

BAXTER CITY COUNCIL MINUTES
January 6, 2015

Mayor Darrel Olson, who led in the pledge to the flag, called the regular meeting of the Baxter City Council to order at 7:00 p.m.

MEMBERS PRESENT: Mayor Darrel Olson and Council Members Mark Cross and Steve Barrows

MEMBERS ABSENT: Council Members Todd Holman and Quinn Nystrom

STAFF PRESENT: City Administrator Gordon Heitke, Assistant City Administrator Kelly Steele, Community Development Director Josh Doty, Public Works Director/City Engineer Trevor Walter, Finance Director Jeremy Vacinek, Police Chief Jim Exsted, and City Attorney Brad Person.

OATH OF OFFICE

Assistant Administrator Steele administered the Oath of Office to new Council Member Steve Barrows.

CONSENT AGENDA

- A. Approve City Council Minutes from December 16, 2014
- B. Approve City Council Work Session Minutes from December 16, 2014
- C. Approve the Payment of Bills and Finance Report
- D. Approve Resolution No. 2015-01 Establishing the 2015 Council Appointments
- E. Approve Resolution No. 2015-02 Establishing the 2015 Annual Designations
- F. Approve Brainerd Public Schools Sign Installation Request for Baxter Elementary School
- G. Approval of Updated Position Description for Parks and Trails Maintenance Supervisor
- H. Approve Additional 2015 Delayed Payment of Tax on Special Assessments for Applicant with Eligible Hardship
- I. Approve Contract with Dean Makey for Timber Harvest Services at Mississippi River Overlook Park
- J. Approve Temporary Gambling License for the KC Pro West, Inc. Fundraising Event at Arrowwood Lodge

MOTION by Council Member Cross, seconded by Council Member Barrows to approve the Consent Agenda with the exception of agenda item F. Approve Brainerd Public Schools sign installation request for Baxter Elementary School. Motion carries unanimously.

PULLED AGENDA ITEMS

F. Approve Brainerd Public Schools Sign Installation Request for Baxter Elementary School

Mayor Olson asked to pull the agenda item.

Cori Reynolds, Director of Community Education for Brainerd Public Schools, stated six out of six elementary schools have received the Blue Ribbon award. For the first time in the history of the award

has an entire school district received the award. Ms. Reynolds explained the school district would like to install signs on each of Baxter's population signs indicating the award. Ms. Reynolds has been in communication with MNDOT regarding the request. The school district would cover all costs for the signs. Ms. Reynolds explained the cities of Nisswa and Brainerd have already approved the signs.

MOTION by Council Member Barrows, seconded by Council Member Cross to approve agenda item F. Approve Brainerd Public Schools Sign Installation Request for Baxter Elementary School. Motion carries unanimously.

OTHER BUSINESS

A. Approve 2015 Meeting Calendar for City Council and Commissions

The Council discussed moving the August 4 Council meeting to August 5 due to Night to Unite being held on August 4.

MOTION by Council Member Cross, seconded by Council Member Barrows to approve the 2015 meeting calendar for City Council and Commissions. Motion carries unanimously.

B. Approve Crow Wing County Soil and Water Conservations CPL Grant Submittal

Public Works Director/City Engineer Walter explained he was approached last week by Crow Wing County Soil and Water Conservation regarding the submission of the grant application. The deadline to submit is January 15. The grant would allow for planting of trees in logged locations and planting of trees in Mississippi River Overlook Park. Crow Wing County Soil and Water Conservation would administer the grant. The City has to match 10% in either in-kind services or cash. The City has a strong possibility of being approved for the grant. The City of Brainerd has applied for a grant for their Buffalo Creek project. Park Supervisor Rauen has indicated he and his staff would be able to complete the project this summer.

MOTION by Council Member Cross, seconded by Council Member Barrows to approve Crow Wing County Soil and Water Conservation CPL grant submittal. Motion carries unanimously.

COUNCIL COMMENTS

Steve Barrows: Council Member Barrows thanked everyone for being patient during the learning process. Council Members Barrows explained he is encouraged with staff when he has asked questions and appreciates everyone's assistance.

Mark Cross: Council Member Cross expressed congratulations to Council Members Barrows and Nystrom and explained they will be great additions to the City.

Darrel Olson: Mayor Olson thanked Finance Director Vacinek for assisting a resident in submitting a deferment application.

CITY ATTORNEY'S REPORT

Discussion of Land Acquisition Negotiations. Closed Session under MN Statute 13D.05, Subd. 3(c)(3) to develop an offer for the purchase of real property.

City Attorney Person asked the council to enter into a closed session under Minnesota Statute 13D.05, subd. 3 (c) (3) to develop an offer for the purchase of real property.

MOTION by Council Member Barrows, seconded by Council Member Cross to enter into a closed session. Motion carries unanimously.

MOTION by Council Member Cross, seconded by Council Member Barrows to open the meeting at 8:04 p.m. Motion carries unanimously.

ADJOURNMENT

MOTION by Council Member Cross, seconded by Council Member Barrows to adjourn 8:05 p.m. Motion carries unanimously.

Approved by:

Respectfully submitted,

Darrel Olson
Mayor

Kelly Steele
Assistant City Administrator/Clerk