

**ARCHITECTURAL REVIEW COMMISSION MINUTES**  
**June 19, 2013**

The Architectural Review Commission (ARC) meeting was called to order at 7:30 a.m. by Chair Donnay.

COMMISSIONERS PRESENT: Chair Kevin Donnay, Commissioners Gary Handlos, Bob Meyer and Council Liaison Mark Cross

COMMISSIONERS ABSENT: Bob Ryan

STAFF PRESENT: Building Official Bob Baumann

OTHERS PRESENT: Jesse Hopkins and Tom Haglin

**APPROVAL OF MINUTES**

**MOTION** made by Commissioner Meyer, seconded by Commissioner Handlos to approve the May 2, 2013 meeting minutes with minor error. Motion carried unanimously.

**PROPOSED LINDAR CORPORATION ADDITION**

Chair Donnay welcomed the audience to the meeting and requested that they explain their proposed project.

Mr. Jesse Hopkins with Nor-Son, representing the owner described the 45,000 square foot addition as a slab on grade addition to a manufacturing facility. The side facing Hasting Road will have concealed fasteners, other sides will have non-concealed fasteners. There will be two types of panels used, a flat and fluted on the Hasting Road side. No modification to landscaping as it currently meets the ordinance. The parking lot is not being modified, however there is the potential to create 4 more stalls if needed. Mr. Hopkins asked if there were any questions, there were none.

Chair Donnay asked Building Official Baumann to read the staff report. He reviewed the Tier 2 requirements. They are using architectural metals, articulation is not governed C-2-C and the colors match the requirements of the Tier 2 district. The lighting cut sheet showed 3 different lighting options, one of which is allowed. The building is compatible with Tier 2 regulations and staff recommends approval.

**MOTION** by Commissioner Handlos, Seconded by Commissioner Meyer recommending the City Council approve the exterior materials for the proposed Lindar Corporation Addition per staff findings.

Mr. Hopkins asked for clarification that the Commission understood that the concealed fasteners would only be present on the Hasting Road side. The Commission acknowledged that they understood.

Motion carried unanimously.

Chair Donnay asked about the construction schedule. Mr. Hopkins stated that a building permit would most likely be submitted in August.

The applicants thanked the Commission and left the meeting.

**OTHER BUSINESS**

Chair Donnay asked if there were any changes being brought forth from staff. Building Official Baumann indicated not at this time. He did indicate that sometime the regulations should be looked at to make sure the regulations are what Council is expecting of the ordinance. Council Liaison Cross has not heard any comments regarding the regulations from the Council.

The Commission held conversation regarding what should and should not be allowed to be administratively approved, being the project today could have gone either way.

The Commission also discussed industrial buildings and articulation. Throughout the conversation it was asked what would it take to make some minor changes to the regulations. Building Official Baumann suggested that staff could put some changes together and then let the Commission review them and see if they are OK with the changes. Then the Planning and Zoning Commission would review with the final step being Council approval.

Council Liaison Cross asked about the covenants that were placed on Phase 3 of the Industrial Park. Building Official Baumann explained the City Attorney is working on the avenue to have it removed.

Commissioner Handlos asked if anyone had seen the stone on the front corner of Stepping Stone Daycare. There are some bright red, blue and yellow stone hedge on the front side corner. The Commission said no and none of them remembered seeing it at the time of submittal. Building Official Baumann also agreed that he didn't remember seeing it at the time of issuing the certificate of occupancy, but would drive by and take a look.

**NEXT MEETING**

The next regular scheduled meeting is July 3, 2013 at 7:30 a.m. Building Official Baumann indicated that there is an applicant for this meeting.

**ADJOURNMENT**

**MOTION** by Commissioner Handlos, seconded by Commissioner Meyer to adjourn. Motion carried unanimously. The meeting adjourned at 8:27 a.m.

Approved by:

Submitted By:

---

Chair Kevin Donnay

---

Shanna Newman  
CD Technical Clerk