

BAXTER CITY COUNCIL MINUTES
May 17, 2016

Mayor Darrel Olson, who led in the pledge to the flag, called the regular meeting of the Baxter City Council to order at 7:00 p.m.

COUNCIL MEMBERS PRESENT: Mayor Darrel Olson and Council Members Quinn Nystrom, Todd Holman, and Mark Cross.

COUNCIL MEMBERS ABSENT: Council Member Steve Barrows

STAFF PRESENT: Assistant City Administrator Kelly Steele, Community Development Director Josh Doty, Finance Director Jeremy Vacinek, Police Chief Jim Exsted, Sergeant Dave Timm and Public Works Director/City Engineer Trevor Walter.

GUEST PRESENTATION: Anna Gruber, National Joint Powers Alliance

National Joint Powers Representative Anna Gruber gave a brief explanation on the history of the NJPA which serves Region 5. The NJPA was originally created as 1 of 10 Minnesota State Cooperatives whose primary purpose was identified to be the performance of planning on a regional basis and to assist in meeting specific needs of clients in participating governmental units, which could be better provided by a service cooperative than by the members themselves.

Ms. Gruber reviewed cooperative purchasing, training opportunities, intern programs and shared services that are available to the City.

Mayor Olson thanked Ms. Gruber for the information and presentation of the National Joint Power Alliance.

PUBLIC COMMENTS

No public comments were received.

CONSENT AGENDA

- A. Approve City Council Minutes from May 3, 2016.
- B. Approve City Council Work Session Minutes from May 3, 2016.
- C. Approve City Council Special Meeting Minutes from May 5, 2016.
- D. Approve Planning & Zoning Commission Minutes from May 10, 2016.
- E. Approve Architectural Review Commission Minutes from May 10, 2016.
- F. Approve the Payment of Bills and Finance Report.
- G. Approve Temporary Liquor License for the Brainerd Jaycees' event on June 17, 2016
- H. Adopt Resolution 2016-035 Approving Baxter Police Department Application for 2016 NJPA Innovation Funding.
- I. Adopt Resolution 2016-036 Ordering Improvement and Preparation of Plans for the 2016 Golf Course Drive Improvement Project.
- J. Adopt Resolution 2016-037 Declaring Cost to be Assessed and Ordering Preparation of Proposed Assessment for the 2016 Fairview Road Improvement Project.
- K. Adopt Resolution 2016-038 Hearing on Proposed Assessment for the 2016 Fairview Road Improvement Project.

- L. Approve Mobile Vending Permit for Seasonal Vending for Morey's located at 15811 Audubon Way, subject to conditions of approval.
- M. Approve Roof Replacement for Restroom Facility at Oscar Kristofferson Park.
- N. Accept Utilities Commission Minutes from May 4, 2016.
 - 1. Approve the 2016 Crow Wing County Cost Share Agreement for the 2016 City of Baxter Chip Sealing Project in the estimated amount of \$162,650.60.
 - 2. Approve allowing Crow Wing County to construct a stormwater pond on the south side of Rush Lake on city property.
 - 3. Approve the WSB Traffic Engineering Review and Analysis for HJ Development for Central Lakes Crossing and conclusions/recommendations 1 – 7 as written in the study.
 - 4. Approve the Sambatek Engineering 100-Year Stormwater Management Plan for the Central Lakes Crossing Junior Box Retail Development.
 - 5. Approve the Sambatek Engineering 100-Year Stormwater Management Plan for the Central Lakes Crossing Multi-Tenant Retail Development.
 - 6. Approve the Anderson Brothers Final Pay Estimate No. 8 in the amount of \$23,617.53 for the 2015 Excelsior Road Improvements Project.
 - 7. Approve the WSN Agreement for Professional Services Fee Amendment for 2015 Independence Road Improvements Project in the amount of \$994.00.
 - 8. Approve the WSN Agreement for Professional Services Fee Amendment for 2015 Inglewood Drive Improvements Project in the amount of \$5,545.00.
 - 9. Approve the WSN Agreement for Professional Services Fee Amendment for the 2015 Dellwood Drive and Novotny Road Improvements Project in the amount of \$12,269.00 and direct City Attorney to review the contract between the City and Contractor for possible collection of engineering fees associated with the Audubon Way water main repairs.
 - 10. Approve the R. L. Larson Excavating Change Order No. 3 in the increased amount of \$30,774.25 for the 2015 Dellwood Drive & Novotny Road, Inglewood Drive and Independence Road Improvements Project.
 - 11. Approve the R. L. Larson Excavating Partial Pay Estimate No. 5 in the amount of \$63,480.63 for the 2015 Dellwood Drive & Novotny Road, Inglewood Drive and Independence Road Improvements Project.
 - 12. Approve the updated Isle Drive Office Park 100-Year Stormwater Management Plan.

MOTION by Council Member Cross, seconded by Council Member Holman to approve the Consent Agenda, excluding agenda items H., L., N2, and N9. Motion carried unanimously.

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H. Adopt Resolution 2016-035 Approving Baxter Police Department Application for 2016 NJPA Innovation Funding.

Chief Exsted gave a brief explanation on the 2016 NJPA Innovation Funding. This is the third year the innovation money is available. The funding breakdown would provide \$30,000.00 to purchase the equipment, \$4,500.00 to develop policies and procedures, \$13,000.00 for pilot training, and roughly \$5,000.00 for wages and \$2,500.00 for the pilot trainer.

Chief Exsted said this funding would purchase three drone systems, one for the Baxter Police Department, one for the Brainerd Police Department and one for the Brainerd Fire Department. In addition to the equipment, funding would pay for training four pilots for the drones and hire the assistance of a consulting firm to develop policies and procedures for their use. Chief Exsted said the consulting firm just helped Hennepin County through the process of a UAV policy and now they are the only ones legally flying the drones.

Mayor Olson inquired if this funding was a yearly cycle or now or never. Chief Exsted responded it is a yearly cycle, but it's now or never for this year. There is great potential there for public safety, but we have to do it right and this has been an internal police department conversation for the last couple of months.

Mayor Olson inquired on how large is the drone and where would they be stored. Sgt. Timm, who hoped to be the UAV pilot for Baxter, is a private UAV pilot. He said the drone has a wingspan of about 2.5 feet and can be equipped with a standard camera or a thermal camera. The thermal camera can be used to find a lost person in a wooded area or to find a fire in an area of hazardous materials without having to send in a first responder. The drone could be stored in the vehicle for access as needed.

Mayor Olson stated that he has great confidence in the city's police department. Mayor Olson inquired if everyone needed one noting they are not particularly popular with people. There would be three drones in the vicinity and Crow Wing County is not one of them. Chief Exsted said one of the concepts they were looking at presenting was the potential for a regional response team, perhaps like the dive or bomb teams. Baxter could model how it could work in the region and get in on the ground floor with the help of the innovation funding.

Council Member Holman stated he supports the concept; however, this is a new program and there has not been time to review the interagency relationships and the policies that surround it. He felt this matter warrants more time and input on the policy and management.

Sgt. Timm stated that privacy concerns are understood and public safety, search and rescue are obvious drone uses. He said other uses include crime scenes and crash sites in order to reduce further injuries, and other restricted use and they would not be used for traffic enforcement to check on permits or those things.

Council Member Cross said he was a little biased on this matter since he is also a drone pilot. He thought it's a new tool and he supports use of new technology.

Council Member Cross said the same questions came up with the K-9 on when he'd be deployed and what the costs could be. It's whether the city goes after money to develop a policy first or spends \$15,000 to put a policy together to see if the City wants to do this. He thought the grant is a good opportunity to do that. It would be a great tool and asset for the city and county and was in favor of this.

Council Member Nystrom said she liked being proactive instead of reactive. The technology holds great promise for public safety and for rural areas. Council Member Nystrom stated she would be supportive of it so staff can explore it more as a city.

Council Member Holman asked if the Brainerd City Council supported the effort. Chief Exsted said the council hadn't addressed it but the department heads and administration were aware of the funding opportunity and Crow Wing County offered a letter of support for the funding.

Council Member Holman inquired who determines what is appropriate and when the camera footage can be used. Chief Exsted said he believes in collaboration and would bring everyone in and work with the consultant. Chief Exsted said he understands it is a hot topic and if there is concern enough for a pause, but felt confident enough in what they have put together to this point to bring it to a consultant who can lead the conversation.

Mayor Olson stated the he was not against the idea. He would like to see more fact gathering and noted the potential for a future funding opportunity.

MOTION by Council Member Cross, seconded by Council Member Nystrom to adopt Resolution 2016-035 Approving Baxter Police Department Application for 2016 NJPA Innovation Funding. The motion failed with Mayor Olson and Council Member Holman opposed.

Mayor Olson requested that Chief Exsted bring this matter back before the council for future discussion.

L. Approve Mobile Vending Permit for Seasonal Vending for Morey's located at 15811 Audubon Way, subject to conditions of approval.

Community Development Director Doty reviewed the revised staff report deleting a condition relating to roof top unit being painted. The Minnesota Department of Health expressed health department concerns on ventilation with painting the roof so staff removed the condition.

There was a condition to provide additional information on how power will be provided. There is an outlet box on the side of Morey's building and a section of sidewalk. The owners are requesting an ADA mat to get power and not have to go underground. The building official is comfortable with the ADA mat and had no concerns with this matter.

Council Member Cross stated he has no concerns with the ADA mat. He would prefer to follow the requirement of the ordinance and screen the roof top units with something built around it rather than paint it and the screening would need to be stainless steel.

MOTION by Council Member Cross, seconded by Council Member Nystrom to approve the Mobile Vending Permit for Seasonal Vending for Morey's located at 15811 Audubon Way, subject to conditions of approval. Motion carried unanimously.

N2. Approve allowing Crow Wing County to construct a stormwater pond on the south side of Rush Lake on city property.

Mayor Olson inquired on the location of the stormwater pond. Public Works Director/City Engineer Walter stated it is on city property at the location of the former water treatment plant, between the lake and road right-of-away. This is an undevelopable parcel due to set backs and 90% of pond will be within the right-of-way and 10% on city property. The emergency overflow discharge will run across city property to the lake.

Mayor Olson inquired on the maintenance of the pond. Mr. Walter stated the policy of the county is to pay for the construction the project and after completion it is turned over to the local jurisdiction to maintain.

Council Member Holman stated this would be a benefit to the environment since there are four direct discharge pipes into the lake and two would be eliminated if the stormwater pond on north side gets

built. The design would be a dry pond which would allow for pretreatment and cleanable in case of any contaminants.

MOTION by Council Member Holman, seconded by Mayor Olson to approve allowing Crow Wing County to construct a stormwater pond on the south side of Rush Lake on city property. Motion carried unanimously.

N9. Approve the WSN Agreement for Professional Services Fee Amendment for the 2015 Dellwood Drive and Novotny Road Improvements Project in the amount of \$12,269.00 and direct City Attorney to review the contract between the City and Contractor for possible collection of engineering fees associated with the Audubon Way water main repairs.

Council Member Holman inquired on the watermain break connecting Audubon Way to Novotny Road and review by the city attorney. Is there enough retainage left to cover this cost. Mr. Walter stated there was enough retainage available.

MOTION by Council Member Holman, seconded by Council Member Cross to approve the WSN Agreement for Professional Services Fee Amendment for the 2015 Dellwood Drive and Novotny Road Improvements Project in the amount of \$12,269.00 and direct City Attorney to review the contract between the City and Contractor for possible collection of engineering fees associated with the Audubon Way water main repairs. Motion carried unanimously.

OTHER BUSINESS

CERTIFICATION OF DELINQUENT UTILITY BILLS AND NUISANCE ABATEMENTS

Finance Director Vacinek explained the Council has before them a list of delinquent utility bills, invoices, and abatement charges that are 90 days past due. Typically, the city certifies the delinquent charges twice per year. The Council is required to hold a public hearing before adopting the assessments.

Mayor Olson opened the public hearing at 8:02 p.m. There was no one present to speak to the matter and the public hearing was closed at 8:02:15 p.m.

MOTION by Council Member Cross, seconded by Council Member Nystrom to adopt Resolution 2016-39, Adopting Assessments for Unpaid Delinquent Utility Bills, Invoices, and Abatement Charges. Motion carries unanimously.

9TH ANNUAL STORMWATER PUBLIC INFORMATIONAL MEETING (MS4)

Public Works Director/City Engineer Walter explained the City is required by the State of Minnesota, under the MS4 permit, to conduct an annual public meeting. The objective of the MS4 permit is to remove pollutants from stormwater. The purpose of the meeting is to inform the public on the status of the compliance of the permit, to educate the public on the importance of stormwater management, and to hear public comments on the storm water pollution prevention plan. Mr. Walter highlighted some of the storm water repair projects completed in 2015.

Mayor Olson stated that storm water is a huge issue which will currently continue to develop with requirements by the State of Minnesota. Mr. Walter stated the City of Baxter has one direct discharge into the Mississippi River via Whiskey Creek.

Mayor Olson opened the public hearing at 8:12 p.m. There was no one present to speak to the matter and the public hearing was closed at 8:12:15 p.m.

PLANNING AND ZONING ACTIONS

Adopt Ordinance No. 2016-017, Summary Ordinance No. 2016-018 and Finding of Fact Resolution No. 16-040 approving an amendment to Title 10 Zoning Regulations, Chapter 3, Article G (convenience commercial district) to allow brewery and brewery taproom as a permitted use.

CCD Doty explained that Jake Pine Brewery is requesting to move to Edgewood Drive. The brewery is listed as a permitted use under the request. With a tap room use, it is designed to gather people, and the commercial district will accommodate this use nicely.

Mr. Doty stated the City has the ability to condition a permitted use, such as distance from residential. The Planning and Zoning Commission did review the zoning amendment and recommend approval of the request as submitted by the applicant.

MOTION by Council Member Cross, seconded by Council Member Nystrom to adopt Ordinance No. 2016-017, Summary Ordinance No. 2016-018 and Finding of Fact Resolution No. 16-040 approving an amendment to Title 10 Zoning Regulations, Chapter 3, Article G (convenience commercial district) to allow brewery and brewery taproom as a permitted use. Motion carried unanimously.

Adopt ordinance No. 2016-019 amending the City's official zoning map from C-2 (Regional Commercial) to PUD (Planned Unit Development) and Resolution 2016-041 approving a preliminary and final plat for "Elmwood Addition" and Resolution 2016-042 approving a PUD general plan for a multi-tenant retail development located at 13499 Elmwood Drive.

Mr. Doty reviewed the multiple requests on the application which include the preliminary and final plat along with a PUD for a multi-tenant retail development. The retail center is proposed for undeveloped land between Costco and J.C. Penney. Mr. Doty reviewed the landscaping, delivery routes, sign sizes and setback changes.

Council Member Cross questioned if the screening of berm and two rows of coniferous trees would be enough on the loading dock side of the proposed retail center, particularly when a 30-degree view corner is cut into the southwest corner. Mr. Doty stated that Garrison Road is a private road which the City does not maintain.

Council Member Holman inquired on the screening for a trash container and the loading dock area, noting the applicant was choosing trees and the berm instead of wing walls others have incorporated. Council Member Holman said semitrailers are sometimes left in loading docks for extended periods.

Council Member Holman expressed his concern with regard to the retail development across the street which faces Elder Drive and stated it would now have a sight line of the back of the newly proposed project. Mayor Darrel Olson said that isn't a unique experience as the back of J.C. Penney is visible from Elder Drive and Costco has its side facing that street now.

HJ Development Representative Chris Moe stated the tenants have talked at length about signs. The tenants are requesting signage visible from T.H. 371.

Mr. Moe stated they are very confident the tree and berm screening will match what the city requires and there could be a stipulation in the lease that trucks would not be parked and left there. Mr. Moe acknowledged the loading dock area was a tight fit for delivery trucks, but space factors were considered and the area will work for the tenants.

Council Member Cross questioned if the delivery trucks would be pulling out into an oncoming traffic lane in order to make a right turn off Elder Drive into the loading dock area. Mr. Moe said as a practical matter that wouldn't work and would have been a red flag for him. Trucks could also be required to access the loading dock from the north as a solution.

Council Member Cross stated he was all for this project but he'd like to see the final product to see what he was approving. Mr. Moe expressed a concern for deadlines with retailers saying he needs to start construction by August 1, 2016. Without construction in place, Mr. Moe said there are unknown variables that could change things, like interest rates or the state of the economy.

MOTION by Mayor Olson, seconded by Council Member Nystrom to adopt ordinance No. 2016-019 amending the City's official zoning map from C-2 (Regional Commercial) to PUD (Planned Unit Development) and Resolution 2016-041 approving a preliminary and final plat for "Elmwood Addition" and Resolution 2016-042 approving a PUD general plan for a multi-tenant retail development located at 13499 Elmwood Drive. Motion failed with Council Member Cross and Council Member Holman voting no.

Council Member Cross stated there are three components in this item, he was comfortable with approving the first two items; however not the third.

Council Member Holman inquired if their next special meeting on May 24th would allow enough time? Mr. Doty expressed concern on the turnaround for next Tuesday which may be too quick. Mr. Doty suggested that if the City Council wanted to table the application, that the next regular meeting on June 7th should provide enough time. Council Member Cross stated it would be helpful to get the revised drawings ahead to time to allow for questions.

Council Member Holman inquired on tabling the matter. City Attorney Person stated tabling any action until June would make it more clear on the record.

MOTION by Council Member Cross, seconded by Council Member Holman to adopt ordinance No. 2016-019 amending the City's official zoning map from C-2 (Regional Commercial) to PUD (Planned Unit Development) and Resolution 2016-041 approving a preliminary and final plat for "Elmwood Addition" and table adoption of Resolution 2016-042 approving a PUD general plan for a multi-tenant retail development located at 13499 Elmwood Drive. Motion failed with Mayor Olson and Council Member Nystrom voting no.

Mayor Olson asked Mr. Moe if he needed more from the council about its support or intent to take to the tenants. Mr. Moe stated at this point he didn't feel very confident about getting this project approved.

Mr. Doty recommended tabling this matter based on the following actions. Mr. Moe expressed a concern for deadlines with retailers saying he needs to start construction by August 1, 2016 and he requested a consideration of a grading permit.

MOTION by Council Member Cross, seconded by Council Member Holman to table City Council agenda items 2 and 3 for Elmwood Addition located at 13499 Elmwood Drive, subject to conditions of approval until the June 7th, 2016 meeting. Motion carried.

Adopt ordinance No. 2016-020 amending the City’s official zoning map from C-2 (Regional Commercial) to PUD (Planned Unit Development) and Resolution 2016-043 approving a preliminary and final plat for “Central lakes Crossing 3rd Addition” and Resolution 2016-044 approving a PUD general plan for a multi-tenant retail development located at 7361 Glory Road. Mr. Doty stated this was the same applicant and developer as previously discussed project. This proposal is on the undeveloped land near Wal-Mart across the highway from Olive Garden. Plans show three restaurants sites and a landscaped pond, which would face the Paul Bunyan State Trail and Highway 371.

Mr. Doty reviewed the conditions for the proposed development on Glory Road. Council Member Cross questioned the 10-foot setback wondering who would want to sit on the patio so near Glory Road.

Council Member Cross expressed a concern for snow plowing and removal and salt damage to the building. Mr. Walter said there have been previous conversations about the setback distance and snow removal and while it will be a little more maintenance but it can work. Mr. Walter stated the applicant has been put on notice regarding snow removal concerns.

Council Member Cross pointed to the sight corridor limitation being a bit ironic as it mainly shows parked semitrailers. He also read the site requirement agreement and thought at first it allowed for a patio there and at least a 3.3-foot fence. Mr. Moe said their lawyers reviewed it, noting it calls for no improvements whatsoever in the sight corridor.

Council Member Cross stated that with past projects developers have given an indication of how the entire property may be done in phases so they could see if this arrangement was the best for the first phase. Mr. Moe stated their architects have looked at every possible design and the one they presented works best for the site, noting they can't commit to a future site plan now without demand for it.

The council also voted to table the restaurant development until the next available agenda. Olson opposed.

MOTION by Council Member Cross, seconded by Council Member Holman to table adopting Ordinance No. 2016-020 amending the City’s official zoning map from C-2 (Regional Commercial) to PUD (Planned Unit Development) and Resolution 2016-043 approving a preliminary and final plat for “Central lakes Crossing 3rd Addition” and Resolution 2016-044 approving a PUD general plan for a multi-tenant retail development located at 7361 Glory Road until a final site plan is submitted. Motion failed with Council Member Nystrom and Mayor Olson voting no.

MOTION by Council Member Holman, seconded by Council Member Cross to table adopting Ordinance No. 2016-020 amending the City’s official zoning map from C-2 (Regional Commercial) to PUD (Planned Unit Development) and Resolution 2016-043 approving a preliminary and final plat for “Central lakes Crossing 3rd Addition” and Resolution 2016-044 approving a PUD general plan for a

multi-tenant retail development located at 7361 Glory Road until the June 7th, 2016 meeting. Motion carried with Mayor Olson voting no.

Approve architectural plans for Central Lakes Crossing 3rd Addition located at 7361 Glory Road, subject to conditions of approval.

Mr. Doty stated this was the same applicant and developer as previously discussed project. Staff had no concerns of the matter was tabled until the June 7th meeting.

MOTION by Council Member Holman, seconded by Council Member Cross to table approval of architectural plans for Central Lakes Crossing 3rd Addition located at 7361 Glory Road, subject to conditions of approval until the June 7th, 2016 meeting. Motion carried.

Adopt Ordinance No. 2016-021, Summary Ordinance No. 2016-022 and Findings of Fact Resolution 2016-045 approving an ordinance amending the text of Title 10, Zoning Regulations.

Mr. Doty stated this was an accumulation of items that need to be updated. He gave a brief update on the items listed below:

Chapter 1, Section 3D, Rules, Scope And Interpretation: Rules

Chapter 2, Section 2, General Definitions

Chapter 3, Articles A, B and D-I, Section 5A Lot Area, Height, Lot Width and Yard Requirements: Area Requirements

Chapter 3, Article C, Section 5B Lot Area, Height, Lot Width and Yard Requirements: Area Requirements

Chapter 4, Section 7B, Storage Standards: Nonresidential Zoning Districts

Chapter 4, Section 8A, Screening/Landscaping/Fencing: Screening

Chapter 4, Section 8D, Screening/Landscaping/Fencing: Landscaping

Chapter 4, Section 10E, Architectural Design Standards: Allowable Materials By Zoning District

Chapter 4, Section 10F, Architectural Design Standards: Other Materials

Chapter 5, Section 1F, Signs: Signs Permitted In OS, I, C1 And C2 Districts

Chapter 5, Section 4D, Lighting Standards: General Performance Standards

Chapter 5, Section 4E, Lighting Standards: Lights Mounted On Poles

Chapter 5, Section 5A, Drive-through Businesses: Where Allowed, Drive-through Businesses Shall Comply With The Following

Chapter 5, Section 8A, Motor Fuel Stations: Site Requirements

Chapter 5, Section 9A, Accessory Structures: Requirements

MOTION by Council Member Cross, seconded by Council Member Nystrom to adopt Ordinance No. 2016-021, Summary Ordinance No. 2016-022 and Findings of Fact Resolution 2016-045 approving an ordinance amending the text of Title 10, Zoning Regulations. Motion carried unanimously.

Approve architectural plans for Baxter Dental located at 13442 Elmwood Drive.

Mr. Doty stated that Hy-Tec Construction has submitted an application on behalf of Baxter Dental for a building addition at Baxter Dental. Staff is recommending approval the architectural plans for Baxter Dental dated 4/9/2016 including the use of cement board shakes in the gables and a 4 ¾ :12 pitch roof since the materials were allowed when the building was constructed.

MOTION by Council Member Cross, seconded by Council Member Nystrom to approve the architectural plans for Baxter Dental located at 13442 Elmwood Drive with the findings of fact that it is a remodel of an existing building. Motion carried unanimously.

Adopt Resolution No. 2016-046 approving Comprehensive Plan Amendment for the Inglewood Drive planning area.

Mr. Doty stated staff is requesting approval of Comprehensive Plan Amendments for the Inglewood Planning Area which includes a revised Future Land Use map, revisions to the Future Land Use table, revisions to the Functional Classification and Future Transportation Plan, revisions to the Water Plan and revisions to the Sanitary Sewer Plan.

MOTION by Council Member Holman, seconded by Council Member Nystrom to adopt Resolution No. 2016-046 approving Comprehensive Plan Amendment Option No. 4 for the Inglewood Drive planning area. Motion carried unanimously.

COUNCIL COMMENTS

Quinn Nystrom: Stated this week is National Police Memorial Week. The City received an envelope of hand made “Thank You” cards from children for each of the officers.

Darrel Olson: Informed the council of the City of Brainerd’s comments regarding the annexation agreement and wastewater plant.

CITY ADMINISTRATOR’S REPORT

Interim City Administrator Steele reminded the council of the Special Meeting on June 9, 2016 for the Fairview neighborhood meeting.

The Council retreat discussion will be on the next work session agenda.

ADJOURNMENT

MOTION by Council Member Cross, seconded by Council Member Nystrom to adjourn the meeting at 10:15 p.m. to the special council meeting on Tuesday, May 24, 2016 at 6:00 p.m. Motion carried unanimously.

Approved by:

Darrel Olson
Mayor

Respectfully submitted,

Mary Haugen
Administrative Assistant