

**BAXTER CITY COUNCIL MINUTES**  
**February 3, 2015**

Acting Mayor Todd Holman, who led in the pledge to the flag, called the regular meeting of the Baxter City Council to order at 7:00 p.m.

MEMBERS PRESENT: Acting Mayor Todd Holman and Council Members Quinn Nystrom and Steve Barrows.

MEMBERS ABSENT: Council Member Mark Cross

STAFF PRESENT: Assistant City Administrator Kelly Steele, Community Development Director Josh Doty, Public Works Director/City Engineer Trevor Walter, Police Chief Jim Exsted, and City Attorney Brad Person.

**CONSENT AGENDA**

- A. Approve City Council Minutes from January 20, 2015
- B. Approve City Council Work Session Minutes from January 20, 2015
- C. Approve the Payment of Bills and Finance Report
- D. Approve Resolution No. 2015-11 Relating to Parking Restrictions on Inglewood Drive from Excelsior Road to Trunk Highway 210 in the City of Baxter, MN
- G. Approve Resolution No. 2015-12 Relating to Parking Restrictions on Novotny Road from Trunk Highway 371 to Dellwood Drive in the City of Baxter, MN
- H. Approve Resolution No. 2015-13 Relating to Parking Restrictions on Dellwood Drive from Novotny Road to Whispering Woods Lane in the City of Baxter, MN
- I. Approve Agreement Between Minnesota State Colleges and Universities, Central Lakes College, and the City of Baxter for Student Supervised Pre-Internship Training
- J. Approve Long Range Planning Commission Minutes from January 26, 2015
- K. Approve Parks and Trails Commission Minutes from January 26, 2015
- L. Approve the installation of the “Yellow Ribbon” community signs
- M. Direct staff to solicit proposals from qualified engineering firms to provide professional engineering and related services for the 2015 City of Baxter Annual Mill & Overlay and Full Depth Reclamation Projects
- N. Approve Resolution No. 2015-14 Relating to Parking Restrictions on Isle Drive from County State Aid 48 to Glory Road in the City of Baxter, MN

**MOTION** by Council Member Barrows, seconded by Council Member Nystrom to approve the consent agenda with the exception of agenda item L. Approve the installation of the “Yellow Ribbon” community signs. Motion carries unanimously.

## **PULLED AGENDA ITEMS**

### **L. Approve the installation of the “Yellow Ribbon” community signs.**

Chief Exsted asked to pull the agenda item to further discuss the project. Chief Exsted explained the Blue Ribbon sign request from the Brainerd School District was previously approved to install four signs on each of the City’s population signs. Chief Exsted further explained the Beyond a Yellow Ribbon Committee will reimburse the City for any extra costs incurred for increasing the support of the population signs to allow the addition of the Beyond a Yellow Ribbon signs. Public Works Director/City Engineer Walter will work with MNDOT to determine the extra costs.

**MOTION** by Council Member Barrows, seconded by Council Member Nystrom to approve the installation of the “Yellow Ribbon” community signs. Motion carries unanimously.

## **COUNCIL COMMENTS**

**Quinn Nystrom:** Council Member Nystrom explained she attended the League of Minnesota Cities newly elected official training. Council Member Nystrom further explained the conference provided a good opportunity to network with other newly elected council members. The League of Minnesota Cities is a good resource.

**Steve Barrows:** Council Member Barrows explained he attended the League of Minnesota Cities newly elected official training in Cohasset.

**Todd Holman:** Acting Mayor Holman provided the council with a written report of his meeting attendance for January. Acting Holman explained he attend contract negotiations, District 181 National Blue Ribbon celebration, Long Range Planning Commission meeting, VisitBrainerd meeting, Isle Drive public informational meeting, League of Minnesota Cities annual conference on citizen engagement, and the Brainerd American Legion Post 255 luncheon to honor Commander Mike Helm. Acting Mayor Holman explained the Blue Ribbon award was years in the making and it has taken all levels of staff to achieve the national award. Acting Mayor Holman congratulated the district staff, teachers, and parents. Staff will add the draft Comprehensive Plan to the City’s website.

## **CITY ATTORNEY’S REPORT**

**Discussion of Land Acquisition Negotiations.** *Closed Session under MN Statute 13D.05, Subd. 3(c)(3) to develop an offer for the purchase of real property.*

**Labor Contract Negotiations.** *Closed Session under MN Statute 13D.03*

City Attorney Person asked the Council to enter into a closed session under Minnesota Statute 13D.05, subd. 3(c)(3) to develop an offer for the purchase of real property and to enter a closed session under Minnesota Statute 13D.03 to discuss labor contract negotiations.

**MOTION** by Council Member Barrows, seconded by Council Member Nystrom to enter into a closed session at 7:15 p.m. Motion carries unanimously.

**MOTION** by Council Member Barrows, seconded by Council Member Nystrom to return to the open meeting at 8:02 p.m. Motion carries unanimously.

Assistant City Administrator Steele explained the Council discussed offers to purchase property and labor contract negotiations during the closed session. There is no action required to be taken by the Council at this time.

**ADJOURNMENT**

**MOTION** by Council Member Barrows, seconded by Council Member Nystrom to adjourn the meeting at 8:01p.m. Motion carries unanimously.

Approved by:

Respectfully submitted,

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Todd Holman  
Acting Mayor

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Kelly Steele  
Assistant City Administrator