

BAXTER CITY COUNCIL MINUTES
February 7, 2018

1. Call Meeting to Order

Mayor Darrel Olson called the meeting to order at 7:00 p.m.

2. Roll Call

Mayor Darrel Olson and Council Members Quinn Nystrom, Steve Barrows, Todd Holman, and Mark Cross were present.

City Administrator Bradley Chapulis, Assistant City Administrator Kelly Steele, Public Works Director Trevor Walter, Police Chief Jim Exsted, and Community Development Director Josh Doty were present.

3. Pledge of Allegiance

All joined Mayor Olson in the Pledge of Allegiance

4. Additions or Changes to the Agenda

None

5. Public Comments

None

6. Consent Agenda

- A. Approve City Council Minutes from January 16, 2018
- B. Approve City Council Work Session Minutes from January 16, 2018
- C. Approve the Payment of Bills and Finance Report (Addendum A and Addendum A-1).
- D. Authorize Mayor and Staff to Execute 2018 BLAEDC Contract for Economic Development Services in the Amount of \$31,000
- E. Approve Taxi License for Haskins Enterprises, LLC d/b/a Brainerd Area Taxi for licensing period July 1, 2017-June 30, 2018
- F. Approve the Transfer of the 3.2 Off-Sale Liquor License from Wal-Mart Stores, Inc. to Walmart Inc. for the Remainder of the July 1, 2017 through June 30, 2018 Licensing Period
- G. Approve Mobile Vending Permit for Log Home Wood Fired Pizza to locate at Jack Pine Brewery at 15593 Edgewood Drive, subject to conditions of approval
- H. Approve the Assistant City Engineer Job Description and Authorize the Advertisement of the Position
- I. Adopt Resolution 2018-007 Relating to Parking Restrictions on Cypress Drive from College Road to Excelsior Road, in the City of Baxter, Minnesota

MOTION by Council Member Cross, seconded by Council Member Holman to approve the Consent Agenda. Motion carried unanimously.

7. Pulled Agenda Items

8. Other Business

9. Council Comments

Mark Cross: Council Member Cross reminded motorists to watch out for motorcycles.

10. City Administrator’s Report

City Administrator Chapulis announced he will be attending the MCMA winter workshop in Rochester but will be available by phone.

11. City Attorney’s Report

A. Closed Session, Minnesota Statute 13D.05, subd. 3 (c), Purchase of Property

B. Closed Session, Minnesota Statute 13D.03, subd. 1 (b), Labor Negotiations

Attorney Person asked the Council to enter into a closed session under Minnesota Statute 13D.05, subd. 3 (c), to discuss the purchase of property and Minnesota Statute 13D.03, subd. 1 (b), Labor Negotiations.

MOTION by Council Member Cross, seconded by Council Member Barrows to enter into a closed session at 7:04 p.m. Motion carried unanimously.

MOTION by Council Member Cross, seconded by Council Member Barrows to return to the open session at 7:20 p.m. Motion carried unanimously.

Attorney Person explained the council received updates from the project engineers related to acquisitions of easements for the Excelsior Drive and Cypress Drive Improvement Projects. Three agreements related to the Excelsior Drive Improvement Project are ready to approve and are related to the Frandsen, Brenny, and Langren properties.

MOTION by Council Member Council Member Cross, seconded by Council Member Holman to approve the agreements for the Frandsen, Brenny, and Langren properties. Motion carried unanimously.

Attorney Person explained two agreements, with Dondelinger and Bolei, related to the Cypress Drive Improvement Project, are ready for approval.

MOTION Council Member Cross, seconded by Council Member Barrows to approve the agreements for the Dondelinger and Bolei properties. Motion carries unanimously.

MOTION by Council Member Cross, seconded by Council Member Barrows to enter into a closed session at 7:21 p.m. for labor negotiations. Motion carried unanimously.

MOTION by Council Member Cross, seconded by Council Member Barrows to return to an open session at 7:35 p.m. Motion carried unanimously.

City Administrator explained staff and council discussed negotiation strategies regarding all three unions and council provided staff direction on how to proceed.

12. Adjourn

MOTION by Council Member Cross, seconded by Council Member Barrows to adjourn at 8:36 p.m. Motion carried unanimously.

Approved by:

Respectfully submitted,

Darrel Olson
Mayor

Kelly Steele
Assistant City Administrator