

BAXTER CITY COUNCIL MINUTES
February 5, 2019

1. Call Meeting to Order

Mayor Darrel Olson called the meeting to order at 7:00 p.m.

2. Roll Call

Mayor Darrel Olson and Council Members Connie Lyscio, Zach Tabatt, Todd Holman, and Mark Cross were present.

City Administrator Brad Chapulis, Assistant City Administrator Kelly Steele, Police Chief Jim Exsted, Community Development Director Josh Doty, and Public Works Director Trevor Walter were present.

3. Pledge of Allegiance

All joined Mayor Olson in the Pledge of Allegiance.

4. Additions or Changes to the Agenda

None.

5. Public Comments

None.

6. Consent Agenda

- A. Approve City Council Work Session Minutes from January 15, 2019
- B. Approve City Council Minutes from January 15, 2019
- C. Approve the Payment of Bills and Finance Report (Addendum A and Addendum A-1).
- D. Approve Special Event Permit for 2019 Kiwanis Kids Triathlon, August 24th at Whipple Beach
- E. Accept the Contribution of \$7,589.00 From Lakes Area Drug Investigative Division for Purchase of Gas Masks for Police Officers
- F. Approve Revised Job Description for the Position of Public Works Supervisor and Authorize Staff to Commence the Process to Fill the Position of Street & Utilities Supervisor
- G. Approve Revised Building Inspections Services Contract with Great Northern Environmental Solutions, LLC.
- H. Amend the 2019 WAC budget and increase project funding from \$220,000 to \$250,600 and award the Water Treatment Plant Filters 2 and 4 Media Replacement construction contract to Rice Lake Contracting Group in the amount of \$205,700 for the total of the Base Bid plus Alternate 1 and Alternate 2

MOTION by Council Member Cross, seconded by Council Member Holman to approve the consent agenda, with the exception of Consent Agenda G. Motion carried unanimously.

7. Pulled Agenda Items

Council Member Tabatt asked to pull agenda item G. Approve Revised Building Inspections Services Contract with Great Northern Environmental Solutions, LLC.

Council Member Tabatt explained the proposed agreement indicates the hourly rate for testimony is less than the hourly rate for services rendered and the assumption is the rates should match. The word binding is spelled incorrectly.

MOTION by Council Member Tabatt, seconded by Council Member Cross to approve Revised Building Inspection Services Contract with Great Northern Environmental Solutions, LLC with the corrections. Motion carried unanimously.

8. Other Business

A. 2019 Mill & Overlay and Full Depth Reclamation Improvements Project

1. Presentation of 2019 Greenwood Road Stormwater Proposed Improvements

2. Accept Public Comments

3. Adopt Resolution 2019-008 Ordering Improvement and Preparation of Plans for the 2019 Mill and Overlay and Full Depth Reclamation Improvements Project

Aric Welch, WSN, explained he will be providing an update to the 2019 Mill and Overlay Improvement Project feasibility report to include the change in the storm water cost and assessment methodology for Greenwood Road, west of Cypress Drive. The proposed improvements include an FDR of Greenwood Road and stormwater improvements.

The revised cost for the Greenwood Road roadway is unchanged and the stormwater has increased from \$224,995 to \$254,335. Estimated project costs in all other project areas have not changed.

Benefitting properties are assessed 100% of the Greenwood Road FDR project costs. Project costs are assessed on an ERU basis. The estimated assessable cost per ERU is still \$1,490, which is no change from the improvement hearing.

The city is now proposing to pay 40% of the stormwater project cost and remaining costs are assessed to benefiting properties in the drainage basin. Three additional properties have been brought into the drainage basin and will be assessed. Project costs are assessed on an area basis.

The total estimated project cost has changed from \$224,995 to \$254,335. The estimated stormwater assessment was reduced from \$21,415 per acre to \$10,073 per acre.

Mayor Olson asked for public comments.

Craig Lida thanked the council and Mr. Walter for revisiting the assessment.

MOTION by Council Member Holman, seconded by Council Member Cross to adopt Resolution 2019-008 Ordering the Improvement and Preparation of Plans for the 2019 Mill and Overlay and Full Depth Reclamation Improvement Project. Motion carried unanimously.

9. Council Comments

Connie Lyscio: Council Member Lyscio explained she would like to make public recognition to the public works and police staff for being outdoors and doing their job in the recent terrible weather.

Zach Tabatt: Council Member Tabatt expressed appreciation to the police department, especially to the night team and Officer Herbst. The team resulted in 54 DWI drug arrests. This number of arrests for a department the size of Baxter's is very impressive. The city and the entire area owe the night shift and Officer Herbsts a thank you for getting these drivers off the road.

10. City Administrator's Report

City Administrator Chapulis explained staff continues to work on a plan for the Forestview Drive area and is waiting for a response from the MPCA regarding the 1999 water quality study. The Chamber's Eggs and Issue event is next Friday, February 15. Council Member Holman inquired if a date can be scheduled for a council retreat. City Administrator Chapulis explained staff has been discussing internally and a date can be set at the next council meeting.

11. City Attorney's Report

A. Closed Session Under Minnesota Statute 13D.05, subd. 3 (b), Attorney-Client Privilege

B. Closed Session Under Minnesota Statute 13D.03, subd. 1 (b), Labor Negotiations

City Attorney Alex asked the council to enter a closed session under Minnesota Statute 13D.05, subd. 3 (b), attorney-client privilege and under Minnesota Statute 13D.03, subd. 1 (b), labor negotiations.

MOTION by Council Member Tabatt, seconded by Council Member Lyscio to enter a closed session at 7:16 p.m. Motion carried unanimously.

MOTION by Council Member Cross, seconded by Council Member Tabatt to return to the open session at 7:40 p.m. Motion carried unanimously.

MOTION by Council Member Cross, seconded by Council Member Holman to approve the 2019-2020 AFSCME labor agreement. Motion carried unanimously.

MOTION by Council Member Cross, seconded by Council Member Tabatt to approve the memorandum of understanding with Steve Karels. Motion carried unanimously.

12. Adjourn

MOTION by Council Member Cross, seconded by Council Member Holman to adjourn at 7:42p.m. Motion carried unanimously.

Approved by:

Respectfully submitted,

Darrel Olson
Mayor

Kelly Steele
Assistant City Administrator