

BAXTER CITY COUNCIL MINUTES
March 5, 2019

1. Call Meeting to Order

Vice Mayor Todd Holman called the meeting to order at 7:00 p.m.

2. Roll Call

Vice Mayor Todd Holman and Council Members Connie Lyscio, Zach Tabatt, and Mark Cross were present. Mayor Darrel Olson was absent.

City Administrator Brad Chapulis, Assistant City Administrator Kelly Steele, Police Chief Jim Exsted, Community Development Director Josh Doty, Finance Director Jeremy Vacinek, and Public Works Director Trevor Walter were present.

3. Pledge of Allegiance

All joined Vice Mayor Holman in the Pledge of Allegiance.

4. Additions or Changes to the Agenda

None.

5. Public Comments

Frank Danielson, 13480 Meredith Drive, explained the LED street lights located at Michelle Circle and Paper Birch Drive are too bright and not suited for a residential neighborhood and he would prefer a street light with less lumens and a warmer color. Mr. Danielson questioned if LED street lights will be installed on Memorywood Drive. Vice Mayor Holman explained the city will look into Mr. Danielson's inquiry.

6. Consent Agenda

- A. Approve City Council Work Session Minutes from February 19, 2019
- B. Approve City Council Minutes from February 19, 2019
- C. Approve the Payment of Bills and Finance Report
- D. Adopt Resolution 2019-014 Calling for a Public Hearing on the Proposed Adoption of a Modification to the Development Program for Development District Number One, the Proposed Establishment of the White Oak Estates Housing Tax Increment Financing District Number 15, and the Adoption of the Tax Increment Financing Plan
- E. Accept \$2,873.00 Donation from Tracy and Dave Petry for the Purchase of a K9 Vest

MOTION by Council Member Cross, seconded by Council Member Tabatt to approve the consent agenda. Motion carried unanimously.

7. Pulled Agenda Items

8. Other Business

9. Council Comments

Connie Lyscio: Council Member Lyscio explained a couple of weeks ago she and Council Member Tabatt attended a two-day session sponsored by the League of MN Cities. Council Member Lyscio thanked the city for sending her and that she left with a deep appreciation for our mayor and council.

Todd Holman: Vice Mayor Holman explained he and Mayor Olson attended the League of MN Cities experienced council member session. The League sponsored events always provide a great learning opportunity.

10. City Administrator's Report

City Administrator Chapulis reminded the council of the 41st annual meeting of the representative assembly of Sourcewell and if a council member would like to attend, they should let him know by week end. The agenda for the Saturday retreat has been provided to the council. The council is asked to bring 2-3 projects/priorities to the retreat for council prioritization and for staff to incorporate into a future work plan.

Vice Mayor Holman explained the council will be holding a council retreat on Saturday, March 9 at 8:00 a.m. to noon at city hall.

11. City Attorney's Report

A. Closed Session Under Minnesota Statute 13D.05, subd. 3 (c), Purchase of Property: 40130510 (033670010020009), 40130509 (033670010030009), 020134105M00889, 010173204A00009, 032630010040009, 020244200AAA009, 020244103BAA009, 020244103BAA009, 020244103BAA009, 020244103AA0009, 032290010010009, 020244103AA0009, 010193203BC0009, 020241400A00009, 010192304ABE009, 010192205ABA009, 010184300AAC009, and 010184200ACB009

B. Closed Session Under Minnesota Statute 13D.05, subd. 3 (b), Attorney-Client Privilege

Alex Kuhn, filling in for City Attorney Brad Person, asked the council to enter a closed session under Minnesota Statute 13D.05, subd. 3 (c) to discuss the parcels listed on the agenda and Minnesota Statute 13D.05, subd. 3 (b).

MOTION by Council Member Lyscio, seconded by Council Member Tabatt to enter into a closed session at 7:11 p.m. Motion carried unanimously.

Motion by Council Member Tabatt, seconded by Council Member Lyscio to return to an open session at 9:32 p.m. Motion carried unanimously.

City Administrator Chapulis explained staff will continue to negotiate the land sales.

MOTION by Council Member Cross, seconded by Council Member Tabatt to authorize Bolton & Menk to present the offers to purchase land for the south interceptor. Motion carried unanimously.

MOTION by Council Member Cross, seconded by Council Member Tabatt to accept the Harbott special assessment settlement agreement. Motion carried unanimously.

12. Adjourn

MOTION by Council Member Cross, seconded by Council Member Lyscio to adjourn at 9:33 p.m. Motion carried unanimously.

Approved by:

Respectfully submitted,

Todd Holman
Vice Mayor

Kelly Steele
Assistant City Administrator