

BAXTER CITY COUNCIL MINUTES
Work Session
January 2, 2018

Mayor Darrel Olson called the Work Session to order at 6:15 p.m.

Council Members Present: Mayor Darrel Olson, and Council Members Quinn Nystrom, Steve Barrows, Todd Holman, and Mark Cross

Council Members Absent: None

Staff Present: City Administrator Bradley Chapulis and Assistant City Administrator Kelly Steele

1. Closed Session, Minnesota Statute 13D.05, subd. 3(a), Performance Evaluation

The Council entered a closed session at 6:15 p.m. and at 6:35 p.m. returned to the open work session. Mayor Olson explained the council completed an initial review of City Administrator Chapulis. A summary statement of the review would be presented at the next council meeting. The formal annual review would be conducted in May.

2. Social Media Policy

Staff has developed a social media policy with the intent of establishing additional social media sites for the City. The proposed social media policy would cover all city social media sites, including the existing department Facebook page. The proposed social media policy has been reviewed by Chief Exsted.

After receiving council feedback on the proposed social media policy, staff intends to add the social media policy to the January 16, 2018 council agenda for council consideration of adoption. After council adoption of the social media policy, staff will begin using Facebook and Twitter for routine notices and announcements.

Council Member Nystrom provided feedback on the policy and offered to assist with implementation of the policy.

Council Member Holman inquired about photo and video release forms.

ADJOURN:

MOTION by Council Member Barrows, seconded by Council Member Cross to adjourn the council work session at 6:50 p.m. Motion carried unanimously.

Approved by:

Respectfully submitted,

Darrel Olson
Mayor

Kelly Steele
Assistant City Administrator