

BAXTER CITY COUNCIL MINUTES
January 07, 2014

The regular meeting of the Baxter City Council was called to order at 7:04 p.m. by Mayor Olson who led in the pledge to the flag.

MEMBERS PRESENT: Council Members Mark Cross, Todd Holman, Jim Klein, Rob Moser, and Mayor Darrel Olson.

MEMBERS ABSENT: None

STAFF PRESENT: Community Development Director Josh Doty, Public Works Director/City Engineer Trevor Walter, City Attorney Brad Person, City Administrator Gordon Heitke, Assistant City Administrator/Clerk Kelly Steele, and Finance Director Jeremy Vacinek.

PUBLIC COMMENTS

None

CONSENT AGENDA

MOTION by Council Member Cross, seconded by Council Member Moser to approve the Consent Agenda with the exception of agenda items G., H., and J . Motion carried unanimously.

- A. Approve City Council Minutes from December 17, 2013
- B. Approve City Council Work Session Minutes from December 17, 2013
- C. Approve the Payment of Bills and Finance Report
- D. Accept Architectural Review Commission Minutes from December 17, 2013
- E. Accept Parks & Trails Commission Minutes from December 16, 2013
- F. Accept Long Range Planning Commission Minutes from December 16, 2013
- G. Approve 2014 Meeting Calendar for City Council and Commissions
- H. Approve Resolution No. 2014-01 Establishing the 2014 Annual Designations
- I. Approve Resolution No. 2014-02 Establishing the 2014 Council Appointments
- J. Approve the purchase of dump truck with all accessories in the amount of \$187,552.87
- K. Approve Summary Ordinance 2014-01 CenterPoint Franchise Agreement
- L. Approve 2014 DE Media, Dispatch Echo Advertising Contract
- M. Approve Resolution No. 2014-03 Cypress Drive Railroad Crossing Grant Application

PULLED AGENDA ITEMS

G. Approve 2014 Meeting Calendar for City Council and Commissions

Mr. Heitke pulled this agenda item for further discussion. The Council discussed rescheduling the August 5 Council meeting to August 6 due to Night to Unit and the November 4 Council meeting to November 5 due to the General Election. Council discussed the Utilities Commission meets on the proposed dates at 4:00 p.m.

MOTION by Council Member Cross, seconded by Council Member Moser to approve the 2014 Meeting Calendar for City Council and Commissions with moving the two meetings to the adjacent Wednesday. Motion carried unanimously.

H. Approve Resolution No. 2014-01 Establishing the 2014 Annual Designations

Mr. Heitke pulled this agenda item to clarify the appointment of engineering consultants should also include Bolton & Menk, Inc.

MOTION by Council Member Cross, seconded by Council Member Klein to approve Resolution No. 2014-01 establishing the 2014 Annual Designations. Motion carried unanimously.

J. Approve the purchase of dump truck with all accessories in the amount of \$187,552.87

Council Member Klein pulled the agenda item for clarification on the make of the truck and if local vendors were considered. Mr. Walter explained it will be a state bid Mac Truck because local dealers do not carry a similar sized truck.

MOTION by Council Member Cross, seconded by Council Member Holman to approve the purchase of the dump truck with all accessories in the amount of \$187,552. 87. Motion carried unanimously.

OTHER BUSINESS

Public Hearing to consider whether or not it is in the public interest to vacate various drainage and utility easements within outlot A and B, Autumn Glen.

Mr. Doty explained the Council approved the second and final phase of Autumn Glen. This is a clean-up item for the development.

Mayor Olson opened the public hearing at 7:17 p.m.

Hearing no comments from the public, Mayor Olson closed the public hearing at 7:14 p.m.

Approve Resolution No. 2014-04 Vacating Property, Autumn Glen

MOTION by Council Member Cross, seconded by Council Member Moser to approve Resolution No. 2014-04 Vacating Property, Autumn Glen. Motion carried unanimously.

CITY COUNCIL COMMENTS

Klein: Council Member Klein inquired about the status of the Isle Drive project.

Olson: Mayor Olson stated Northland Arboretum will be hosting a retirement party on January 14th for Dale Braddy; the Brainerd Lakes Chamber's Eggs and Issues legislative event will be held on January 23rd; and the League of Minnesota Cities will be providing elected official

training in February. Mayor Olson asked staff to distribute the Baxter History newsletter to Council.

CITY ATTORNEY'S REPORT

None.

CITY ADMINISTRATOR'S REPORT

None.

ADJOURNMENT

MOTION by Council Member Cross, seconded by Council Member Moser to adjourn the regular Council Meeting at 7:27 p.m. Motion carried unanimously.

Approved by:

Respectfully submitted,

Darrel Olson
Mayor

Kelly Steele
Assistant City Administrator/Clerk