

BAXTER CITY COUNCIL MINUTES
Special Meeting
April 15, 2019

Call Special Meeting to Order

Mayor Darrel Olson called the special meeting to order at 6:00 p.m.

Roll Call

Mayor Darrel Olson and Council Members Connie Lyscio, Zach Tabatt, Todd Holman, and Mark Cross were present.

City Administrator Brad Chapulis, Finance Director Jeremy Vacinek, Public Works Director Trevor Walter, and Assistant City Administrator Kelly Steele were present.

Presentation of 2019 Mapleton Road, Jasperwood Drive and Knollwood Drive Area Improvement Hearing

Aric Welch, WSN, presented the improvement hearing presentation. If the council authorizes the project, the project would be bid, awarded, and constructed in 2019. The assessment hearing would be held in the fall 2019.

The proposed improvements include street, street lighting, roundabouts, pedestrian trails, water, sanitary sewer, and storm water improvements to Mapleton Road from west of Knollwood Drive to east of Jasperwood Drive, Jasperwood Drive from Mapleton Road north intersection to Mapleton Road south intersection, and Knollwood Drive from Mapleton Road to Highland Scenic Road, along with south sanitary sewer interceptor improvements to reroute lift stations 9, 12, 22 and 23. Proposed improvements also include improvements to the police canine training area, maintenance facility storage yard, and a water treatment plant backwash basin sludge drying pad for an estimated total City cost of \$187,065.

Mr. Welch explained a mill and overlay would be an acceptable repair method for the unraveling along Knollwood Drive, but because of the need for turn lanes to the new elementary school, an FDR is proposed.

The assessment terms and payment will be outlined in an assessment agreement entered into between the City of Baxter and ISD 181.

Assessment payments for residential properties will be amortized over a 12-year term for the mill and overlay/FDR assessment. The interest rate is estimated at 4.5%. The actual interest rate will be determined once the City sells the bonds. The estimated annual payment is \$322. The City offers eligible assessment deferments for residential homestead property for individuals meeting established hardship criteria.

The total project costs are estimated for Crow Wing County at 4.2% or \$186,110; City of Baxter 45.5% or \$2,028,560; ISD 181 50.2% or \$2,239,340; and residential FDR assessments .1% or \$5,700. The total estimated project cost is \$4,459,710.

Mayor Olson opened the public hearing at 6:26 p.m. and closed the public hearing at 6:27 p.m. after hearing no public comments.

Adjourn

MOTION by Council Member Cross, seconded by Council Member Tabatt to adjourn at 6:27 p.m. Motion carried unanimously.

Approved by:

Respectfully submitted,

Darrel Olson
Mayor

Kelly Steele
Assistant City Administrator