

BAXTER CITY COUNCIL MINUTES
March 6, 2018

1. Call Meeting to Order

Mayor Darrel Olson called the meeting to order at 7:00 p.m.

2. Roll Call

Mayor Darrel Olson and Council Members Quinn Nystrom, Steve Barrows, Mark Cross, and Todd Holman were present. Council Member Quinn Nystrom was absent.

City Administrator Bradley Chapulis, Assistant City Administrator Kelly Steele, Public Works Director Trevor Walter, Police Chief Jim Exsted, Finance Director Jeremy Vacinek, IT/GIS Director Todd DeBoer, and Community Development Director Josh Doty were present.

3. Pledge of Allegiance

All joined Mayor Olson in the Pledge of Allegiance

4. Additions or Changes to the Agenda

5. Public Comments

6. Consent Agenda

- A. Approve City Council Minutes from February 20, 2018
- B. Approve City Council Work Session Minutes from February 20, 2018
- C. Approve the Payment of Bills and Finance Report
- D. Adopt Social Media Policy
- E. Accept City Hall Service Agreement with Marsden Building Maintenance
- F. Appoint Mr. Tom Graumann to the Position of Parks and Trails Intern
- G. Accept Parks and Trails Commission Minutes from February 26, 2018
- H. Accept Memorial Park Bench donation of \$1,500 for a new bench at Whipple Beach Recreational Area
- I. Approve reallocation of \$5,000 from Jewelwood Park raingarden to formal OK Park planting
- J. Approve Lease Agreement with Baxter Snowmobile Club for Use of City Building

MOTION by Council Member Cross, seconded by Council Member Barrows to approve the Consent Agenda. Motion carried unanimously.

7. Pulled Agenda Items

8. Other Business

9. Council Comments

Mark Cross: Council Member Cross reminded everyone to watch out for motorcycles.

10. City Administrator’s Report

City Administrator Chapulis reminded the Council of the April 11 NJPA event at Maddens. City Administrator Chapulis explained Mayor Olson already indicated his attendance and reminded Council to let staff know by the end of the week if they would like to attend.

11. City Attorney’s Report

A. Closed Session, Minnesota Statute 13D.05, subd. 3 (c), Purchase of Property

Attorney Person asked the Council to enter into a closed session under Minnesota Statute 13D.05, subd. 3 (c), to discuss the purchase of property.

MOTION by Council Member Cross, seconded by Council Member Holman to enter into a closed session at 7:04p.m. Motion carried unanimously.

MOTION by Council Member Barrows, seconded by Council Member Cross to return to the open session at 7:55 p.m. Motion carried unanimously.

Attorney Person explained the Council reached consensus to complete one property appraisal.

MOTION by Council Member Cross, seconded by Council Member Barrows to authorize staff to order the property appraisal. Motion carried unanimously.

12. Adjourn

MOTION by Council Member Cross, seconded by Council Member Barrows to adjourn at 7:55 p.m. to special meeting Motion carried unanimously.

Approved by:

Respectfully submitted,

Darrel Olson
Mayor

Kelly Steele
Assistant City Administrator