



**CITY OF BAXTER PARKS & TRAILS  
COMMISSION MEETING AGENDA  
July 27, 2015 4:00 pm**

1. Call to Order
2. Approval of Minutes of March 23, 2015 and May 18, 2015
3. Park Memorial Bench Application - Whipple Beach Park
4. Jewelwood Park Improvements
5. OK Park Pavilion
6. Adjourn

**PARKS & TRAILS COMMISSION MINUTES**  
**March 23, 2015**

The regular meeting of the Baxter Parks and Trails Commission was called to order at 4:00 p.m.

**MEMBERS PRESENT:** Chair Jim Kalkofen, Commissioner Mari Holderness, Gail Brecht and Council Liaison Quinn Nystrom.

**MEMBERS ABSENT:** Ken Hasskamp

**STAFF PRESENT:** Community Development (CD) Director Josh Doty

**OTHERS PRESENT:** None

**Approval of the Minutes**

Chair Kalkofen informed the Commission that Commissioner Thramer has resigned effective immediately, the Commission regretted her resignation and enjoyed having her on the Parks Commission.

**MOTION** by Commissioner Holderness, seconded by Commissioner Brecht to approve the regular meeting minutes of February 23, 2015 as presented. Motion carried unanimously.

**Memorial Bench Dedications**

The Commission shared different locations that they have seen memorial benches throughout their travels. Chair Kalkofen asked CD Director Doty to review the staff report with the Commission. CD Director Doty referred to the policy/application document in the packet and explained this is the formal policy but wanted to keep the process as simple as possible. The steps would be working with the applicant to agree on a location, then bring it to the Parks Commission and City Council. The bench would not be ordered until final approval is given by Council. If the location cannot be agreed upon, then the fees would be returned. The policy also included language regarding life expectancy. The Commission reviewed the engraving language shown on the application. The Commission asked how this policy would be known by the residents. CD Director Doty stated that upon approval by the Council then it would become public information and placed on the City website and in the newsletter. The Commission discussed different locations other than the city parks that could use a bench. Chair Kalkofen pointed out a few changes that should be made to the application. Chair Kalkofen asked if the price of \$1,354.00 is today's cost. CD Director Doty stated that it was. Chair Kalkofen asked if it could be increased to \$1,500.00 to have a few years without having to increase the cost. The Commission agreed that the price should say "approximately" instead of a firm number to cover the correct cost and not change the fee annually.

**MOTION** by Commissioner Holderness, seconded by Commissioner Brecht to recommend City Council approve the Memorial Park Bench Donation Policy/application as presented by staff. Motion carried unanimously.

**LT & OK Park Pavilion Update**

**Loren Thompson Pavilion**

CD Director Doty started with the background of the Loren Thompson (LT) pavilion and the options that could be taken and staff's recommendation. The total cost for all repairs is \$12,444.00. Staff is recommending Option 2, which is to make the repairs to the pavilion for the pavilion to hopefully achieve or exceed its life expectancy. Commissioner Holderness asked why there is a building permit fee associated with the fees. CD Director Doty indicated that the fees are transferred from one account to another account to keep the City in compliance with the requirements of pulling a building permit. CD Director Doty stated that the 2015 budget would need to be amended as the repair fees cannot come out of the Park Dedication Fees being it is not a new

item in the park. The Commission decided the repairs should be made in 2015 if possible, due to the high use of the pavilion.

**MOTION** by Commissioner Brecht, seconded by Commissioner Holderness to recommend City Council approve the repairs to the Loren Thompson Park Pavilion in the amount of \$12,444.00 as recommended by staff. Motion carried unanimously.

### **Oscar Kristofferson Large Pavilion**

CD Director Doty gave the background on the large pavilion at Oscar Kristofferson (OK) Park that was noted in the Commission memo. This pavilion was constructed in 1981 with an addition in 1983. The pavilion and addition was constructed with donated labor and materials. The pavilion is in fair condition in some areas and poor in other areas. The pavilion is past its 30 year life expectancy. CD Director Doty noted that to bring the pavilion into compliance with the building code, the cost would be \$34,247.00 for the initial repairs. He noted that cost does not include all the posts and that the additional posts add cost at a later date. CD Director Doty reviewed the options with the Commission and staff's recommendation. The Commission reviewed and agreed with staff's recommendation to make the minimal repairs including removal of 6 feet of roof and 2 posts as a temporary fix and research a new pavilion for 2016. Commissioner Brecht stated that a site visit would help visualize some of the repairs needed, the Commission agreed.

**MOTION** by Commissioner Brecht, seconded by Commissioner Holderness to recommend City Council approve Option 3, to make minimal repairs to Oscar Kristofferson Park Large Pavilion and research replacement of the structure in 2016 as proposed by staff. Motion carried unanimously.

### **Oscar Kristofferson Pavilion with Kitchen Facility**

CD Director Doty gave the background on the second pavilion at Oscar Kristofferson (OK) Park. This pavilion was constructed in 1980's with a residential grade kitchen added in the late 1980's. The pavilion was constructed with donated labor and materials. The pavilion is in fair condition; however it is at its 30 year life expectancy. CD Director Doty noted that to bring the pavilion into compliance with the building code would cost \$42,140.00 for the initial repairs. He explained the additional repairs that would also be needed at a later date. CD Director Doty reviewed the options with the Commission and staff's recommendation to move forward with Option 3 which is to look at possible replacement of the pavilion. Commissioner Brecht asked if the community could financially donate towards the cost of the pavilion. CD Director Doty stated that is a possibility. Commissioner Brecht asked if this item should be tabled until the site visit. CD Director Doty stated that the council needs to approve the repairs to the other pavilion prior to the pavilion opening for use this season.

**MOTION** by Commissioner Brecht, seconded by Commissioner Holderness to recommend City Council approve Option 3, to research replacement of the entire structure in the future for the Oscar Kristofferson Park Pavilion with kitchen facility as proposed by staff. Motion carried unanimously.

### **Helsene Property**

CD Director Doty explained the map located in the Parks packet. Mr. Helsene approached staff and is interested in preserving his 90 acres of property. He asked if the City is interested in purchasing any of the property. CD Director Doty explained that in order to access the property you have to leave Baxter and re-enter Baxter at a different location, there is not direct access to the property within Baxter. The property has steep slopes and is very unique. The property does have Mississippi River frontage on some of the property and also has access to Bass Lake and an unnamed lake. Mr. Helsene's home is on the property. CD Director Doty stated that he and Mr. Helsene and Councilmember Borrows walked the property. Commissioner Brecht asked what all of the terrain was like on the property. CD Director Doty stated that the property forested with many steep slopes but that it flattens out near the Mississippi River. He stated that Mr. Helsene showed him an old toboggan trail that

was very steep and goes to the un-named lake with trees on either side. Council Liaison Nystrom stated that the property was brought up at a Council work session. After the property was brought to the Council's attention, she went out there and looked at the property for herself. She agreed with CD Director Doty that it is a very nice piece of property, however it is too far out for it to be a park and access would be difficult as well. CD Director Doty stated that the property would sit for a long time prior to being utilized. Mr. Helsene stated that he was willing to plat off the property with the home on it and sell it separately and he understands that the city would not want to purchase a house with the land. CD Director Doty stated that it would likely need to be a property purchased for open space, which adds value to the City. However, the cost would likely need to be taken from the Park Dedication Funds. Commissioner Brecht stated that it would be a different situation if it was connected to the Mississippi Park, however there is no connectivity to this property. Chair Kalkofen asked when Mr. Helsene approached the City, CD Director Doty stated it was before the last meeting, sometime in late January or early February. CD Director Doty stated that he planned to follow-up with the DNR to see if there is any interest in this property. Commissioner Brecht stated that with the projects that are being looked at, there is just not enough money for this purchase. The Commission agreed it would be a great opportunity for the Legacy Group or Nature Conservancy Group.

### **Clearwater/Inglewood/Excelsior Rd. Area Park**

CD Director Doty stated that when the Council reviewed the comprehensive plan, they observed that there was not a park in the area between Excelsior Road and Clearwater Rd. The Council's comments were that this is a heavily populated area of the city and in a location with multi-family properties. The thought of the Council is that there is not a park facility within that location and there is park land available. Commissioner Brecht stated that the land is very wet and marshy and wondered what could be put on that land. Council Liaison Nystrom stated that she lives on Grand Oaks and every night when she comes home she sees children playing in the street and noted the need for a park area. CD Director Doty pulled up an aerial of the park land and the Commission reviewed the contours of the land. The land closest to Clearwater Rd. appeared to have the best highland. CD Director Doty stated that there would need to be some delineation of wetlands to determine which portions could be used. CD Director Doty reviewed the park coverage map and discussed the areas that are lacking in parks. Commissioner Brecht asked what kind of development could go into that location. Commissioner Holderness stated that the Commission is crawling along with building Jewelwood Park and she would like to see that park completed first. Commissioner Brecht stated that the Commission should add this location to the site visit list to see what potential the land has.

Chair Kalkofen asked if the Long Range Planning Commission (LRPC) would need to be involved in this park discussion. CD Director Doty stated that LRPC has made their recommendation to the Council back in January but if substantive changes are made to the plan that it is a possibility.

CD Director Doty indicated that the comprehensive plan has been delayed due to a request from two property owners who had concerns regarding the land use changes. It was decided to delay the comprehensive plan to allow the property owners to bring forth a planned unit development for their property that the Council would agree to allow.

Commissioner Brecht suggested meeting earlier to walk the parks and then go into agenda business without rushing. The Commission agreed to meet at 3:00 pm for the April 27, 2015 meeting.

### **Comprehensive Plan Update** **Parks Chapter**

CD Director Doty placed this in the packet just to show the Commission the final parks chapter with a new section on the Northland Arboretum. He added that the Council wanted to include the Clearwater trail connection across Hwy. 371 as the priority corridor for the 371 bridge. Commissioner Brecht asked if the trails around Forestview should be added, CD Director Doty indicated that those trails are noted within the text of the

plan. CD Director Doty and the Commission held conversation regarding the Mississippi River Park and the potential for different types of trails in that area/park.

**Other Business**

Chair Kalkofen asked if there were any other buildings that need to be looked at similar to the review of the pavilions. CD Director Doty stated that he will ask the Public Works Department if there are any other building in need of review.

Chair Kalkofen asked for a Park Dedication Fund balance for the next meeting. CD Director Doty will get that balance for the next meeting.

The next meeting is scheduled for April 27, 2015 at 3:00 pm at City Hall to review park land prior to the meeting.

**Adjournment**

**MOTION** by Commissioner Holderness, seconded by Commissioner Brecht to adjourn the meeting at 5:55p.m. Motion carried unanimously.

Approved by:

Respectfully submitted,

\_\_\_\_\_  
Chair Jim Kalkofen

\_\_\_\_\_  
Shanna Newman CD Clerk

**PARKS & TRAILS COMMISSION MINUTES**  
**May 18, 2015**

The regular meeting of the Baxter Parks and Trails Commission was called to order at 4:00 p.m.

**MEMBERS PRESENT:** Chair Jim Kalkofen, Commissioner Mari Holderness, Ken Hasskamp, Gail Brecht and Council Liaison Quinn Nystrom

**MEMBERS ABSENT:** None

**STAFF PRESENT:** Community Development (CD) Director Josh Doty

**OTHERS PRESENT:** None

**Approval of the Minutes**

The March 23, 2015 minutes were not approved at this meeting, they will be approved at the June 22, 2015 meeting.

**MOTION** by Commissioner Hasskamp, seconded by Commissioner Holderness to approve the regular meeting minutes of April 27, 2015 as presented. Motion carried unanimously.

**OK Park**

**Oscar Kristofferson (OK) Pavilion with Kitchen Facility**

CD Director Doty stated that staff was comfortable with moving forward with one large pavilion with a kitchen facility and the kitchen facing the playground. The next step is to contact contractors to develop a plan for the Commission to review. The other piece is the implementation list and the park dedication balance. The need to plan for the 2016 budget is now, therefore this is a perfect time to start looking at the budget. The Commission needs to decide what big and/or small projects should be budgeted for 2016.

Commissioner Hasskamp would like to know the cost of the new pavilion as soon as possible, with completion this year or next year. Brecht asked if there were any additional projects moving forward in the city that would generate park funds. CD Director Doty indicated there is a \$25,000.00 park fee on one project. Commissioner Brecht stated that she would like to see the public have the ability to donate towards the pavilion. She also wondered if it would be possible to only build one new pavilion and split the rental times into two different times frames. Brecht agreed with the open area towards the playground equipment. Commissioner Holderness agreed with the pavilion but felt Jewelwood needed to stay on the high priority list. Chair Kalkofen stated that there was staff concerns over having two parties at the pavilion at one time, in the past there have been conflict. CD Director Doty stated that both the large and small pavilions are rented at the same time. Chair asked if for the next meeting CD Director Doty could bring the times that the pavilions are rented. Chair stated that it would be nice to see a size and price to determine how big the pavilion could be. CD Director Doty indicated that both ends of the pavilion have been cut off and additional brackets have been ordered to attach to the beams for better support. With the pavilion ends being cut off, it was noted that renters were moving the tables into the sun, past the roof. That is something to consider as well, adding additional concrete for those who want to sit in the sun.

**Shed-Baxter Recreation Program Storage Building**

CD Director Doty stated that the shed is located behind City Hall and has been used for storage. Once the shed was taken down at OK park, the recreational program lost a storage area near the ball fields. It was brought to staff's attention that the recreational program needed a shed for storage. CD Director Doty showed on the map where the city's shed would be re-located at OK park and stated that this would be a temporary placement until the 4<sup>th</sup> field is built. Staff is anticipating moving it shortly. Commissioner Brecht asked if it was structurally

sound, CD Director Doty stated that it is sound but is a quick fix for now. CD Director Doty stated that staff did look at other options such as the warming house but decided that some of the mechanical equipment within the storage area should not be exposed to everyone that would come in and out of the space.

### **Ball Field Safety Nets**

CD Director Doty reviewed the map of the fields with the Commission. He noted the anticipated phasing being a four year process. CD Director Doty noted the center area will be covered at a later date when a possible concession stand is built. Commissioner Hasskamp asked what the life expectancy would be, CD Director Doty stated that Public Works Director Walter stated the nets would be taken down in the winter and that would extend the life of the nets CD Director Doty thought that the life was between 5-10 years.

### **Riverview Park Signage**

CD Director Doty stated that this item was requested to be on the agenda. CD Director Doty explained that staff had looked into this previously and had received quotes for signage. He reviewed the quote for four signs with the Commission. The signage was shown on a map provided in the packet and showed two locations. The Commission reviewed the locations on the map and agreed that two signs should go along County Rd. 48, one where Maryland Ave. starts and one at Riverwood Rd. CD Director Doty spoke with the County to ensure that the County would allow signage in the right-of-way. They did not seem to have concerns but did have requirements that need to be met as part of a permit prior to the install. All four signs would need to be installed in the right-of-way to keep from having to gain private permission from residents. Staff requested that this be a budgeted item for the 2016 projects. The Parks Commission discussed that the signage should be installed this year. Chair Kalkofen suggested the signs being installed in June and then notify the paper to provided coverage.

**MOTION** by Commissioner Hasskamp, seconded by Commissioner Brecht to recommend City Council approve the four signs for immediate purchase and placement for Riverview Park and per Crow Wing County approval as presented by staff. Motion carried unanimously.

### **Potential Park Idea Discussion/Consideration**

Chair Kalkofen provided the Commission with a small packet of information from the Brainerd Baxter Fast Pitch Softball Association (BBFSA) regarding the fast pitch softball program. According to the information provided, there is a need for additional fast pitch softball fields to accommodate all of the programs. Chair Kalkofen recently spoke to Mr. Mike Sullivan of Navillus Land Company, owner of several parcels of land in the City of Baxter. Mr. Sullivan expressed the concern he was having with the comprehensive plan for the area South of Marble Rd., between Jasperwood and Hwy. 371, which is a "future sewered area". That determination is pushing buyers away from that area because they don't want to build a home on a large 5 acre lot and then in the future have to hook up to city water and sewer. Mr. Sullivan and his family are deeply involved in fast pitch softball and have been for some time. Mr. Sullivan is interested in selling the land to the City of Baxter for a fast pitch softball complex combined with a neighborhood/community park. Chair Kalkofen presented a letter explaining some of the issues the program is having. This area has enough room for parking, additional state trail parking, softball field, BMX track, playground equipment etc.. He further stated that there is water and sewer close by for a future pavilion. This would also be an excellent gateway concept for people to see a park with a complex from Hwy 371. The Commission agreed that the price is the main point. The Commission discussed the amount of noise that would come from the highway and agreed it would be a good spot for a park because of the location.

Commissioner Brecht noted that the cost of a new park, parking lots, fields, lights, garbage removal and maintenance throughout the years. CD Director Doty stated that this would need to be looked at closely in regards to maintenance and staffing, the Commission agreed. Chair Kalkofen would like to think that sponsorship would help with some of those cost on an annual basis. Council Liaison Nystrom stated that

dollars and cents are a big concern at this time and if sponsorship could help it would be a “pro” for a project such as this. She noted some of the items that Essentia has donated towards in this area. Commissioner Hasskamp stated that this is a long term Commission and looking down the road is a definite, it’s not something that will pop up overnight. Chair Kalkofen asked Council Liaison Nystrom what she thought the Council would want to know or see regarding this proposal. Council Liaison Nystrom stated that the motivation of the owner to sell and how willing they are to work with the City is a big point. She noted that recently this Commission reviewed other property that was offered to the City and it was determined not to be a great fit. Council Liaison Nystrom thought that the Council would like the location with the gateway theme district, but ultimately it is the cost of an additional facility. Commissioner Brecht noted that the parks department is already spread thin and may have to hire another person and maybe buy another mower to keep up. Chair Kalkofen asked CD Director Doty what is the next step to proceed. CD Director Doty stated that the Commission is on the right track with asking what the cost would be for the land and finding additional funding sources to assist in the purchase. Chair Kalkofen will visit with the Sullivan’s and then have the Sullivan’s contact CD Director Doty and will then report what has been learned at the next meeting.

#### **LT Park Pavilion Repair Update**

CD Director Doty stated that the repairs have been approved by Council and will be made after the Memorial Day weekend.

#### **Chip Sealing Trails Update**

CD Director Doty reviewed the map that was in the packet indicating the trails that will receive chip sealing this year.

#### **Jewelwood Park Update**

CD Director Doty stated that Chair Kalkofen requested an update on Jewelwood Park. CD Director stated that he is aware that the Commission wants to move forward with this park. The Council is looking to adopt the comprehensive plan on May 19, 2015. CD Director Doty noted that since the initial discussions about creating Jewelwood Park, the Council asked that the Commission consider the Clearwater area for a park. Seeing the dollars that would remain in the fund, it is now time to consider what the priorities are for the 2016 budget. CD Director Doty apologized that there was not a better update for this park, however he thought they were as far as they could go before bringing in residents a second time on Jewelwood. Chair Kalkofen asked for a complete list of costs for this park at the next meeting, Commissioner Hasskamp agreed even if it is phased in yearly, it should be high on the list. Commissioner Brecht and Holderness stated that the residents will understand that the pavilions put a looming issue on the funds. The Commission agreed it is still high on the list and does want to continue to move forward even if it is phased. CD Director Doty stated that the question was posed at the Council level if the intent was to build three parks between Winkler, Jewelwood and Clearwater for the same resident area. Hasskamp stated that Jewelwood may cost more, he envisioned more of a passive park setting in Winkler and Clearwater with trails and more nature type setting. Commissioner Hasskamp stated Jewelwood is first, Commissioner Holderness and Brecht agreed. Chair Kalkofen suggested it is looked at as a phased in park. CD Director Doty stated the concern is the size of the playground structure, the bigger the equipment the more people that will be attracted to the park from outside the neighborhood. He added that these additional people would require parking, restrooms, etc. CD Director Doty added that the Commission’s recommendation was to go larger with the equipment and staff’s fear is the lack of parking. Commissioner Hasskamp and Holderness stated it would remain a neighborhood park and that a lot of people will not use the park. Commissioner Brecht disagreed stating that new equipment will draw lots of neighborhood people to the park. CD Director Doty stated they do not want to create an on-street parking problem.

CD Director Doty stated that after the next meeting he would like to bring the consensus of this Commission to City Council to make sure everyone agrees with moving forward.

**Other Business**

Chair stated that the Isle Dr. project has started and on Ironwood Rd. they have crossed the bike path twice in areas and the mud was 4” thick. Lots of activity in that area, he asked that staff look into cleaning it up.

Council Liaison Nystrom noted that the implementation map and the Clearwater park was asked to add this park to the implementation map. She asked if the Commission wanted to add it prior to approval of the Comprehensive Plan so it would not be missed as an additional park in the future. She asked for a clear answer regarding the Clearwater Rd. park. Commissioner Hasskamp stated that it should be put in as a long range park in the future. Commissioner Brecht stated once it is on the list it is expected to be completed. She stated that once it’s on the implementation plan then it snow balls into more. The Commission agreed that at this time it is on the future trail map and is there for discussion but not a priority as it is newer to the Commission. Council Liaison Nystrom stated she will report to the Council that this Commission would like to keep it just shown on the parks map.

Council Liaison Nystrom received an e-mail complaining about the lack of a trail connection on Grand Oaks Dr. This person was forced into a ditch in order to keep from getting hit by a car. They would like to see the trail connection continued all the way to Clearwater and Excelsior Rd. CD Director Doty indicated that there is a proposed trail on the Parks Map for this area and in the study area for the Excelsior Road corridor but not in the trail implementation plan. The Commission discussed the lack of area for a side trail/biking area on the Grand Oaks Drive and Grand Oaks Ct. CD Director Doty stated that there have been some links added with the development of that area but the southerly stretch is short.

The next meeting is scheduled for June 22, 2015 at 4:00 pm.

**Adjournment**

**MOTION** by Commissioner Hasskamp, seconded by Commissioner Holderness to adjourn the meeting at 5:35p.m. Motion carried unanimously.

Approved by:

Respectfully submitted,

\_\_\_\_\_  
Chair Jim Kalkofen

\_\_\_\_\_  
Shanna Newman CD Clerk

## **Parks and Trails Commission Memorandum**

**To:** Parks and Trails Commission

**From:** Matthew Gindele, Planner

**Reviewed by:** Josh Doty, Community Development Director

**Date:** July 22, 2015 for the July 27, 2015 Parks and Trails Commission Meeting

**Subject:** Marc Welzant Memorial Bench at Whipple Beach Recreational Area

As the Parks and Trails Commission is aware, the city has developed a memorial bench program wherein an applicant may donate \$1,500.00 to the city for the purchase of a park bench to be dedicated to an individual of the applicants choosing. Part of the application process allows the applicant to identify a first, second, and third choice location for placement of the bench as well as an engraving inscription chosen from a list provided on the application.

Staff has received the first application for a bench from Barb Herbst to be dedicated to Marc Welzant. Marc is Barb's son who enjoyed fishing from the Whipple fishing pier and went missing on October 26, 2014; Barb's first choice location for the bench is at the fishing pier (site location map attached). Staff met with the applicant at the Whipple fishing pier on Monday July 20, 2015 to review the area for suitability for placement of a bench. Staff determined that the area directly near the pier is a suitable location for the bench but would require several site improvements including the following:

- 1) Three large boulders along the trail at the entrance to the fishing pier will need to be moved back to allow space for the landing pad on which the bench will be anchored to.
- 2) Minor grading of the site will be necessary for a level landing pad.
- 3) Staff will need to thin out some of the brush and limbs around the entrance to the fishing pier to allow for a more clear and scenic view of the lake from the proposed bench location.

The applicant has also verbally requested a special engraving inscription that is more suitable to her son's sudden disappearance that is not included on the application; it is to read "Never Forgotten". Staff is supportive of this request.

Staff recommends that the Parks and Trails Commission accept the applicant's donation of \$1,500.00 and approve the proposed bench location and engraving inscription as described in this Memo.

### **ATTACHMENTS:**

- 1) Completed Application
- 2) Site Location Map



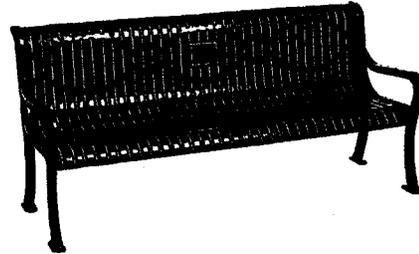
# CITY OF BAXTER

Date Paid 7-14-15  
Receipt# 74254  
DONPKBENCHMEM  
(2201-04.36434)

## Memorial Park Bench Donation

A memorial park bench is a great way to remember a loved one, or friend or as a way to donate to the City's park and trail system.

The bench cost (including personalized plaque engraving and concrete base) is approximately \$1,500.



## Bench Donation Policy

- One style of bench has been chosen to maintain consistency within the City's park system.
- After an application and donation/fee is submitted, staff will review the specific location requested by the applicant. If City staff is concerned with the proposed location, staff will work with the applicant to try to find an acceptable alternative location. If a location cannot be agreed upon, the donation fee will be refunded to the applicant. The City of Baxter has final discretion regarding bench locations to make sure that the location does not impact future improvement planning within the City's parks.
- Once an acceptable location is recommended, staff shall present the application to the City's Park and Trails Commission for their recommendation and will forward the application to the City Council for final consideration and acceptance of the donation. After final approval is granted by the City Council, staff will order the bench and personalized plaque.
- The City's Park Maintenance staff will pour the concrete pad and install the bench (during warm weather conditions).
- The bench is made of metal and bolts to a concrete pad to allow for a long life expectancy. However, the City is not obligated to replace the bench if damaged or if it is beyond its useful life. If the bench is in need of replacement, the city will attempt to contact the applicant before removing the bench. If the bench is damaged such that there is an immediate threat to public safety, the City shall have the authority to remove the bench.

## Application to Order a Bench

Applicant Name: Barb Herbst  
 Address: 14639 Grand Oaks Dr Baxter MN 56425  
Street City State Zip  
 Phone (W): 218-820-4818 Phone (H): 218-828-4913 Email Address: larry.herbst@yahoo.com  
 Name of Person to be Honored: Marc Welzant

### Engraving Inscription

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> In Memory of                   | <input type="checkbox"/> In Honor of            | <input type="checkbox"/> Dedicated to the Memory of |
| <input checked="" type="checkbox"/> In Loving Memory of | <input type="checkbox"/> In Honor and Memory of | <input type="checkbox"/> Given in Loving Memory of  |
| <input type="checkbox"/> Dedicated to                   | <input type="checkbox"/> In Appreciation of     | <input type="checkbox"/> Donated by                 |

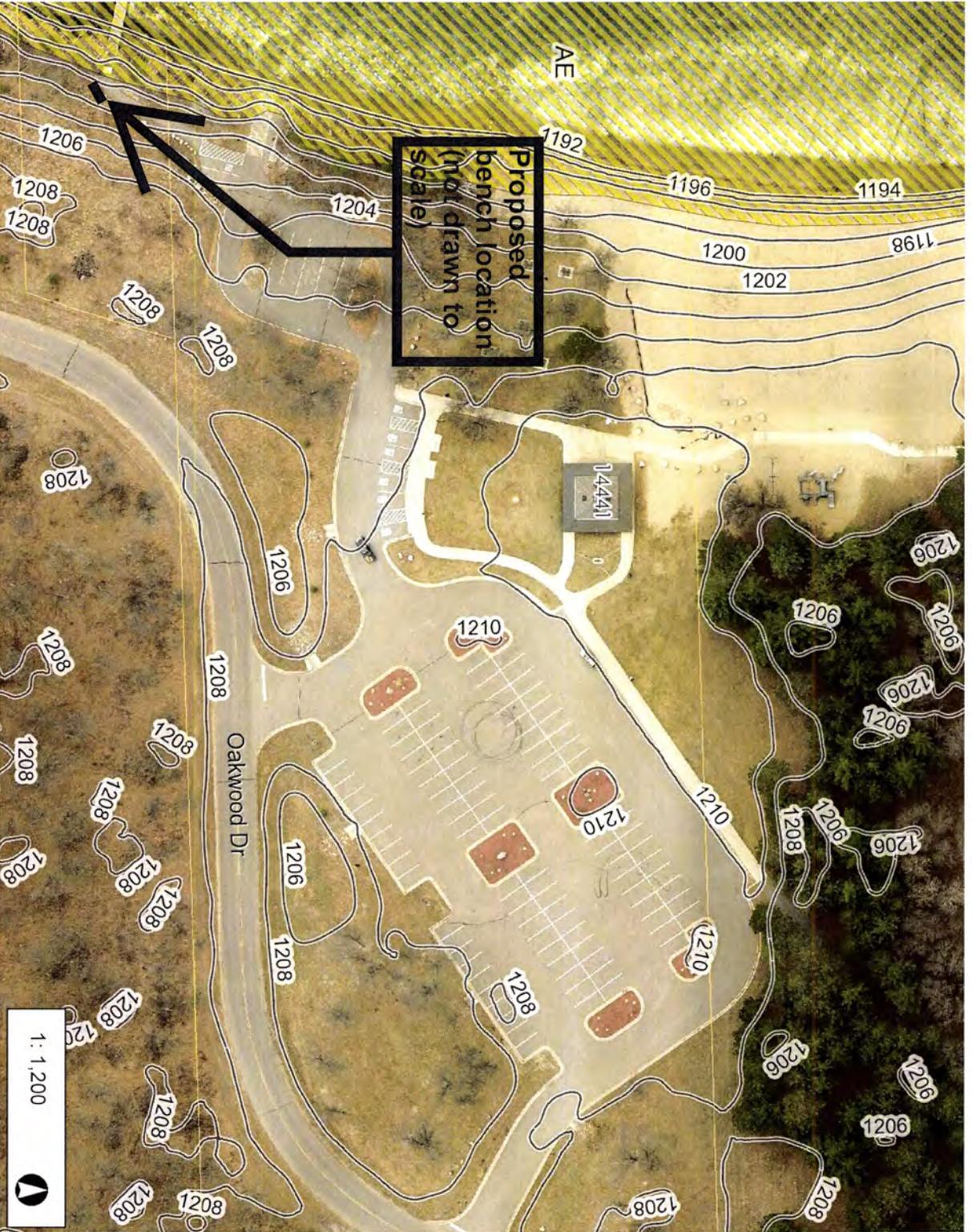
Requested Bench Location including Park Name and Preferred Location: Whipple Beach fishing Pier, Whipple Beach Park, 3rd Trail between Grand Oaks Inglewood  
1st choice 2nd choice

By signing, I have read the above bench donation policy and agree to the terms listed.

Applicant's Signature Barb Herbst Date 7-13-15  
 Applicant's Printed Name BARB HERBST

Baxter City Hall, PO Box 2626, 13190 Memorywood Drive, Baxter, MN 56425  
[www.ci.baxter.mn.us](http://www.ci.baxter.mn.us) Email: [cityhall@ci.baxter.mn.us](mailto:cityhall@ci.baxter.mn.us)

# Whipple Beach



200.0  
 0  
 100.00  
 200.0 Feet

NAD\_1983\_HARN\_Adj\_MN\_Crow\_Wing\_Feet  
 City of Baxter

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

**THIS MAP IS NOT TO BE USED FOR NAVIGATION**

1 : 1,200



### Legend

- Streets
- Locations
  - Current
  - Pending
  - Vacant
  - Retired
  - Other
- Parcels
- Two Foot Contour
- Preliminary FEMA Flood Zone:
  - A
  - AE
- Land Use Cases
- Encumbrances
- Historical Parcels
- 2013 Imagery
  - Red: Band\_1
  - Green: Band\_2
  - Blue: Band\_3

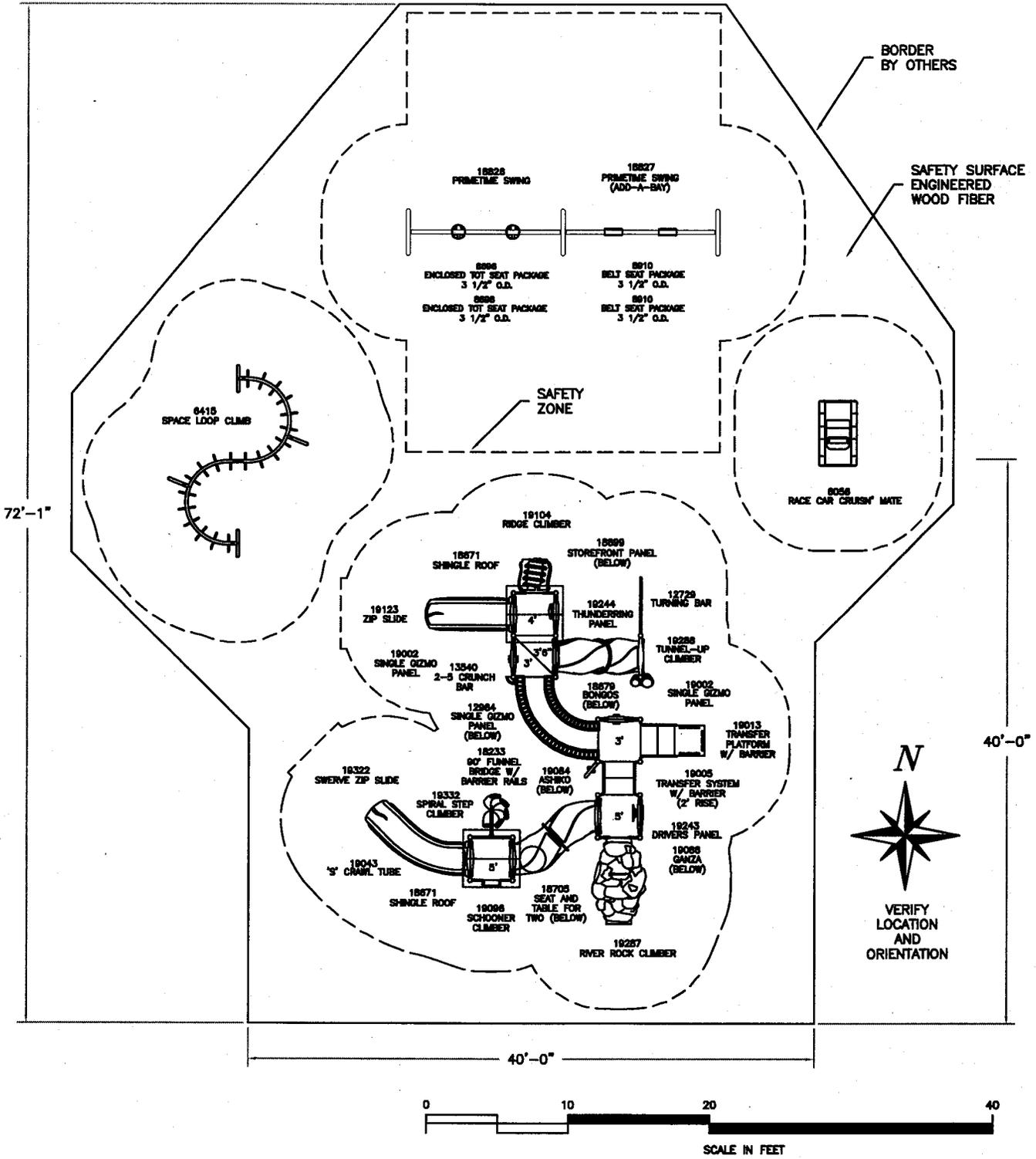
### Notes

OHWL=1194.9  
 FEMA Floodplain=1197



**Neighborhood Park**

Baxter, MN



<b>Mfg. By:</b>  Enriching Childhood Through Play.	<b>Sold &amp; Distributed By:</b>  <b>MINNESOTA-WISCONSIN PLAYGROUND</b>	P.O. Box 27328, Golden Valley, MN 55427 763-546-7787 1-800-622-5425 Fax 763-546-5050 E-Mail info@mnwplay.com	<b>Neighborhood Park</b>		
			<b>Baxter, Minnesota</b>		
			SCALE: 1" = 10'-0"	7/21/15	D7010K1

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Consultant: Jim Kalkes

Minnesota / Wisconsin Playground 5101 Highway 55, Suite 6000 Golden Valley, Minnesota 55422 Ph. 800-622-5425 | 763-546-7787 Fax 763-546-5050 | jimk@mnwiplay.com

QUOTE #13157

07/21/2015

Neighborhood Park - Budgetary Numbers - D7010K1

City of Baxter Attn: Josh Doty 13190 Memorywood Drive Baxter, MN 56425 Phone: 218-454-5111 jdoty@baxtermn.gov

Ship To Zip: 56425

Table with 5 columns: Quantity, Part #, Description, Unit Price, Amount. Includes subtotals for SubTotal, Freight, and Total Amount.

This quotation is subject to polices in the current Gametime Park and Playground catalog and the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment.

Pricing: f.o.b. factory, firm for 30 days from date of quotation. Sales tax, if applicable, will be added at time of invoice unless a tax exempt certificate is provided at time of order entry.

Payment terms: net 30 days for tax supported governmental agencies. A 1.5% per month finance charge will be imposed on all past due accounts. Equipment shall be invoiced separately from other services and shall be payable in advance of those services and project completion. Retainage not accepted.

Freight charges: Prepaid & added

Installation: shall be by a Certified GameTime Installer. Customer shall be responsible for scheduling coordination and site preparation. Site should be level and permit installation equipment access.

Exclusions: unless specifically included, this quotation excludes all site work and landscaping; removal of existing equipment; acceptance of equipment and off-loading; storage of goods prior to installation; equipment assembly and installation; safety surfacing; borders and drainage provisions.



07/21/2015

**Neighborhood Park - Budgetary Numbers - D7010K1**

**Order Information:**

Bill To: \_\_\_\_\_  
Company: \_\_\_\_\_  
Attn: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Contact: \_\_\_\_\_  
Tel: \_\_\_\_\_  
Fax: \_\_\_\_\_

Ship To: \_\_\_\_\_  
Project Name: \_\_\_\_\_  
Attn: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Contact: \_\_\_\_\_  
Tel: \_\_\_\_\_  
Fax: \_\_\_\_\_

**Acceptance of quotation:**

Accepted By (printed): \_\_\_\_\_  
Signature: \_\_\_\_\_  
Title: \_\_\_\_\_  
Facsimile: \_\_\_\_\_

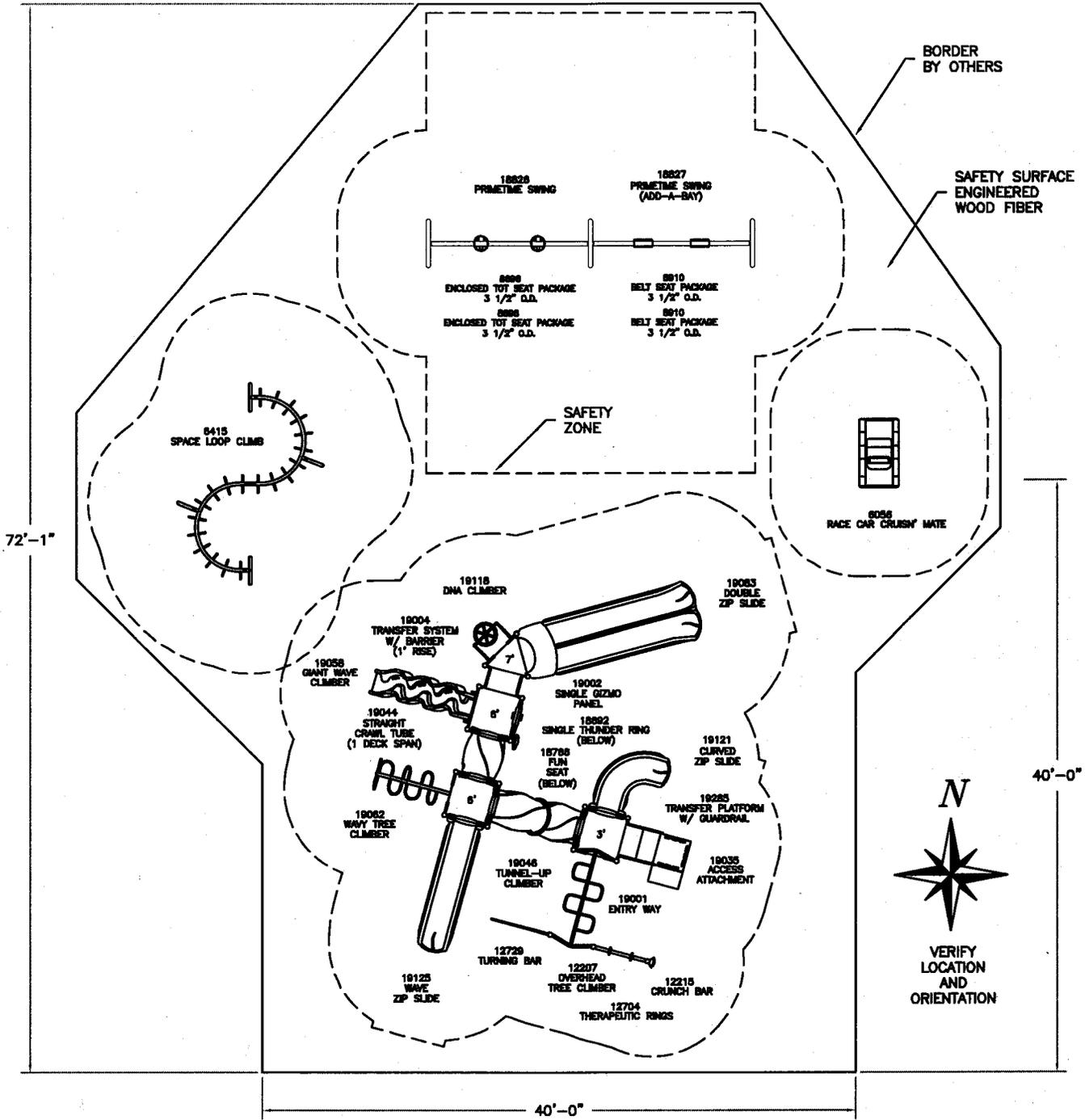
P.O. No: \_\_\_\_\_  
Date: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Purchase Amount: **\$55,509.88**





**Neighborhood Park**

Baxter, MN



<p>Mfg. By:</p>  <p>Enriching Childhood Through Play.</p>	<p>Sold &amp; Distributed By:</p> 	<p>P.O. Box 27328, Golden Valley, MN 55427          763-546-7787 1-800-622-5425          Fax 763-546-5050          E-Mail info@mnwiplay.com</p>	<p><b>Neighborhood Park</b>  <b>Baxter, Minnesota</b></p> <p>SCALE: 1" = 10'-0"    7/21/15    D7529K</p>
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THIS PRINT IS THE PROPERTY OF MINNESOTA WISCONSIN PLAYGROUND INC. AND IS NOT TO BE USED, COPIED OR REPRODUCED WITHOUT THEIR EXPRESSED WRITTEN PERMISSION.



Consultant: Jim Kalkes

Minnesota / Wisconsin Playground 5101 Highway 55, Suite 6000 Golden Valley, Minnesota 55422 Ph. 800-622-5425 | 763-546-7787 Fax 763-546-5050 | jimk@mnwiplay.com

QUOTE #13156

07/21/2015

Neighborhood Park - Budgetary Numbers - D7529K

City of Baxter Attn: Josh Doty 13190 Memorywood Drive Baxter, MN 56425 Phone: 218-454-5111 jdoty@baxtermn.gov

Ship To Zip: 56425

Table with 5 columns: Quantity, Part #, Description, Unit Price, Amount. Includes items like GameTime - PrimeTime Blackwood Forest, GameTime - F/S Space Loop Climb, GameTime - Four-unit swing package, GameTime - Race Car Saddlemate, etc. SubTotal: \$44,092.00, Total Amount: \$47,987.07

This quotation is subject to polices in the current Gametime Park and Playground catalog and the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment. Purchases in excess of \$1,000.00 to be supported by your written purchase order made out to Gametime, c/o Minnesota/Wisconsin Playground.

Pricing: f.o.b. factory, firm for 30 days from date of quotation. Sales tax, if applicable, will be added at time of invoice unless a tax exempt certificate is provided at time of order entry.

Payment terms: net 30 days for tax supported governmental agencies. A 1.5% per month finance charge will be imposed on all past due accounts. Equipment shall be invoiced separately from other services and shall be payable in advance of those services and project completion. Retainage not accepted.

Freight charges: Prepaid & added

Installation: shall be by a Certified GameTime Installer. Customer shall be responsible for scheduling coordination and site preparation. Site should be level and permit installation equipment access. Purchaser shall be responsible for unknown conditions such as buried utilities, tree stumps, bedrock or any concealed materials or conditions that may result in additional labor or material costs.

Exclusions: unless specifically included, this quotation excludes all site work and landscaping; removal of existing equipment; acceptance of equipment and off-loading; storage of goods prior to installation; equipment assembly and installation; safety surfacing; borders and drainage provisions.



07/21/2015

**Neighborhood Park - Budgetary Numbers - D7529K**

**Order Information:**

Bill To: \_\_\_\_\_  
Company: \_\_\_\_\_  
Attn: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Contact: \_\_\_\_\_  
Tel: \_\_\_\_\_  
Fax: \_\_\_\_\_

Ship To: \_\_\_\_\_  
Project Name: \_\_\_\_\_  
Attn: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Contact: \_\_\_\_\_  
Tel: \_\_\_\_\_  
Fax: \_\_\_\_\_

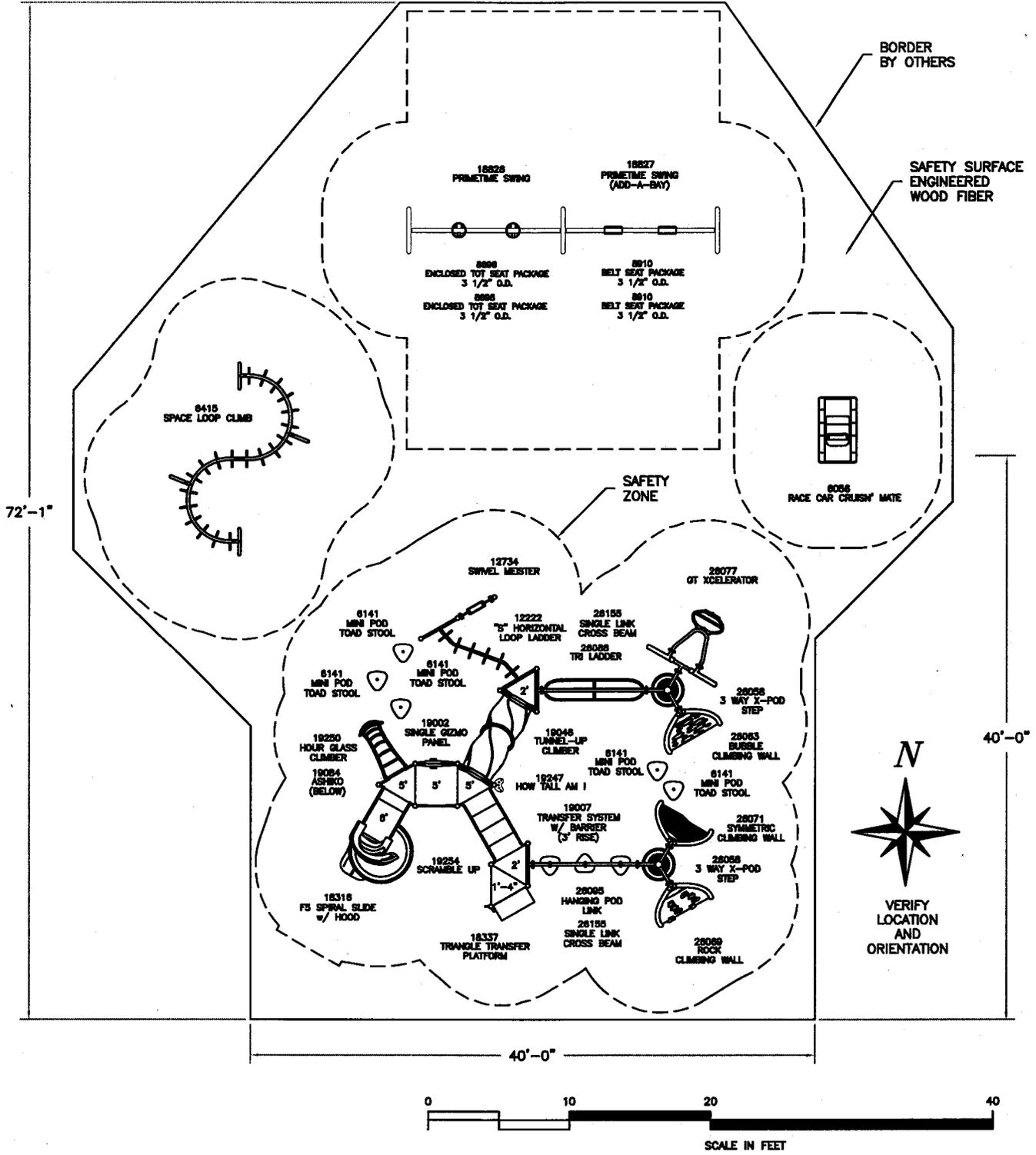
**Acceptance of quotation:**

Accepted By (printed): \_\_\_\_\_  
Signature: \_\_\_\_\_  
Title: \_\_\_\_\_  
Facsimile: \_\_\_\_\_

P.O. No: \_\_\_\_\_  
Date: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Purchase Amount: **\$47,987.07**

**Neighborhood Park**  
Baxter, MN





<p>Mfg. By:</p>  <p>Enriching Childhood Through Play.</p>	<p>Sold &amp; Distributed By:</p> 	<p>P.O. Box 27328, Golden Valley, MN 55427          763-546-7787 1-800-622-5425          Fax 763-546-5050          E-Mail info@mnwisplay.com</p>	<p><b>Neighborhood Park</b>  <b>Baxter, Minnesota</b></p> <p>SCALE: 1" = 10'-0"    7/21/15    DWG NO. D7528K</p>
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Consultant: Jim Kalkes

Minnesota / Wisconsin Playground 5101 Highway 55, Suite 6000 Golden Valley, Minnesota 55422 Ph. 800-622-5425 | 763-546-7787 Fax 763-546-5050 | jimk@mnwiplay.com

QUOTE #13155

07/21/2015

Neighborhood Park - Budgetary Numbers - D7528K

City of Baxter Attn: Josh Doty 13190 Memorywood Drive Baxter, MN 56425 Phone: 218-454-5111 jdoty@baxtermn.gov

Ship To Zip: 56425

Table with 5 columns: Quantity, Part #, Description, Unit Price, Amount. Row 1: 1, RDU, GameTime - Play unit. (5) 6141 -- Mini Pod Toad Stool, \$35,318.00, \$35,318.00. Subsequent rows list various playground equipment parts like stools, aluminum uprights, slides, and climbing walls.





Consultant: Jim Kalkes

Minnesota / Wisconsin Playground 5101  
 Highway 55, Suite 6000 Golden Valley,  
 Minnesota 55422 Ph. 800-622-5425 |  
 763-546-7787 Fax 763-546-5050 |  
 jimk@mnwiplay.com

QUOTE  
 #13155

07/21/2015

**Neighborhood Park - Budgetary Numbers - D7528K**

Quantity	Part #	Description	Unit Price	Amount
1	6415	GameTime - F/S Space Loop Climb	\$2,823.00	\$2,823.00
1	RDU	GameTime - Four-unit swing package. (2) 8696 -- Encl Seat 3 1/2"(8696) (2) 8910 -- Belt Seat 3 1/2"Od(8910) (1) 18826 -- PrimeTime Swing 3 1/2" x 8' (1) 18827 -- PrimeTime Swing Add a Bay 3 1/2" x 8'	\$2,621.00	\$2,621.00
1	6056	GameTime - Race Car Saddlemate	\$789.00	\$789.00
1	INS	Lump Sum - Install equipment.	\$6,193.00	\$6,193.00
1	EWf - 12L	EWFLGE - Lump Sum - 12" compressed depth engineered wood fiber.	\$4,571.00	\$4,571.00
1	EWf INS	Lump Sum - Install EWf and fabric.	\$1,431.00	\$1,431.00
2	161290	GameTime - Geo-Textile 2250 Sq Ft Roll	\$604.00	\$1,208.00
1	178749	GameTime - Owner's Kit	\$50.00	\$50.00
			<b>SubTotal:</b>	<b>\$55,004.00</b>
			<b>Freight:</b>	<b>\$3,667.87</b>
			<b>Total Amount:</b>	<b>\$58,671.87</b>

This quotation is subject to polices in the current Gametime Park and Playground catalog and the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment. Purchases in excess of \$1,000.00 to be supported by your written purchase order made out to Gametime, c/o Minnesota/Wisconsin Playground.

Pricing: f.o.b. factory, firm for 30 days from date of quotation. Sales tax, if applicable, will be added at time of invoice unless a tax exempt certificate is provided at time of order entry.

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Freight charges: Prepaid & added

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Exclusions: unless specifically included, this quotation excludes all site work and landscaping; removal of existing equipment; acceptance of equipment and off-loading; storage of goods prior to installation; equipment assembly and installation; safety surfacing; borders and drainage provisions.



07/21/2015

**Neighborhood Park - Budgetary Numbers - D7528K**

**Order Information:**

Bill To: \_\_\_\_\_  
Company: \_\_\_\_\_  
Attn: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Contact: \_\_\_\_\_  
Tel: \_\_\_\_\_  
Fax: \_\_\_\_\_

Ship To: \_\_\_\_\_  
Project Name: \_\_\_\_\_  
Attn: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Contact: \_\_\_\_\_  
Tel: \_\_\_\_\_  
Fax: \_\_\_\_\_

**Acceptance of quotation:**

Accepted By (printed): \_\_\_\_\_  
Signature: \_\_\_\_\_  
Title: \_\_\_\_\_  
Facsimile: \_\_\_\_\_

P.O. No: \_\_\_\_\_  
Date: \_\_\_\_\_  
Phone: \_\_\_\_\_

Purchase Amount: **\$58,671.87**

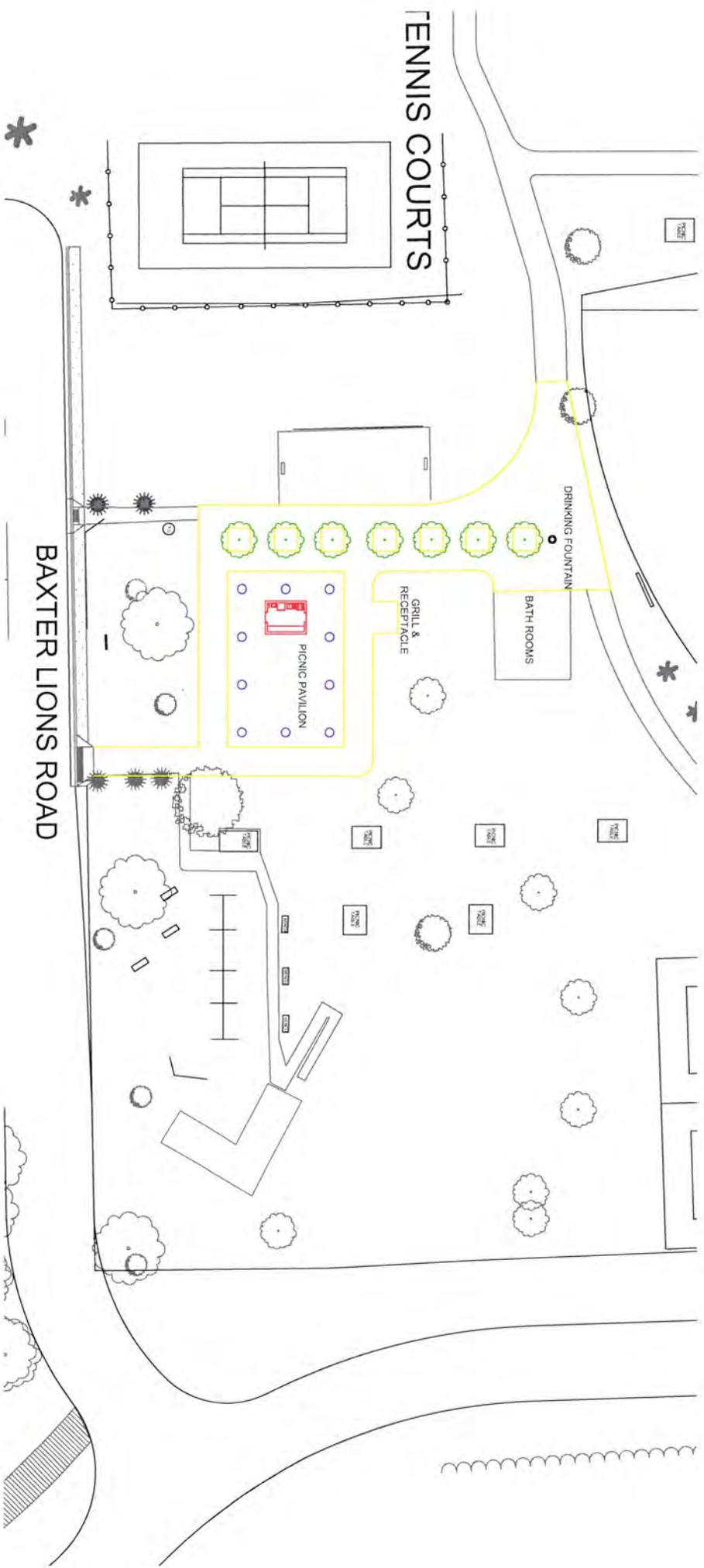


42' x 62' Hip Shelter with Vented Top  
6/12 Pitch with T&G Wood Decking and Standing Seam

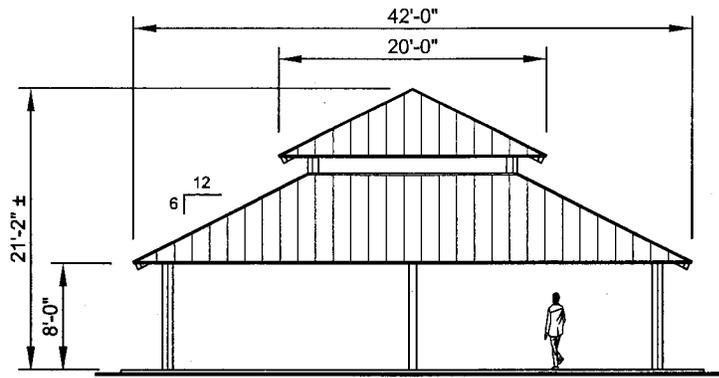


11800 East 9 Mile Road, Warren, MI 48089  
(586) 486-1088 Office (586) 754-9130 Fax (800) 657-6118 Toll Free  
[www.Coverworx.com](http://www.Coverworx.com) [info@coverworx.com](mailto:info@coverworx.com)

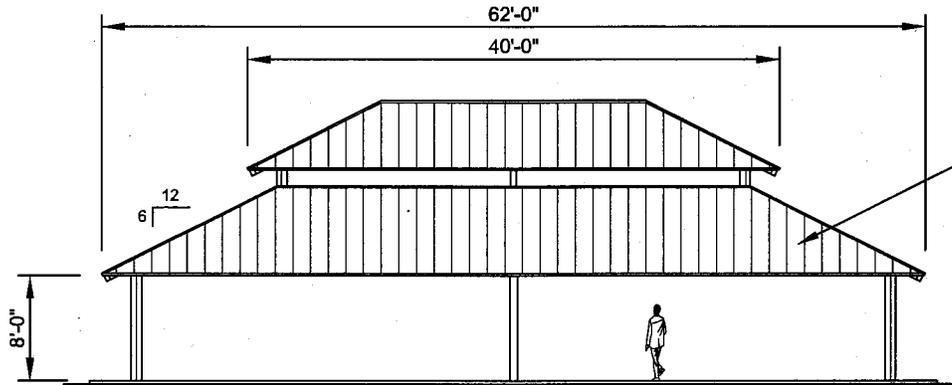
TENNIS COURTS



BAXTER LIONS ROAD

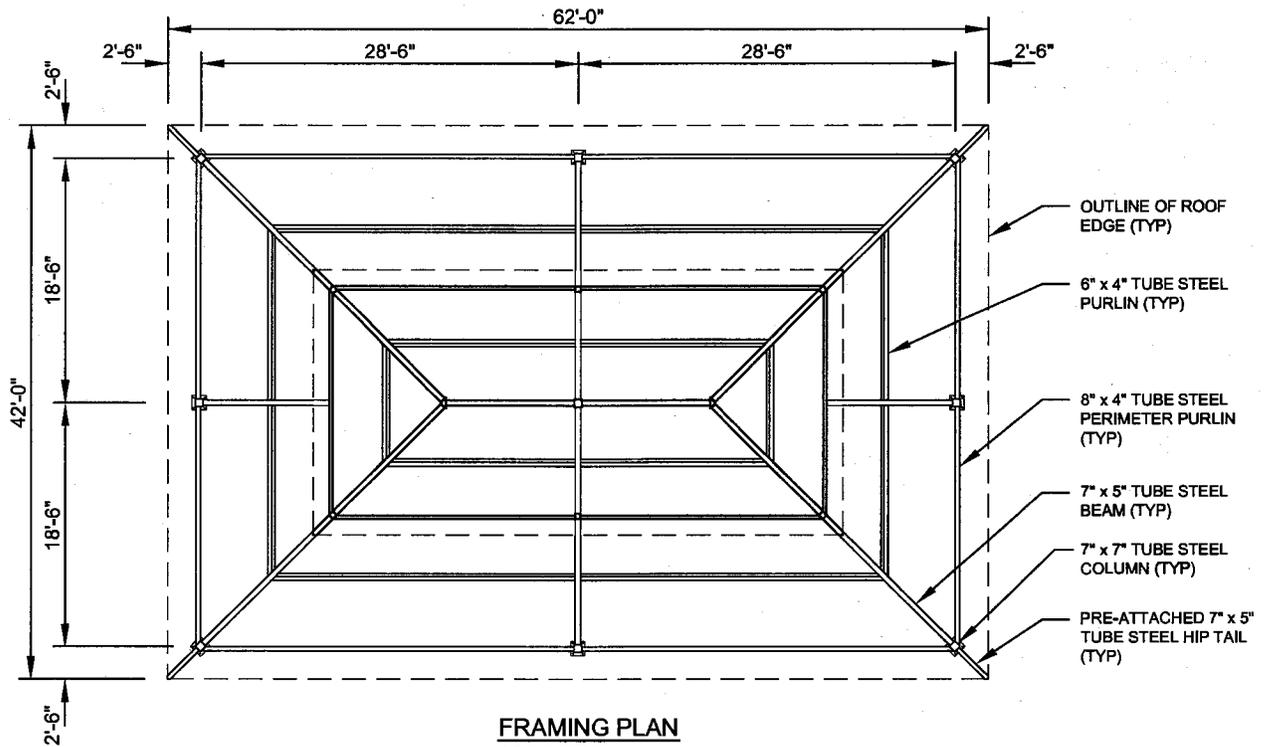


**FRONT ELEVATION**  
SCALE: NTS



**FRONT ELEVATION**  
SCALE: NTS

24 GA. PRE-CUT STANDING SEAM PANELS & TRIM OVER 2" x 6" T&G DECKINGS



**FRAMING PLAN**  
SCALE: NTS



11800 East 9 Mile Road  
Warren, MI 48089  
Office: (586) 486-1088  
Fax: (586) 754-9130  
Toll Free: (800) 657-6118  
Email: info@coverworx.com  
www.CoverWorx.com

**Steelworx Hip Shelter w/ Vented Top - 42' x 62'**

**Model: HP-4262-SW-VT-612-TG-EX-SS**

**DESIGN SPECIFICATIONS**

St. Croix Recreation Fun Playgrounds INC.  
 225 N. Second Street  
 Stillwater, MN 55082



# Estimate

Date	Estimate #
7/22/2015	906

<b>Bill To</b>
CITY OF BAXTER ACCOUNTS PAYABLE P.O. BOX 2626 BAXTER, MN 56425

<b>Ship To</b>
BAXTER PARKS DEPT. ATTN: Oscar Kristofferson Park 6070 MAPLETON ROAD BAXTER, MN 56401

<b>Terms</b>	<b>Rep</b>	<b>Project</b>
Net 30	CJ	

Item	Description	Qty	Rate	Total
INSTALL	INSTALLATION OF SHELTER	1	30,000.00	30,000.00T
INSTALL	INSTALLATION OF FOOTINGS	8	800.00	6,400.00T
INSTALL	INSTALLATION OF CONCRETE 44'x64' @ 5" THICK WITH #1010 STEEL MESH, EDGE TO BE 8" THICK REINFORCED WITH 2-#3 BARS	1	28,752.00	28,752.00T
INSTALL	INSTALLATION OF STONE COLUMNS TO BE 36" SQUARE AT BASE WITH TAPERED 18" AT TOP, 4' HEIGHT	1	14,500.00	14,500.00T
INSTALL	SEALING OF T AND G	1	2,000.00	2,000.00T
INSTALL	INSTALLATION OF KITCHEN	1	34,000.00	34,000.00T
DESIGN	DESIGN OF KITCHEN	1	8,200.00	8,200.00T
INSTALL	INSTALLATION OF PLUMBING	1	12,458.00	12,458.00T
INSTALL	INSTALLATION OF ELECTRICAL	1	7,545.00	7,545.00T
CW MN DRAWINGS	MINNESOTA STAMPED ENGINEERED DRAWINGS	1	1,250.00	1,250.00T
PERMIT	CITY PERMIT	1	1,800.00	1,800.00T

<b>E-mail</b>		<b>Web Site</b>	
cj@stcroixrec.com		www.funplaygrounds.com	
<b>Phone #</b>	Quotes valid for 30 days. Sales Tax subject to change. Add if not exempt or supply Exemption Certificate if not on file.		
16514301247			

<b>Subtotal</b>	\$146,905.00
<b>Sales Tax (0.0%)</b>	\$0.00
<b>Total</b>	\$146,905.00

St. Croix Recreation Fun Playgrounds INC.  
 225 N. Second Street  
 Stillwater, MN 55082



# Estimate

Date	Estimate #
7/22/2015	905

<b>Bill To</b>
CITY OF BAXTER ACCOUNTS PAYABLE P.O. BOX 2626 BAXTER, MN 56425

<b>Ship To</b>
BAXTER PARKS DEPT. ATTN: Oscar Kristofferson Park 6070 MAPLETON ROAD BAXTER, MN 56401

<b>Terms</b>	<b>Rep</b>	<b>Project</b>
Net 30	CJ	

Item	Description	Qty	Rate	Total
CW HP-4262-SW-VT-SS	STEELWORX HIP SHELTER, 42' X 62'. W/VENTED TOP DESIGN, W/8' EAVE HEIGHT, W/6:12 ROOF PITCH, W/POLYESTER POWDER COATED FRAMEWORK, W/24 GA MEDALION LOK STANDING SEAM PRECUT METAL ROOFING		70,985.00	70,985.00T
CW T & G	TONGUE AND GROOVE DECKING 42' X 62'		13,601.00	13,601.00T
CW ELECTRICAL CUT ...	ELECTRICAL ACCESS PROVISIONS QUANTITY 4	6	150.00	900.00T
STATE CONTRACT	SUBTOTAL OF MATERIAL			85,486.00
Freight	STATE CONTRACT #72713		-11.00%	-9,403.46T
			3,150.00	3,150.00T

QUOTES ARE EFFECTIVE FOR 30 DAYS!

<b>Subtotal</b>	\$79,232.54
<b>Sales Tax (0.0%)</b>	\$0.00
<b>Total</b>	\$79,232.54

<b>E-mail</b>	<b>Web Site</b>
cj@stcroixrec.com	www.funplaygrounds.com
<b>Phone #</b>	Quotes valid for 30 days. Sales Tax subject to change. Add if not exempt or supply Exemption Certificate if not on file.
16514301247	

**Model: Steelworx Hip Shelter w/ Vented Top, 42' x 62'**  
**Model # HP-4262-SW-VT-612-TG-EX-SS**

**Manufacturing Mission:** To provide all prefabricated components and installation instructions for a 42' wide by 62' long (measured from eave to eave) free standing bolt together, tubular steel constructed shelter kit.

**Design Criteria:** Structure shall be designed for a 45 lb live load and a 90 mph wind load capacity, or can be designed based on specific site requirements upon request. All structural members are ASTM A-500 U.S. grade B steel. Welded connection plates shall be ASTM A-36 hot rolled steel. All fabrication performed to latest AISC standards by AWS Certified welders. All framing connections are done using A325 grade bolts within concealed access openings from above and will later be concealed by the roofing. All roof framing shall be flush against the roof decking to eliminate the possibility of bird nesting.

**Tubular Steel Columns and Beams:** Standard column dimension shall be 7" x 7" x 3/16" tubular steel welded to base plates for surface mounting. Main support beams are 7" x 5" x 3/16" and purlins are 8" x 4" x 3/16" and 6" x 4" x 3/16". Steel sizes are preliminary and may change due to ongoing review and final engineering.

**Roof Deck:** 2" x 6" (nominal) #1 Grade, end matched, single tongue and groove with V-joint bottom face, kiln-dried to an average of 15% moisture content, Southern Yellow Pine.

**Roofing:** 24 Ga. pre-cut standing seam steel Medallion-Lok panels with Kynar 500 finish in a variety of colors with white underside. Standard roof slope is a 6/12 pitch with a eave height of 8'-0". Attached to structural framing with concealed clips and screws. Matching 24 Ga. trim included.

**Frame Finish:** All steel framework will receive a corrosion protective TGIC Polyester powder coat, electro-statically applied and cured at 400°F. A large selection of standard colors are available.

**Foundation:** All columns need to be anchored to concrete footings (footing design provided separately). Columns can be surface mounted to footings with anchor bolts at or below finish slab elevation or they can be embedded directly into the footing without base plates upon request. Anchor bolts and bracing templates are included. Optional base plate covers are available at an additional cost.

**Hardware:** All structural hardware and roofing fasteners shall be provided.

**Warranty:** 10 years against manufacturer defects.

**Not Included:** Concrete work of any kind, unloading of product and installation.

**Additional Options:**

- Flexibility of Design  
Such as: Height and Pitch
- Additional Engineering
- Variety of Colors
- Decorative Railings, Lattice, Braces, Trim, etc.
- Cupolas and Rooftop Accs.
- Column Style Variations
- Provisions for Electrical
- Lexan Wind Screens
- Tongue & Groove Roof Decking
- Asphalt Shingles, Standing Seam, Cedar Shake, or Clay Tile Roofing
- Composite Finished Ceiling
- Site Furnishings and Accs.
- Solar Panels & Solar Lighting



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Warren, MI 48089  
Office: (586) 486-1088  
Fax: (586) 754-9130  
Toll Free: (800) 657-6118  
Email: info@coverworx.com  
www.CoverWorx.com

Steelworx Hip Shelter w/ Vented Top - 42' x 62'

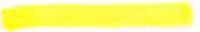
Model: HP-4262-SW-VT-612-TG-EX-SS

DESIGN SPECIFICATIONS



July, 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28 11:00 am Paid - [redacted] 1:00 pm PAID - [redacted] 6:00 pm Paid - [redacted]	29	30	1 NO RESERVATIONS-Painting pavillion	2	3 10:00 am - 6:00 pm Paid - [redacted]	4
5 3:00 pm - 8:00 pm Paid - [redacted]	6	7	8	9	10	11 11:00 am Paid - [redacted] 12:00 pm PAID - [redacted]
12 12:00 am - 12:00 am CANCELLED	13 5:00 pm - 9:00 pm Paid - [redacted]	14	15	16	17 1:00 pm - 10:00 pm Paid - [redacted]	18 1:00 pm - 5:00 pm Paid - [redacted]
19 10:00 am Paid - [redacted] 11:00 am Paid - [redacted] 3:00 pm CANCELLED 7/16	20	21 4:00 pm - 8:00 pm Paid - [redacted]	22	23	24	25 7:30 am - 10:00 pm Paid - [redacted]
26	27 2:00 pm - 8:30 pm Paid - [redacted]	28 5:30 pm - 8:00 pm Paid - [redacted]	29 5:00 pm - 9:00 pm paid-7/14 - [redacted]	30	31	1 9:00 am - 8:30 pm Paid - [redacted]

-  OK Park
-  Whipple
-  LT
-  Berrywood



← → August, 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27 2:00 pm - 8:30 pm Paid - [redacted]	28 5:30 pm - 8:00 pm Paid - [redacted]	29 5:00 pm - 9:00 pm paid-7/14 [redacted]	30	31	1 9:00 am - 8:30 pm Paid - [redacted]
2 11:00 am - 4:00 pm paid - [redacted]	3	4	5 3:00 pm - 8:00 pm PAID - [redacted]	6	7	8
9 14:00 am PAID - colleen [redacted] 2:00 pm Not [redacted]	10	11 8:00 am - 9:00 pm Baxter P.D. [redacted]	12 11:00 am - 3:30 pm PAID - [redacted]	13	14	15 9:00 am PAID [redacted] 12:00 pm paid [redacted]
16 7:00 am [redacted] 10:00 am [redacted]	17	18 10:00 am - 6:30 pm PAID - [redacted]	19	20	21	22
23 10:00 am paid - [redacted] 11:00 am [redacted]	24	25	26	27	28	29 6:00 am n/c [redacted] 11:00 am PAID [redacted]
30 6:00 am - 3:00 pm n/c [redacted]	31	1	2	3	4	5 NOT paid - [redacted]

 OK Park  
 Whipple  
 LT  
 Berrywood



September, 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
30 6:00 am - 3:00 pm n/c	31	1	2	3	4	5 NOT paid	
6	7 9:00 am - 5:00 pm PAID	8	9	10	11 9:00 pm - 8:00 pm	12 LARGE PAVILLION MAINT 8:00 am Paid	
13	14	LARGE PAVILLION MAINTENANCE/REPAIRS NO PICNICS (NO PICNICS THE REST OF YEAR-TW 5/5/15)					19
20	21	LARGE PAVILLION MAINTENANCE/REPAIRS NO PICNICS (NO PICNICS THE REST OF YEAR-TW 5/5/15)					26
27	28	LARGE PAVILLION MAINTENANCE/REPAIRS NO PICNICS (NO PICNICS THE REST OF YEAR-TW 5/5/15)					3

-  OK Park
-  Whipple
-  LT
-  Berrywood



← → October, 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	1	2	3
LARGE PAVILLION MAINTENANCE/REPAIRS NO PICNICS (NO PICNICS THE REST OF YEAR-TW 5/5/15)						
4	5	6	7	8	9	10
LARGE PAVILLION MAINTENANCE/REPAIRS NO PICNICS (NO PICNICS THE REST OF YEAR-TW 5/5/15)						
11	12	13	14	15	16	17
LARGE PAVILLION MAINTENANCE/REPAIRS NO PICNICS (NO PICNICS THE REST OF YEAR-TW 5/5/15)						
18	19	20	21	22	23	24
LARGE PAVILLION MAINTENANCE/REPAIRS NO PICNICS (NO PICNICS THE REST OF YEAR-TW 5/5/15)						
25	26	27	28	29	30	31
LARGE PAVILLION MAINTENANCE/REPAIRS NO PICNICS (NO PICNICS THE REST OF YEAR-TW 5/5/15)						

-  OK
-  Whipple
-  LT
-  Berrywood