

## ARCHITECTURAL REVIEW COMMISSION MINUTES

July 2, 2015

The Architectural Review Commission (ARC) meeting was called to order at 7:30 a.m. by Chair Donnay.

COMMISSIONERS PRESENT: Chair Kevin Donnay, Commissioners Gary Handlos and Council Liaison Mark Cross

COMMISSIONERS ABSENT: Bob Ryan

STAFF PRESENT: CD Director Doty

OTHERS PRESENT: None

### APPROVAL OF MINUTES

**MOTION** made by Commissioner Cross, seconded by Commissioner Handlos to approve the February 5, 2015 meeting minutes. Motion carried unanimously.

### **REQUEST FOR AN AMENDMENT TO THE ARCHITECTURAL TIER MAP from Tier 2 to Tier 1 for property located at the Northwest corner of Hastings Road and Dogwood Drive.**

Chair Donnay asked CD Director Doty to explain the proposed changes. CD Director Doty noted the memo in the packet. He stated that this is a request by the City. The City is in the process of working with the owner of Lindar to purchase the City-owned property referenced on the map to construct a new building for a business called Avantech. The City is working with a TIF application and a replat of the land. CD Director Doty noted that when the property is replatted, they will have both architectural tiers on one lot. The City is requesting the site is converted to one tier instead of two, making all of the property Tier 1. CD Director Doty reviewed the maps included in the packet with the Commission.

Commissioner Handlos requested a review of the two tiers. CD Director Doty indicated that exterior finishes such as metal siding and exposed fasteners were some of the primary differences. CD Director Doty asked for a building design to see if it would meet the architectural regulations, however the developer was not ready to provide a design to the City.

Commissioner Handlos stated that he is not in favor of changing the tier map because it would cause a financial restriction of putting up a lower cost building, being it is a manufacturing building and where it is located. CD Director Doty asked for the intent of the tier map and how it was decided. CD Director Doty said he was not involved in putting the map together. However, his understanding was that the property along primary corridors were meant to have nicer looking buildings. It was noted that eventually Douglas Fir would run down to County Rd. 48. Chair Donnay stated that the Tier 1 was to have upgrades on the major traveled routes and when it does continue to 48 it would be a heavily traveled road way.

Council Liaison Cross stated that he was OK with the change and Chair Donnay agreed. Chair Donnay stated that this change will set the standard for Douglas Fir.

**MOTION** by Council Liaison Cross recommending City Council approve the resolution to change the tier map. Motion died for a lack of a second.

Commissioner Handlos stated that he could not agree with this motion. The proposed building is all on Tier 1 and the future additions could be Tier 2 to allow for more cost savings. The Commission agreed that this property owner would most likely want the buildings to blend well together.

Architectural Review Committee 07/02/15

**MOTION** by Commission Handlos, seconded by Council Liaison Cross recommending City Council keep the tier map as it currently exists. Motion carried unanimously.

**OTHER BUSINESS**

None

**NEXT MEETING**

The next regular scheduled meeting is July 16, 2015 at 7:30 a.m.

**ADJOURNMENT**

**MOTION** by Council Liaison Cross, seconded by Commissioner Handlos to adjourn. Motion carried unanimously. The meeting adjourned at 7:44 a.m.

Approved by:

Submitted By:

---

Chair Kevin Donnay

---

Shanna Newman  
CD Administrative Assistant