



**CITY OF BAXTER PARKS & TRAILS  
COMMISSION MEETING AGENDA  
May 23, 2016**

1. Call to Order
2. Approval of Minutes of April 28, 2016
3. Draft 5-year CIP  
Oakwood Trail Update—Move timeline out 1 year
4. Oakwood Trail Relocation
  - A. Region 5 letter
  - B. WSB Trail Memo
5. Recycling Container Grant
6. OK Pavilion Grand Opening/Music Event-Planning
7. Golf Course Drive Reconstruction/Trail Plans
8. Construction Updates
  - A. OK Park
  - B. Whipple Beach ADA Observation Deck
9. Adjourn

**PARKS & TRAILS COMMISSION MINUTES**  
**April 25, 2016**

The regular meeting of the Baxter Parks and Trails Commission was called to order at 4:00 p.m.

**MEMBERS PRESENT:** Commissioner Mari Holderness, Ken Hasskamp, Melissa Barrick

**MEMBERS ABSENT:** Chair Jim Kalkofen, Gail Brecht and Council Liaison Quinn Nystrom

**STAFF PRESENT:** Community Development (CD) Director Josh Doty and Planner Matthew Gindele

**OTHERS PRESENT:** Jim Boos

Acting Chair Hasskamp indicated that Mr. Jim Boos would like to speak to the Parks Commission. Acting Chair Hasskamp turned the floor over to Mr. Boos.

Mr. Boos 12611 Isle Court asked what the process is to turn City owned land into a park. He indicated that the City owns land (roughly 11 acres) along the trail on Isle Road. He was wondering if the City would make that land a lateral park instead of developing the area with new homes. CD Director Doty clarified the location for the Commission on the map. Acting Chair Hasskamp asked CD Director Doty for the process of creating a park and any additional thoughts regarding creating a new park. CD Director Doty stated that this parcel was purchased through the EDA and was not purchased for a park. The Council and EDA would have to comment on whether or not it could be turned into park land. Mr. Boos understood that the Parks Commission would not be able to fully approve a new park. He indicated that he has started a petition of those that use the trail to support having a park placed in that location.

Commissioner Barrick asked Mr. Boos what type of park he is looking for? Mr. Boos indicated that he would like to see it preserved and kept natural. He indicated that what spurred the topic is the update to the comprehensive plan. The plan calls for that land to be R-2, with that classification roughly 77 homes could be placed on that land. He would like to see the land kept more wooded and not change the character around the trail. He thanked the Commission for their time and indicated he would present the petition to staff at later date. CD Director Doty indicated that he would talk to staff as well to see if/how to approach the EDA and Council with the request.

**Approval of the Minutes**

**MOTION** by Commissioner Barrick, seconded by Commissioner Holderness to approve the regular meeting minutes of March 28, 2016 as presented. Motion carried unanimously.

**Memorial Bench-OK Park**

Planner Gindele reviewed the first application of 2016 and gave background to the Commission. He explained the preferred location was Forestview Middle School, however that is school property and not a park, therefore that option was not allowed. The second location was OK Park, technically the location is on the school portion of the park, however the school had no issues with the location and is being maintained by city staff. The Commission had no concern with the location of the memorial bench.

Motion by Commission Holderness, seconded by Commissioner Barrick to accept the donation of \$1,500.00 from Joy Zurich for a memorial bench to be located at OK Park as presented by staff. Motion carried unanimously.

**Riverwood Park-Request for Fitness Equipment**

CD Director Doty stated that he received this request from a Baxter resident that uses the park and has seen

other residents use it as well. CD Director Doty reviewed the request with the Commission. He informed Mr. Patrick of the process and the number of projects that are currently in the works and the length of time an approval can take. CD Director Doty indicated that there is not a need for a motion; he just wanted the Commission to be aware of the request. Commissioner Holderness indicated that she has been in favor of having a fitness trail and would be all for the installation if there were funding available. Commissioner Barrick stated that there is a big fitness trail going in at the Arboretum. CD Director Doty stated it would be interesting to see the use numbers from the Arboretum to see how popular the equipment is/being used.

### **Oakwood Trail Update**

Planner Gindele stated that staff has met with the Camp Vanasek Board regarding the trail and they are opposed to a trail on Oakwood Drive. They proposed that if a trail *must* go along Oakwood Drive, it should go on the east side and not the west side. The camp would possibly negotiate having the trail on the west side and cross over to the east side north of the camp. Acting Chair Hasskamp asked why they are opposed to the trail. Planner Gindele indicated that a trail would greatly reduce the camp's privacy as it would be very near their recreational buildings where children often do activities. The camp has various groups that rent the grounds, such as the Boy Scouts and Girl Scouts and the trail would run close to the recreation area. The other concern was their septic system and protecting the system. The other concern was for the loss of trees and they tend to feel like they are a "woody" camp and would like to remain that way. Planner Gindele noted that there is a traffic study being conducted to determine the safety of the crossing location.

Commissioner Barrick asked about the lease that Camp Vanasek has with the County, if the County has more of a say than the camp. CD Director Doty stated that the County asked the City to have the conversation with the camp, therefore, they want to make sure their lessee is OK with the trail. He further stated that all three entities would need to be in agreement for the trail to move forward. CD Director Doty showed the Commission a few different options on the map for Cedar Scenic, Oakwood and possibly Browerville Rd.

### **Draft 5 Year CIP**

CD Director Doty indicated that he placed this item on the agenda at Chair Kalkofen's request. Being the Commission is short a few members they may want to hold this item over until the next meeting. The Commission agreed.

### **OK Park-Construction Updates**

#### **Pavilion**

CD Director Doty stated that Baratto Brothers, the general contractor of the pavilion provided a nice update for the Commission. The Commission reviewed the update and pictures provided. Commissioner Holderness asked if the rain has impacted the schedule. CD Director Doty at this point it has not impacted the schedule.

#### **Safety Netting-Phase 2**

CD Director Doty stated that the nets are up between the east and west fields, phase two nets are going up next week and will be ready for use.

#### **Whipple Beach ADA Observation Deck**

CD Director Doty stated that the stone work is being started this Wednesday (April 27<sup>th</sup>) and completed by Friday (April 29<sup>th</sup>). The weather did hold this project up briefly.

### **Other Business**

Commissioner Barrick asked if staff documents when a person(s) comes forward to the Commission and requests a park that is not on the CIP map. CD Director Doty stated that in the three years he has been with the City there has been a few requests, he indicated that staff hasn't kept a running list, but could put a list together moving forward. Commissioner Holderness asked about the piece that was spoken of tonight. CD Director





**City of Baxter  
Capital Improvement Plan  
Park Improvements**

Year	Improvement Project	Total Project Cost	Federal/State Grants	Park Dedication Fees	Private Sector Funding	Other	Comments
2016	<b>A</b> Oscar Kristofferson Park Pavilion	332,570		X			
2016	<b>B</b> Oscar Kristofferson Baseball Safety Netting Phase 2	20,000		X			
2016	<b>C</b> Multi-Modal Design Study					30,000	
2016	<b>D</b> Parks ADA Accessibility Study					10,000	
2016	<b>E</b> Park Recycling Containers		X				
2016	<b>F</b> Oscar Kristofferson Score Board	4,500		X			
2016	<b>G</b> Picnic Tables	5,500		X			
2016	<b>H</b> Garbage/Recycling Containers	4,500		X			
2016	<b>I</b> Benches	1,500		X			
2016	<b>J</b>						
2016	<b>K</b>						
2016	<b>L</b>						
2016	<b>M</b>						
2016							
<b>2016</b>	<b>TOTALS</b>	<b>368,570</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>40,000</b>	



**City of Baxter  
Capital Improvement Plan  
Park Improvements**

Year	Improvement Project	Total Project Cost	Federal/State Grants	Park Dedication Fees	Private Sector Funding	Other	Comments
2017	<b>A</b> Highway 371 Pedestrian Bridge Study					60,000	
2017	<b>B</b> Jewelwood Park to Clearwater Road Trail	140,000		X			
2017	<b>C</b> Whipple Beach LED Parking Lot Lighting					10,500	
2017	<b>D</b> Oscar Kristofferson Park Score Board	4,500		X			
2017	<b>E</b> Oscar Kristofferson Baseball Safety Netting Phase 3	20,000		X			
2017	<b>F</b> Safe Routes to School - Forestview Improvements	130,000	80,000	25,000		25,000	ISD 181 to fund other
2017	<b>G</b> Picnic Tables	5,500		X			
2017	<b>H</b> Garbage/Recycling Containers	4,500		X			
2017	<b>I</b> Benches	1,500		X			
2017	<b>J</b>						
2017	<b>K</b>						
2017	<b>L</b>						
2017	<b>M</b>						
2017	<b>N</b>						
<b>2017</b>	<b>TOTALS</b>	<b>306,000</b>	<b>80,000</b>	<b>25,000</b>	<b>-</b>	<b>95,500</b>	



**City of Baxter  
Capital Improvement Plan  
Park Improvements**

Year	Improvement Project	Total Project Cost	Federal/State Grants	Park Dedication Fees	Private Sector Funding	Other	Comments
2018	<b>A</b> Edgewood, Dellwood, Excelsior, Clearwater Ped. Study					30,000	
2018	<b>B</b> Oscar Kristofferson Park Basketball/Tennis Courts	250,000		X			
2018	<b>C</b> Picnic Tables	5,500		X			
2018	<b>D</b> Garbage/Recycling Containers	4,500		X			
2018	<b>E</b> Benches	1,500		X			
2018	<b>F</b>						
2018	<b>G</b>						
2018	<b>H</b>						
2018	<b>I</b>						
2018	<b>J</b>						
<b>2018</b>	<b>TOTALS</b>	<b>261,500</b>	-	-	-	<b>30,000</b>	



**City of Baxter  
Capital Improvement Plan  
Park Improvements**

Year	Improvement Project	Total Project Cost	Federal/State Grants	Park Dedication Fees	Private Sector Funding	Other	Comments
2019	<b>A</b> Picnic Tables	5,500		X			
2019	<b>B</b> Garbage/Recycling Containers	4,500		X			
2019	<b>C</b> Benches	1,500		X			
2019	<b>D</b>						
2019	<b>E</b>						
2019	<b>F</b>						
2019	<b>G</b>						
<b>2019</b>	<b>TOTALS</b>	<b>11,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
2020	<b>A</b> Whipple Beach Perimeter Trail	132,937		X			
2020	<b>B</b> Picnic Tables	5,500		X			
2020	<b>C</b> Garbage/Recycling Containers	4,500		X			
2020	<b>C</b> Benches	1,500		X			
2020	<b>C</b> Oakwood Trail (TAP Grant)	266,653	101,547	135,106			
2020	<b>C</b>						
2020	<b>D</b>						
2020	<b>E</b>						
<b>2020</b>	<b>TOTALS</b>	<b>411,090</b>	<b>101,547</b>	<b>135,106</b>	<b>-</b>	<b>-</b>	
<b>2016-2020 TOTALS</b>		<b>1,358,660</b>	<b>181,547</b>	<b>160,106</b>	<b>-</b>	<b>165,500</b>	



**Minnesota Department of Transportation**

**District 3**

7694 Industrial Park Road  
Baxter, MN 56425

Office Phone: 218-828-5700

Fax: 218-828-5814

Toll Free: 1-800-657-3971

May 2, 2016

Mr. Matthew Gindele  
City of Baxter  
Post Office Box 2626  
Baxter, MN 56425-2626

Dear Mr. Gindele:

Thank you for applying to the Central Minnesota Area Transportation Partnership's (ATP-3) Transportation Alternatives Program (TAP). A total of \$1.6 million in federal TAP funds was made available to the central Minnesota region for the 2020 solicitation. Twenty organizations expressed interest in this solicitation with thirteen of the organizations (including yours) continuing on in the process to complete the formal application. More than \$5.2 million in federal TAP requests were received during the solicitation.

Applications underwent several reviews to determine those to be recommended for funding. Projects were first reviewed and ranked by the designated regional planning organization to determine regional significance/importance. The top two ranked projects in each region were granted regional significant points that would be used later in the process.

Projects were next reviewed by the ATP-3 Transportation Alternatives Program Committee. This review consisted of a technical evaluation of each project and consideration of regional priorities. One project received additional equity points to address regional disparity in the distribution of total TAP funds awarded for the years 2017-2019 within ATP-3's programming area.

ATP-3 met on April 7, 2016 to review the TAP Committee's recommendations and took action to approve five applications for the 2020 funding. One of the requests was reduced in order to align the program with the available funding. Regrettably, I must inform you that your organization's application was not among the list of applications selected for funding.

To assist in our communication of the review of your application with your organization, we have enclosed a summary of the ATP-3 TAP Committee's review. We hope that you find this information constructive and useful as your organization pursues other funding options or considers reapplying to the TAP in the future. We do anticipate another TAP solicitation for 2021 funding to be announced later this fall.

Thank you again for applying and we wish your organization future success in its funding endeavors.

Sincerely,

Steven J. Voss  
District Planning Director

mln

cc: Tim Bray, Crow Wing Co. Highway Department, 16589 County Road 142, Brainerd, MN 56401  
Staci Headley, Region 5 Development Commission, 200-1 Street NE, Suite 2, Staples, MN 56479

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**CENTRAL MINNESOTA AREA TRANSPORTATION PARTNERSHIP  
 FY 2020 TRANSPORTATION ALTERNATIVES PROGRAM (TAP)  
 PROJECT REVIEW AND SCORE SHEET**

**Proposed Project Title:** Oakwood Dr. Trail Connection  
**Applicant:** City of Baxter  
**Region:** 5

**Funds Awarded:** N/A  
**ATIP Committee Ranking:** 10  
**\* Total Points:** 71

CRITERION	SCORE
<b>#1 - Identified in Plan</b>	
20 - Project specifically identified in multiple adopted/approved State, Regional or Local Plans that demonstrated high level of public involvement 15 - Project specifically identified in one adopted/approved State, Regional or Local Plan that demonstrated a high level of public involvement 10 - Project consistent w/multiple State/Regional or Local Plans w/some public involvement 5 - Planning explanation/documentation is very limited 0 - No planning documentation provided to support the project	
<b>COMMENTS:</b> More explanation needed on the "Baxter Parks, Trails and Open Space Implementation Plan" and other plans if they relate/link to the planning that was used to determine this project.	<b>#1 Score</b>
	15
<b>#2 - Connectivity</b>	
20 - Completes an important gap or component of existing network and/or part of a existing network and/or part of a larger project or plan 10 - Furthers completion of an important gap or component of existing network and/or is part of a larger project or plan 0 - Does not assist in the completion of an important gap or component of existing network and/or part of a larger project or plan	
<b>COMMENTS:</b> Include additional details regarding how project fills trail gaps and furthers the existing trail network. Additional details on which trail segments were requested and which segments are planned for future years.would've provided clarification.	<b>#2 Score</b>
	10
<b>#3 - Grouping (15 Points Available)</b>	
<b>Historic / Scenic Environmental Scales</b>	
Project will be scored based on the relationship to a mode of transportation, historical significance of the site, current/future use of the site and threat to the site if the project is not funded.	
<b>COMMENTS:</b>	
<b>Scenic Environmental (See above scale)</b>	
Project will be scored based on the effectiveness of the turnout, overlook or viewing area and importance of the view. The project will also be scored based on the degree the project will preserve, rehabilitate or develop scenic or environmental resources or solve an environmental problem.	
<b>COMMENTS:</b>	

Bike/Pedestrian Facilities			
15 - Provides direct access to multiple generators (school, park, public housing, senior housing, commercial center, or major employer) 10 - Provides access to an outlying area. Consider generators, including parks of regional significance, within 3 mi. by bike or 1 mi. by walk 5 - Provides access to outlying area where connections are 5+ miles by bike or more than 2+ miles by walk 0 - Project in isolated area with little or no development			
<b>COMMENTS:</b> Further explanation needed on the connections that would be made beyond direct access to the Whipple Beach Recreational area. Additional details regarding distances to generators and bike/ped facilities off the trail network would've provided clarification.		<b>#3 Score</b> 11	
#4 - Purpose (15 Points Available)			
15 - Commuting purpose and/or connects multiple destination points. Serves multiple major traffic generator, such as a school, park, public housing, senior housing, commercial center or major employer 10 - Commuting purpose and/or connects 2 destination points. Serves a major traffic generator, such as a school, park, public housing, senior housing, commercial center or major employer 5 - Serves a primarily recreational purpose 0 - Doesn't serve a transportation purpose			
<b>COMMENTS:</b> Provide additional information on the number of potential users and the purpose of trips. Expounding on the safety improvements this project would deliver could improve the response.		<b>#4 Score</b> 10	
#5 - Feasibility (15 Points Available)			
15 - Project design beyond scoping or preliminary engineering completed 10 - Detailed scoping study completed 0 - Scoping study lacked detail, identified significant project development changes, including permitting, or not completed			
<b>COMMENTS:</b> Include additional scoping information, details/status on environmental review process and any needed permits.		<b>#5 Score</b> 7	
#6 - Right of Way (15 Points Available)			
15 - Right of way has been acquired 10 - Requires interagency agreement/permit to construct 5 - Necessary funding for right of way has been acquired or designated 0 - Needed; acquisition hasn't begun/been successful			
<b>COMMENTS:</b> Provide additional details on the negotiations/agreement with the County for right of way.		<b>#6 Score</b> 8	
<b>* Initial Regional Ranking</b>  2	<b>(100 Total Points Available) - Project Score</b>		61
	<b>(10 points - Ranked #1 by Region; 5 points - Ranked #2 by Region) Regional Significance Points</b>		* 5 / 10
	* Regional rank changed to #1 as a result of Cass Lake/Bena SRTS project receiving state funds. Score adjusted to reflect the 10 additional regional points awarded to City of Baxter's project.		
<b>TOTAL POINTS</b>			<b>71</b>



## **Memorandum**

**To:** Trevor Walter, PE, Public Works Director / City Engineer  
City of Baxter, Minnesota

**From:** Chuck Rickart, PE, PTOE, Transportation Engineer  
WSB & Associates, Inc.

**Date:** May 6, 2016

**Re:** Whipple Beach Recreational Area Pedestrian Crossing Review  
City of Baxter, MN  
WSB Project No: 2037-03

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As requested we have reviewed the pedestrian accommodations near the Whipple Beach Recreational Area adjacent to Oakwood Drive and Clearwater Road. The primary purpose of this review is to determine the appropriate location of a connection and trail to the Whipple Beach Park including a crossing of Clearwater Road and/or Oakwood Drive.

Whipple Beach Recreational Area is designated as a Community Park in the City's Park Plan. Currently a trail is located on the north side of Clearwater Road crossing Welton Road into the east side of the park. A trail and sidewalk system is provided through the park where it currently ends. There is not a connection from the park to the south on Oakwood Drive or adjacent to Clearwater Road/Oakwood Drive south of Welton Road.

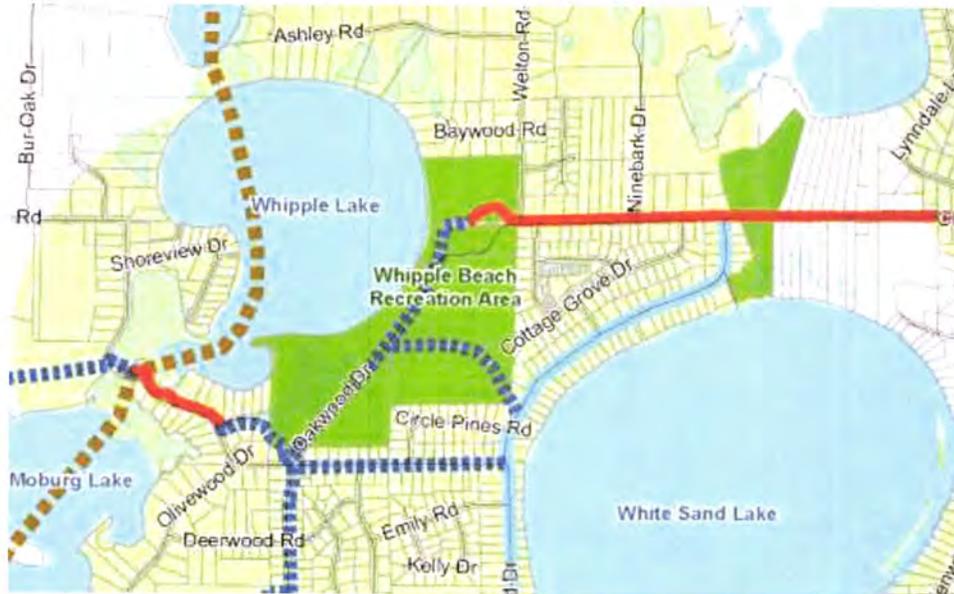
The City of Baxter is committed to providing a comprehensive and coordinated series of trails that provide transportation as well as recreational value. In general a trail network should follow the following guidelines:

- City Trails should be connected with State and Regional trails where possible.
- City trails should be continuous with other trail systems in the City.
- Trails should connect recreation and amenity areas with areas of potentially higher pedestrian and bicycle traffic volumes.

The Transportation Section of the City's current (2015) Comprehensive Plan further identifies the importance of the trail system with the following statement.

*"Bike lanes and trails are becoming an integral part of the transportation system and not just a recreational tool. The goal is to provide safe, efficient connections to important destinations and neighborhoods through an integrated system. Not only are trails functional from a transportation standpoint, but they contribute to an active lifestyle and healthier communities. Baxter currently has an infrastructure system of trails and bike lanes throughout the city. The vast majority of trails are located in roadway right-of-way or parallel to the street. In future planning, advocating for off-road trail systems or pedestrian paths that are parallel to the street will enhance the community. These types of trails are used more extensively and can be less expensive to build and maintain, as they require less material than an on road bike lane"*

The City's Comprehensive Plan identifies a future Bike/Pedestrian Trail adjacent to Oakwood Drive south through the Whipple Beach Recreational Area. A section of the "Future and Existing Parks and Trails System" map from the Comprehensive Plan is shown below.



The City's Comprehensive Plan further discusses recommended improvements to the Whipple Beach Recreational Area including a proposed connection to Oakwood Drive in the Implementation Table shown below and the Figure on the following page.

DESCRIPTION	TIMING	Short	Mid	Long	Ongoing
Existing Park Improvements					
3 Loren Thompson	Ice skating trail				█
	Evaluate Pavilion - Determine if structure should be repaired or replaced (safety)		█		
	Evaluate Park and Kitchen Accessibility Study to determine what improvements are needed	█			
	Park and Kitchen Accessibility - Complete Accessibility Improvements	█			
4 Whipple Beach	ADA observation area (budgeted 2015)	█			
	Accessible playground (if needed)				█
	Zero entry ADA water access		█		
	Trail - Construct trail connection from pavilion to the playground	█			
	Trail - Construct perimeter trail around the park		█		
	Parking Lot Expansion		█		
	Upgrade Parking Lot Lights to LED	█			
	Reevaluate disc golf plans		█		
6 Riverview	Build out 2015				
7 Southdale	Currently built out				
	Evaluate Park Accessibility - Study to determine what improvements are needed				█
8 Borlywood	Land Acquisition for Pavilion/Park Buffer				█
	Evaluate Park Accessibility - Study to determine what improvements are needed				█



Typically marked pedestrian crosswalks may be used to delineate preferred pedestrian paths across roadways under the following conditions:

- At locations with stop signs or traffic signals to direct pedestrians to crossing locations and prevent vehicular traffic from blocking the pedestrian path when stopping.
- At locations in designated school zones. Use of adult crossing guards, school signs and markings, and/or traffic signals with pedestrian signals (when warranted) should be considered in conjunction with the marked crosswalk, as needed.
- At locations where engineering judgment dictates that the number of motor vehicle lanes, pedestrian exposure, average daily traffic (ADT), posted speed limit, and geometry of the location would make the use of specially designated crosswalks desirable for traffic/pedestrian safety and mobility.

Marked crosswalks alone (i.e., without traffic-calming treatments, traffic signals and pedestrian signals when warranted, or other substantial crossing improvement) are insufficient and should not be used under the following conditions:

- Where the speed limit exceeds 40 mph.
- On a roadway with four or more lanes without a raised median or crossing island that has (or will soon have) an ADT of 12,000 or greater.
- On a roadway with four or more lanes with a raised median or crossing island that has (or soon will have) an ADT of 15,000 or greater.

In order to truly accomplish the goals outlined in the City's Comprehensive Plan, alternatives should be considered to ensure that pedestrian facilities are located and constructed with the purpose of connecting parks and neighborhoods to the existing local and regional trail system. This can be accomplished in the Whipple Beach Recreational Area by providing proposed Short Term improvements and future trail segments and connections. The attached Figure shows the proposed and future trail segments, connections and crossings.

#### Short Term (Proposed) Improvements:

- Provide a connection in the Whipple Beach Park at the Boat Landing Driveway across from the existing sidewalk on the west side of the parking lot.
- Provide a trail segment on the west side of Oakwood Drive from Whipple Beach Park to a location north of Camp Vanasek.
- Provide a marked crosswalk with a flasher system across Oakwood Drive on the north side of the Camp Vanasek baseball/softball field. This will avoid impacts to the Camp Vanasek building area and septic drain field.

#### Future Improvements:

- Provide an off road trail on the east side/south side of Oakwood Drive/Clearwater Road from Cedar Scenic Road to Welton Road.
- Provide a marked crosswalk with a flasher system across Clearwater Road east of Welton Road, connecting to the existing trail along the eastside of Clearwater Road and future trail around Whipple Beach Park.

If you have any question concerning these comments please feel free to contact Chuck Rickart by email [crickart@wsbeng.com](mailto:crickart@wsbeng.com) or phone (612)360-1283.



**Whipple Beach Area - Pedestrian Review**  
City of Baxter, Minnesota

**Whipple Beach Recreational Area  
Recommended Trail System**

May 6, 2016



**KEEP AMERICA  
BEAUTIFUL**

## Park Recycling Infrastructure Grant

**Deadline To Apply: Friday, June 10**

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### Free Recycling Bins For Parks, Athletic Fields, Waterfront Parks

Keep America Beautiful (KAB) is pleased to announce the 2016 Park Recycling Infrastructure Grant program in partnership with Dr Pepper Snapple Group. Local governments, non-profit organizations and other community groups are eligible to receive recycling bins to collect cans and bottles. For those communities selected to receive a grant, KAB will arrange to have the bins delivered directly to their facility.

The grants are intended to help communities increase access to recycling in a range of "on-the-go" settings, including:

- Neighborhood parks
- Public waterfronts or beaches
- Urban parks
- Public athletic fields
- Regional parks and nature trails
- Outdoor public recreational facilities

[View the selection of available recycling bins](#)

Grants are awarded competitively based on the potential to collect a large quantity of recyclables and expand public access to recycling opportunities among other criteria.

Visit <https://irecycleonthego.wordpress.com/> for complete details and to submit an online application.

**The deadline to apply is Friday, June 10.**



# Garbage Receptacle Inventory and Location Sheet

## Whipple Beach and Boat Landing Area

- 6 32 Gallon Receptacles Round
- 1 32 Gallon Receptacles Tapered
- 9 18 Galion Receptacles Round
- 5 55 Gallon Receptacles Square/ Roller

## Jewelwood Park

- 4 32 Gallon Receptacles Round

## Oscar Kristofferson City Park

- 11 32 Gallon Receptacles Round
- 5 32 Gallon Receptacles Tapered
- 5 55 Gallon Receptacles Square/ Roller
- 2 30 Gallon Receptacles Round

## Loren Thompson Park

- 9 32 Gallon Receptacles Round
- 4 18 Galion Receptacles Round
- 4 55 Gallon Receptacles Square/ Roller

## Berrywood Park

- 2 32 Gallon Receptacles Round
- 4 18 Galion Receptacles Round
- 4 55 Gallon Receptacles Square/Roller

## Riverview Park

- 2 32 Gallon Receptacles Round

## Southdale Park

- 2 32 Gallon Receptacles Round
- 5 18 Galion Receptacles Round
- 4 55 Gallon Receptacles Square/ Roller

## Mississippi River Overlook Park

- 2 18 Gallon Receptacles Round

## Grand Oaks - Inglewood Trail

- 1 18 Gallon Receptacles Round

## Isle Drive – Isle Court Trail

- 3 18 Gallon Receptacles Round

# Parks and Trails Commission Memorandum

**To:** Parks and Trails Commission  
**From:** Josh Doty, Community Development Director  
**Date:** May 19, 2016 for the May 23, 2016 Parks and Trails Commission Meeting  
**Subject:** Oscar Kristofferson Park Pavilion Grand Opening/Music Event - Planning

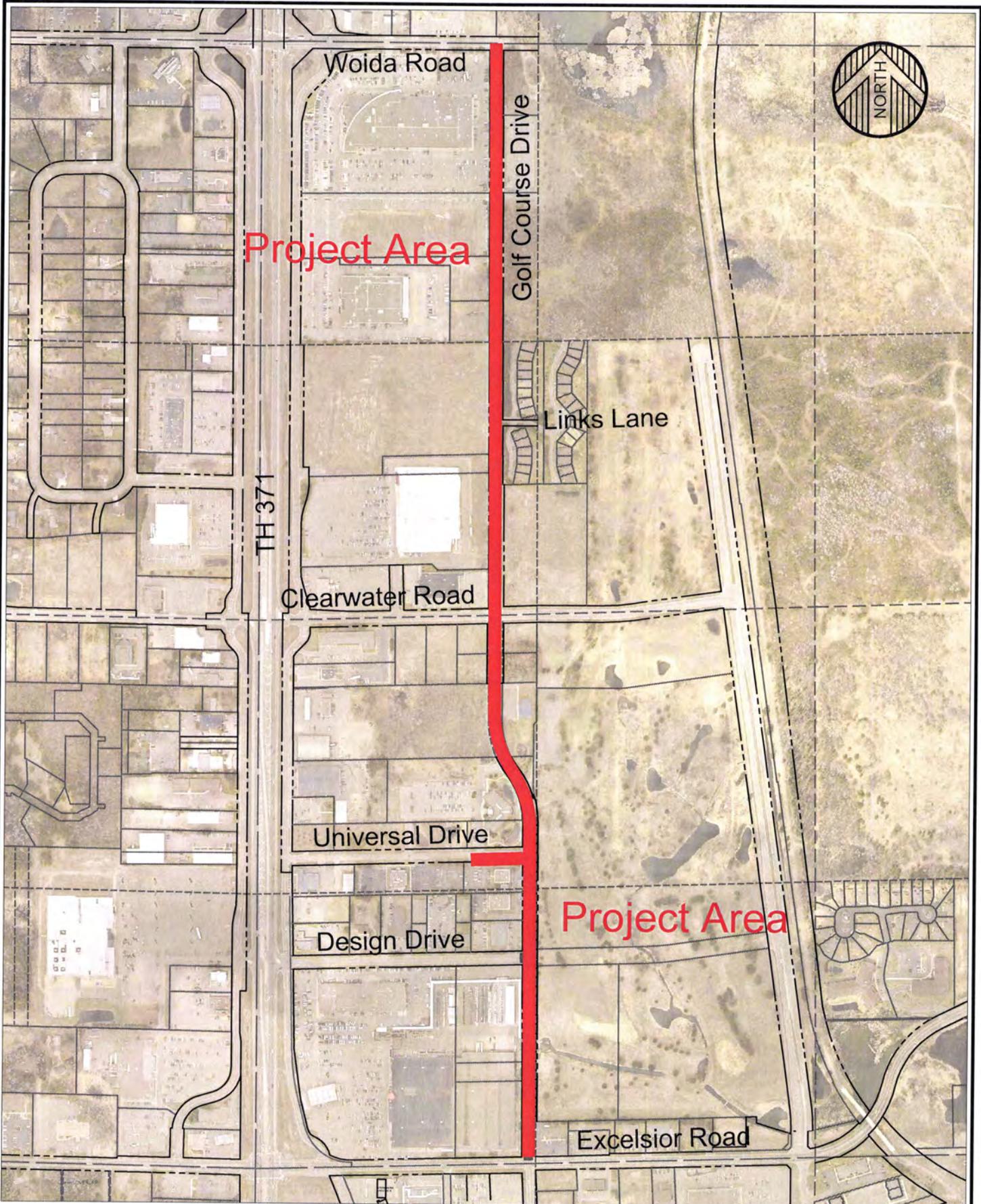
With the July 20<sup>th</sup> OK Park Pavilion Grand Opening/Music Event approaching us, it would be great if the Parks and Trails Commission could have a planning discussion about how to get the word out for the event. Planning for the event itself is pretty well set. The City has ribbon and a big scissors. Typically, the contractor is willing to provide refreshments and staff will ask them that question. Lastly, the Music Portion of the event is scheduled. So the discussion will likely be related to how we get the word out.

Below is the advertisement that was placed in the March City newsletter. We have another newsletter coming up in June. We would like to add more content for the June newsletter. In addition, we would like to find other ways attract people to the event. Please come with any ideas that you have!



Mark your calendars to attend the Grand Opening for the new Oscar Kristofferson Park pavilion on Wednesday, July 20! Following the ribbon cutting will be a free concert put on by the talented Executive Director of the Lakes Area Music Festival, Scott Lykins! Watch for more information to follow.





Project Area

Project Area



**WIDSETH SMITH NOLTING**  
 Engineering | Architecture | Surveying | Environmental

THESE CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DAILY LICENSED PROFESSIONAL DISCIPLINE UNDER THE LAWS OF THE STATE OF STATE

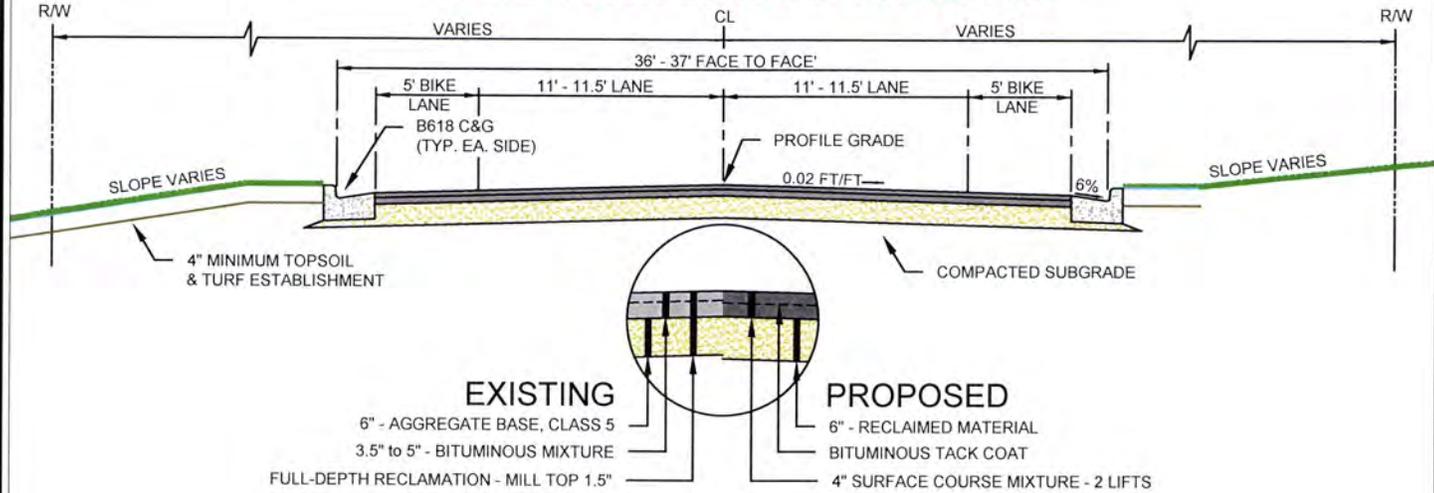
DATE	REV	REVISION DESCRIPTION	BY

DATE	MONTH DAY YEAR
SCALE	AS SHOWN
DRAWN BY	XXX
CHECKED BY	YYY
JOB NUMBER	2222222

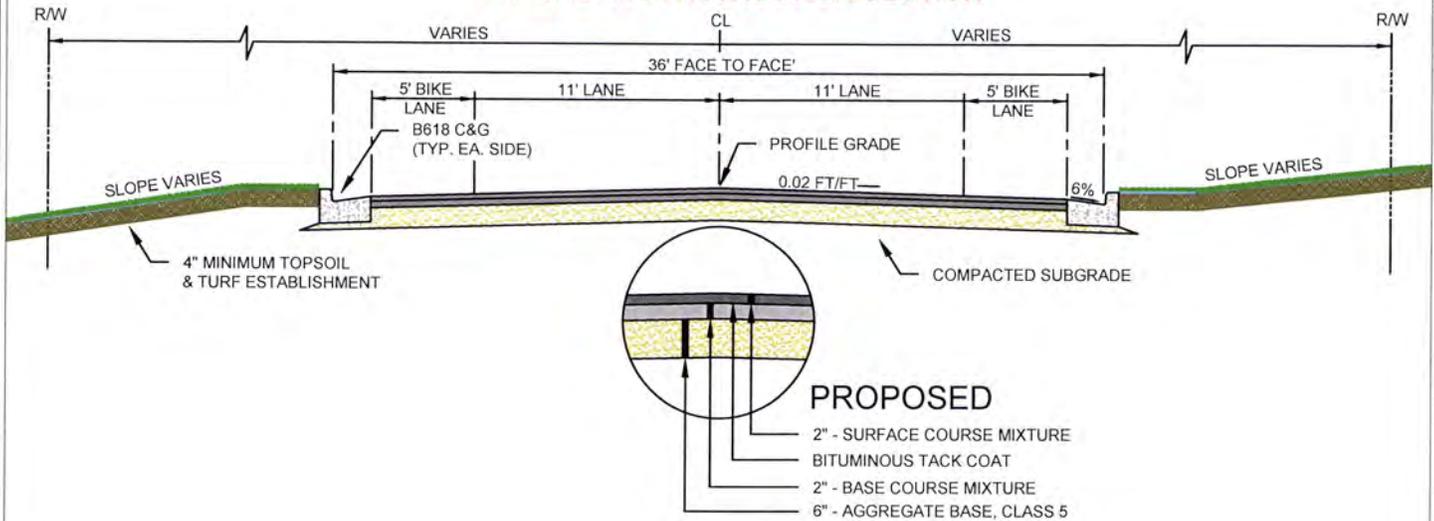
PROJECT OWNER LOCATION EXHIBIT A - PROJECT AREA

SHEET NO.	
SHEET OF	

### TYPICAL FULL DEPTH RECLAMATION SECTION



### TYPICAL RECONSTRUCTION SECTION



**WIDSETH SMITH NOLTING**  
Engineering | Architecture | Surveying | Environmental

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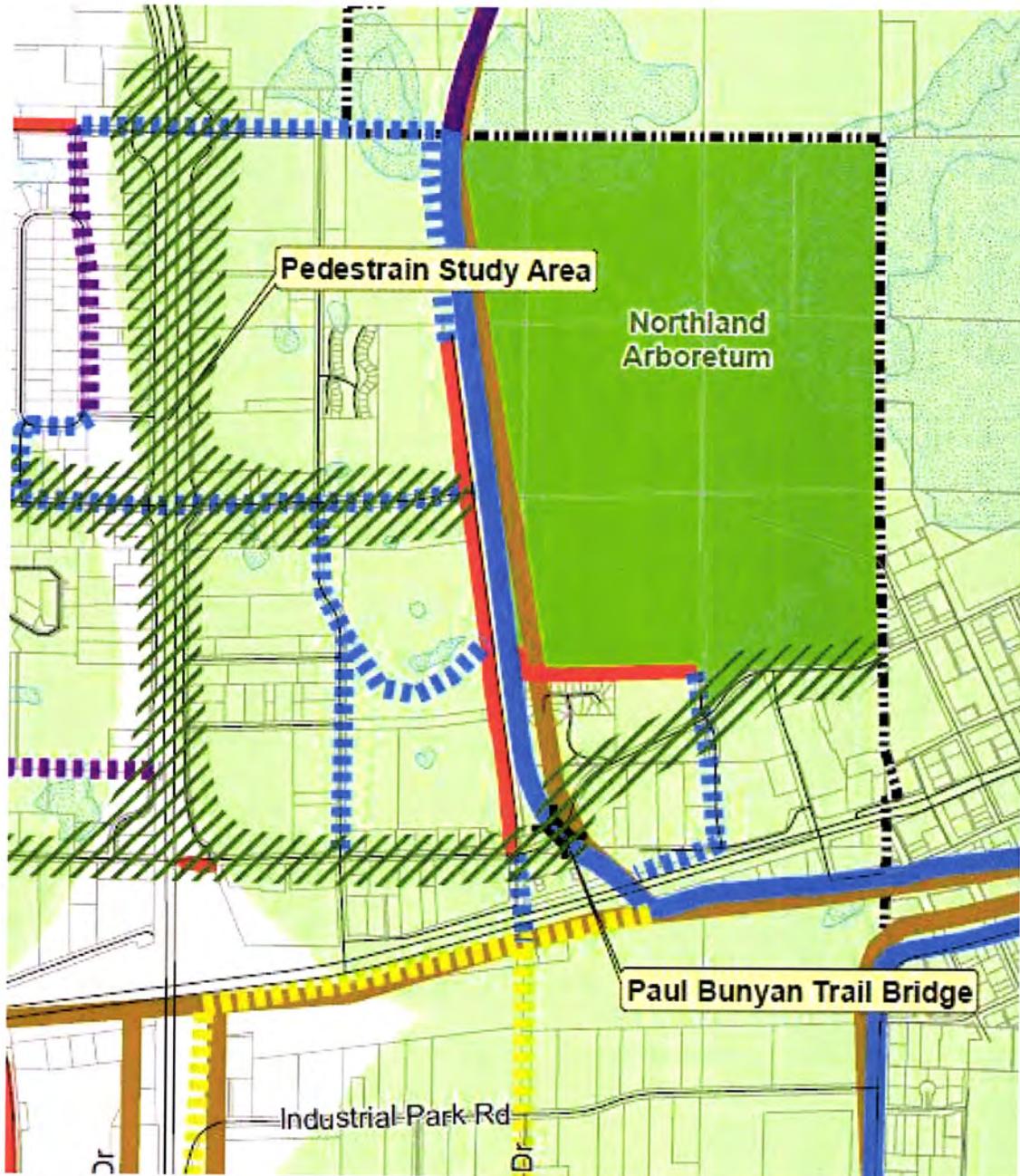
DATE: \_\_\_\_\_ LIC. NO. \_\_\_\_\_

DATE	REV#	REVISION DESCRIPTION	BY

DATE: APRIL 2010  
SCALE: NONE  
DRAWN BY: K.B.W.  
CHECKED BY: A.L.W.  
JOB NUMBER: 2222222

GOLF COURSE DRIVE - EXCELSIOR TO WOIDA  
FEASIBILITY STUDY  
BAXTER, MINNESOTA  
EXHIBIT H - TYPICAL SECTIONS

SHEET NO. \_\_\_\_\_  
SHEET OF \_\_\_\_\_



- Paul Bunyan State Trail - Baxter Segment
- Paul Bunyan State Trail Crow Wing County Segment
- Paul Bunyan State Trail Safety Re-Route Options
- Bike/Pedestrian Trail
- Wood Chip Trail
- Paved Roadway Shoulder
- Private Trail
- Future Bike/Pedestrian Trail
- Future Trail - Easement
- Snowmobile Trail
- Snowmobile Trail on Water Body
- Municipal Boundary
- Parks
- Half-Mile Park Service Areas



DESCRIPTION	TIMING:	Short	Mid	Long	Ongoing
<b>Trails</b>					
1. Maintain Existing Trails	Maintain the quality of existing trails through annual Capital Improvements Program (CIP)				
2. Pedestrian Studies					
A. Highway 371 Trail Crossing	Complete a feasibility study to determine the location, type of crossing and cost.				
	Develop a Highway 371 trail crossing.				
	Construct east/west trail connections out from the 371 crossing location, including Clearwater Road as the extension to Whipple Beach and east beyond Baxter				
B. Edgewood Drive	Excelsior Rd. to Woida Rd. - Prepare a feasibility study for a sidewalk corridor considering Commercial/ Residential (backage trail) connectivity & trail system connectivity.				
C. Dellwood Drive	Universal Rd. to Woida Rd. - Prepare a feasibility study for a sidewalk corridor. Study should consider Commercial/Residential (backage trail) connectivity and trail system connectivity.				
D. Excelsior Road	Inglewood Dr. to Cypress Dr. - Prepare a feasibility study for a sidewalk/trail corridor considering connection of ped ramps at the Excelsior Rd/ Paul Bunyan Trail Bridge.				
E. Clearwater Road	Inglewood Dr. to Cypress Dr. - Prepare a feasibility study for a sidewalk/trail corridor. If Clearwater is the optimal 371 Trail Crossing, then the study should consider a complete street design for this segment of Clearwater Rd				
3. Paul Bunyan Trail Re-route	Study land south of 210 to determine the optimal safety re-route for the Paul Bunyan Trail.				
	Relocate trail route south of Highway 210				
4. Snowmobile/ATV	Develop safe trail routes in connection with other agencies and local users clubs				
5. Golf Course Trails	Golf Course Dr. and through Golf Course Property at approximately Design Rd.				
6. Fairview Trail	Inglewood Dr. to Memorywood Dr.				



## Field Report

May 13<sup>th</sup>, 2016

Oscar Kristofferson Park  
Baxter, MN

We were able to get a start on the kitchen area this week. If all goes well with the weather next week we plan to have the block laid and complete with the Kitchen. The plan is to have a crew on site the week of the 23<sup>rd</sup> to start the erection of the structure. We are looking at two weeks to get this up which will finish out the month of May but allow us all of June to get the final flat work and stone complete. I will be coordinating with Doug in the coming weeks to make sure everything goes as planned with the logistics of getting the structure up.

- Kitchen block being laid
- Door frames installed
- Electrical Rough in

In the next few weeks the progress will again be ramped up and get this project complete! If you have any questions please let me know.

Thank you

Scott McCall  
Project Manager