Community Development Director Doty suggested identifying major corridors as a starting point. The costs for surveying and legal costs for a relatively simple road segment is \$4-5,000.

Community Development Director Doty reminded Council that the city could require dedication of right-of-way in conjunction with platting.

Council Member Holman suggested the City spend the effort to map those routes which involve several property owners where there will not be an opportunity to obtain the right-of-way through platting.

The Council suggested staff come back with a few lists of priority right-of-way.

**MOTION** by Council Member Cross, seconded by Council Member Barrows to adjourn at 6:50 p.m. Motion carries unanimously.

Approved by:

Respectfully submitted,

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Darrel Olson  
Mayor

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Kelly Steele  
Assistant City Administrator/Clerk