

**BAXTER CITY COUNCIL MINUTES**  
**Work Session**  
**January 19, 2016**

Mayor Darrel Olson called the Work Session to order at 5:30 p.m.

COUNCIL MEMBERS PRESENT: Mayor Darrel Olson and Council Members Steve Barrows, Todd Holman, and Mark Cross

COUNCIL MEMBERS ABSENT: Council Member Quinn Nystrom

STAFF PRESENT: City Administrator Gordon Heitke, Community Development Director Josh Doty, Assistant City Administrator Kelly Steele, Public Works Director Trevor Walter, and Finance Director Jeremy Vacinek

**2017 Baxter Water Quality Project for the Whiskey Creek Tributary to the Mississippi River Funding Options**

Shawn Tracy, WSB, provided the background on the project and explained the project ranked the second highest out of 59 regional projects for the removal of phosphorus. Mr. Tracy summarized funding sources for implementation and land acquisition. The City most likely could be eligible for an MPCA nutrient credit for the project. The council could take formal action during the February 2nd council meeting.

Tim Terrell of the Mississippi Headwaters Board explained the Crow Wing Soil and Water Conservation District began the Whiskey Creek project.

**Excelsior Road, Fairview Road and Edgewood Drive Feasibility Study Update**

Aric Welch, WSN, has prepared a draft feasibility study for the Excelsior Road, Fairview Road, and Edgewood Drive project. Community Development Director Doty explained staff recently learned Cub Foods will not be modifying their building at this time, but they do support the project moving forward with the new roundabout and the reconstruction of Edgewood Drive between the Cub Foods building and the strip mall building to the south.

The reconstruction of Edgewood Drive, between the existing buildings, affects the development layout. Staff finds additional analysis and plans are needed to show how the private improvements should be reconstructed. Because there are many existing improvements in the area, it is important to propose a plan that considers traffic, but also considers a functional re-design of the private property on both sides of Edgewood Drive.

Mr. Welch explained the additional analysis requires a revision to the scope of the feasibility study. The additional analysis will include the realigning of Edgewood Drive to the south, farther away from the existing Cub Foods building; layout potential strip mall parking and entrance; and layout new Cub Food entrance and drive aisle. This additional analysis will cost \$4,200. Mr. Welch will bring a contract amendment back to a future council meeting and will continue working on the project. The council asked Mr. Welch to use simulation modeling when presenting the project to the property owners. The council discussed adding bike lanes along Excelsior.

**2017 CSAH 48 (Highland Scenic Road) Mill and Overlay Project – Letter from Crow Wing County Highway Department Requesting Action**

Public Works Director Walter explained Crow Wing County provided a response to the City’s list of items for the CSAH 48 mill and overlay project. The City’s proposed improvements are not included in the five-year capital improvements plan. Public Works Director Walter explained there are two options for the council to consider. The first option is to do nothing and allow the county to complete the mill and overlay with no upgrades. The second option is to explore the financial impact to the City for a possible 2017 project with the county. The Council consensus was to support continuing the trail on the east side of CSAH 48 and extending the trail to Foley on the east side and to explore the financial impact to the City for a possible 2017 project with the county.

**Adjournment**

**MOTION** by Council Member Barrows, seconded by Council Member Cross to adjourn at 6:48 p.m. Motion carries unanimously.

Approved by:

Respectfully submitted,

\_\_\_\_\_  
Darrel Olson  
Mayor

\_\_\_\_\_  
Kelly Steele  
Assistant City Administrator/Clerk