

BAXTER CITY COUNCIL MINUTES
May 2, 2017

Mayor Darrel Olson, who led in the pledge to the flag, called the regular meeting of the Baxter City Council to order at 7:00 p.m.

COUNCIL MEMBERS PRESENT: Mayor Darrel Olson, Council Member Quinn Nystrom, Steve Barrows, Todd Holman and Mark Cross.

COUNCIL MEMBERS ABSENT: None.

STAFF PRESENT: City Administrator Bradley Chapulis, Assistant City Administrator Kelly Steele, Police Chief Jim Exsted, Community Development Director Josh Doty, Finance Director Jeremy Vacinek, and Public Works Director Trevor Walter.

GUEST PRESENTATION

Colonel Scott St. Sauver – Camp Ripley

Colonel St. Sauver reviewed the 2017 Camp Ripley's mission statement relating to federal, state, and local community operations.

Colonel St. Sauver reviewed a visit by Croatian President Kolinda Grabar-Kitarov, Camp Ripley Training Center (CRTC) leadership will continue to foster Minnesota State Partnership Program through coordination with Croatian Army counterparts in development of Croatia Training Ranges, which will ultimately replicate the capabilities on CRTC and become a regional training center for NATO forces.

CRTC leaders also worked in cooperation with Department of Public Safety and state legislators in planning for the development of the CRTC Joint Emergency Response Training Center, which will provide the Minnesota National Guard, emergency responders and other departments the opportunities to train for largescale, disaster-based scenarios.

CRTC will continue to expand on its installation security and readiness plan by building off of a 2016 post-wide active shooter training event. The continued emphasis on security for 2017 includes further training and staffing of the military security guards and a large-scale, post-wide exercise to gauge the installation ability to react to threats on personnel and infrastructure.

Colonel St. Sauver reviewed the summer activity and training calendar. June, July and August will be heavy training months with many different states attending the training sessions. Camp Ripley Appreciation Day is September 17th, 2017 with community awareness honor for Korean War Veterans. This year is also a Military Change of Command as Colonel St. Sauver is retiring and the ceremony is at 1:30 p.m. at the military museum.

Council Member Barrows thanked Colonel St. Sauver for Camp Ripley's mission and what they are doing. Colonel St. Sauver thanked the City Council and the community for their support.

Mayo Olson thanked the Colonel for everything that he has done for the community and wished him well on his retirement.

2017 National Walk to Cure Arthritis Young Adult Honoree

2017 National Walk to Cure Arthritis Young Adult Honoree Kathryn Sundquist informed the council she started volunteering at the local level several years ago. Ms. Sundquist is the only national young adult honoree in the nation and first in Minnesota.

Ms. Sundquist invited everyone to attend the Walk to Cure Arthritis on May 20, 2017 at the Northland Arboretum with registration opening at 9:00 a.m. and the walk starts at 10:00 a.m.

Mayor Olson thanked her for attending and for her work in that area.

Introduction of New City Administrator Brad Chapulis

Mayor Olson introduced City Administrator Brad Chapulis and stated everyone was excited to have him here.

PUBLIC COMMENTS

Bob Nelson, 13371 Maplewood Drive – expressed his concern on the water elevation on White Sand Lake. The lake is currently at the ordinary high water mark for White Sand and Red Sand Lake and in looking at several things there is an outlet on Red Sand Lake which is actually County Ditch 10.

County Ditch 10 has not been maintained by the county and needs to be cleaned out so the water level can go back to 11.96. County Ditch 10 goes from Wise Lake near BIR to County Road 77 to Red Sand Lake. Mr. Nelson hoped the city will assist property owners by working with the county while they are taking care of problem.

CONSENT AGENDA

- A. Approve City Council Minutes from April 18, 2017.
- B. Approve City Council Work Session Minutes from April 18, 2017.
- C. Approve the Payment of Bills and Finance Report.
- D. Approve Resolution 2017-039 Authorizing Submittal of the LCCMR, Legislative-Citizen Commission on Minnesota Natural Resources Grant for the Mississippi River Overlook Park area and Agreeing to Ownership and Maintenance.
- E. Approve Mobile Vending Permit for All Fired Up LLC to locate at Jack Pine Brewery and at Viking Land Harley Davidson, subject to conditions of approval.
- F. Appoint Mr. Michael Karas to the Seasonal Position of Roadside Mower.

MOTION by Council Member Cross, seconded by Council Member Barrows to approve the Consent Agenda. Council Member Holman abstained from item D due to relationship with Camp Ripley. Motion carried.

OTHER BUSINESS

Finance Director Vacinek explained the Council has before them a list of delinquent utility bills, invoices, and abatement charges that are 90 days past due. Typically, the city certifies the delinquent charges twice per year. The Council is required to hold a public hearing before adopting the assessments. After public hearing the recommendation is to adopt the and certify for

Mayor Olson opened the public hearing at 7:35 p.m. There was no one present to speak to the matter and the public hearing was closed at 7:35:15 p.m.

MOTION by Council Member Barrows, seconded by Council Member Nystrom to adopt Resolution 2017-038, Adopting Assessments for Unpaid Delinquent Utility Bills, Invoices, and Abatement Charges. Motion carried unanimously.

COUNCIL COMMENTS

Quinn Nystrom - Will not be at the next council meeting.

Steve Barrows - Will be at the next council meeting and welcomed Brad to the City of Baxter.

Todd Holman - Gave a brief presentation of the MPCA watershed restoration and protection plan for the Mississippi River. This pertains to our local section of the river from Aitkin to Little Falls and the MPCA is looking for cities comments on storm water. A canoe date is scheduled for August. This is a state plan that will be done and used for approximately 10 years and is an opportunity to the cities comments and this is a time for the City of Baxter and Brainerd to work together to benefit the Mississippi River.

Mayor Olson inquired on what kind of input? Council Member Holman stated right now the Wastewater Treatment Plant permit control and capacity and MS4 program could be looked at.

Mark Cross – had several residents in the Eagle Ridge area approach him regarding the blow down on the BPU property. This has a Conditional Use Permit and a reforest plan and a letter should be sent as a reminder they need to do manual reduction of down timber and look at another round of planting of new trees. This should be an ongoing process and the last time this was done was with construction of the office building. Don't need a dry summer with all the down timber.

MOTION by Council Member Cross, seconded by Council Member Nystrom to direct staff to send letter to Brainerd Public Utilities regarding their obligations under the Conditional Use Permit. Motion carried unanimously.

Council Member Cross also reminded everyone to watch out for motorcycles.

Darrel Olson – Mayor Olson explained the American Legion Auxiliary is asking for permission to sell poppies again this year. Mayor Olson further explained he assumes the Council would support the sale.

MOTION by Council Member Barrows, seconded by Council Member Cross to approve Friday, May 12, 2017 as Poppy Day in the city of Baxter. Motion carried unanimously.

Mayor Olson stated he was approached by Brainerd Council member asking for a joint council meeting. This would allow the cities to talk about areas we could be sharing, what would that be and maybe just a meet and greet because of the elections. The member could meet at a restaurant in a relaxed atmosphere.

Council Member Cross felt it was a great idea as a joint project would be good. Council member Holman also agree to a good dialog and conversation with the Mayor's and city administrator's putting together an agenda.

Council Member Barrows also concurred stating it is advantageous to both communities and building relationships. Council Member Nystrom also agreed and felt an open discussion with our neighbors and partners is advantageous. Council Member Barrows felt consideration of an evening meal which would allow for people working.

CITY ADMINISTRATOR COMMENTS

City Administrator Chapulis stated he was excited to be here and work with you and city staff. Staff has been bringing him up to date on the various projects going on and he is looking forward to identifying what projects need to have immediate attention.

Assistant City Administrator Steele reminded the council of the 2017 Mill & Overlay Improvement Hearing on Monday, May 8th at 6:30 p.m.

ADJOURNMENT

MOTION by Council Member Barrows, seconded by Council Member Cross to adjourn at 7:49 p.m. to the 2017 Mill & Overlay Improvement Hearing on Monday, May 8th at 6:30 p.m.

Approved by:

Respectfully submitted,

Darrel Olson
Mayor

Mary Haugen
Administrative Assistant