

BAXTER CITY COUNCIL MINUTES
January 8, 2019

1. Call Meeting to Order

Mayor Darrel Olson called the meeting to order at 7:00 p.m.

2. Roll Call

Mayor Darrel Olson and Council Members Connie Lyscio, Zach Tabatt, Todd Holman, and Mark Cross were present.

Administrator Brad Chapulis, Finance Director Jeremy Vacinek, Assistant City Administrator Kelly Steele, Sergeant Dave Timm, and Public Works Director Trevor Walter were present.

3. Pledge of Allegiance

All joined Mayor Olson in the Pledge of Allegiance.

4. Additions or Changes to the Agenda

City Administration Chapulis asked to pull Consent Agenda 6H Adopt Resolution 2019-004 Ordering Improvement and Preparation of Plans for the 2019 Mill & Overlay and Full Depth Reclamation Improvement Project.

5. Public Comments

Louis Crombie, field officer for Congressman Pete Stauber, explained he looks forward to working with everyone and he has an office located in the Brainerd City Hall.

6. Consent Agenda

- A. Approve City Council Work Session Minutes from December 18, 2018
- B. Approve City Council Minutes from December 18, 2018
- C. Approve City Council Special Minutes from December 20, 2018
- D. Approve the Payment of Bills and Finance Report
- E. Approve Resolution No. 2019-001 Establishing the 2019 Council Appointments
- F. Approve Resolution No. 2019-002 Establishing the 2019 Annual Designations
- G. Adopt Resolution 2019-003 Ordering Improvement and Preparation of Plans for the 2019 Memorywood Drive Improvement Project
- H. Adopt Resolution 2019-004 Ordering Improvement and Preparation of Plans for the 2019 Mill & Overlay and Full Depth Reclamation Improvement Project
- I. Approve 2019 Brainerd Dispatch Advertising Agreement in the Amount of \$5,000
- J. Accept City Hall Service Agreement with Marsden Building Maintenance
- K. Accept Joint Long-Range Planning Commission and Planning Commission Meeting Minutes for December 17, 2018
- L. Accept with gratitude the Walmart Community Grant in the Amount of \$1,550.00 and Approve Transfer of \$1,650 from Alcohol Forfeiture Fund.

MOTION by Council Member Cross, seconded by Council Member Lyscio to approve the consent agenda. Motion carried unanimously.

7. Pulled Agenda Items

8. Other Business

A. Adopt Resolution 2019-005 Ordering Improvement and Preparation of Plans for the 2019 South Interceptor and North Forestview Area Improvement Project

Mayor Olson explained after receiving many letters and petitions, tonight is an opportunity for the council to discuss the project. All letters and petitions have been entered into the public record. Council minutes from the improvement hearing will be added to the city's website now that they have been approved.

Council Member Lyscio explained she would like to postpone the project to allow more time for review.

Council Member Tabatt explained he would like more data to support the engineer's recommendation over the public's option.

Council Member Cross explained the interceptor line is needed for the greater good of the city and that he is not in favor of the residential portion of the project due to cost.

Council Member Holman summarized the history of the project and explained the estimated cost to only construct the street is \$9,400 per lot. Council Member Holman recommended the council precede with the project with the assessment capped at \$15,000 and to provide property owners with five years to connect to the system.

Mayor Olson explained the interceptor line is not being paid for by this neighborhood and suggested the city hold off on the project to review environmental issues and assessments.

Meeting attendee, did not provide name or address, inquired if the city has looked into grant funds.

City Administrator Chapulis explained the median income of the city is often determined to be too high to be eligible for grant funding. Due to the federal government shut down city staff is unable to consult with our local field staff.

MOTION by Council Member Cross, seconded by Council Member Tabatt to deny Resolution 2019-005 ordering improvement and preparation of plans for 2019 South Interceptor and North Forestview Area Improvement Project. Motion carried with Council Members Lyscio, Tabatt, Cross and Mayor Olson voting yes and Council Member Holman voting no.

City Administrator Chapulis explained staff will start discussions on what the next steps will be and will bring a recommendation to the council.

Michael Hopps, 12470 Camwood Trail, asked the council to not keep property owners in limbo for two years and to just stop the project.

9. Council Comments

Zach Tabatt: Council Member Tabatt thanked former council members Quinn Nystrom and Steve Barrows for their service on the council, thanked the current council members for being welcoming, and explained he looks forward to working with everyone.

Todd Holman: Council Member Holman welcomed council members Lyscio and Tabatt to the council.

Mark Cross: Council Member Cross wished council members Lyscio and Tabatt the best.

10. City Administrator's Report

City Administrator Chapulis explained the second monthly council meeting will be held next Tuesday as scheduled.

11. City Attorney's Report

A. Closed Session Under Minnesota Statute 13D.05, subd. 3 (b), Attorney-Client Privilege

B. Closed Session Under Minnesota Statute 13D.05, subd. 3 (c), Purchase of Property: PID 033760010020009 and 033670010030009

C. Closed Session Under Minnesota Statute 13D.03, Labor Negotiations

City Attorney Person asked the council to enter into a closed session as provided on the agenda.

MOTION by Council Member Cross, seconded by Council Member Holman to enter into a closed session at 7:49 p.m. Motion carried unanimously.

Mayor Olson opened the meeting at 9:15 p.m.

City Administrator Chapulis explained the council provided staff with direction to continue working on the items identified on the agenda.

12. Adjourn

MOTION by Council Member Cross, seconded by Council Member to adjourn at 9:16 p.m. Motion carried unanimously.

Approved by:

Respectfully submitted,

Darrel Olson
Mayor

Kelly Steele
Assistant City Administrator