



## Special Inspection and Testing Schedule

**Special Inspections must comply with the Uniform Building Code Section 306.  
This schedule must be filled out and included with the building permit application.**

### Property Information

Project Name: \_\_\_\_\_ City Permit Number (1): \_\_\_\_\_  
 Address: \_\_\_\_\_ PID Number: \_\_\_\_\_  
 Legal Description (required if no address have been assigned): \_\_\_\_\_

Technical (2)		Description (3)	Type of Firm (4)	Report Frequency (5)	Assigned Firm (6)
Section	Article				

**Note: This schedule shall be filled out and included in a Special Structural Testing and Inspection Program.**  
 (If not otherwise specified, assumed program will be "guidelines for Special Inspection & Testing" as contained in the State Building Code and as modified by the State adopted IBC).

\*a complete specification-ready program can be downloaded directly by visiting CASE/MN at [www.cecm.org](http://www.cecm.org)\*

- (1) Permit number provided by Building Official
- (2) Referenced to the specific technical scope section in the program.
- (3) Use descriptions per 2006 IBC Chapter 17, Section 1704 as adopted by Minnesota (4) State Building Code.
- (4) Special Inspector-Technical (SIT; Special Inspector-Structural (SIS)
- (5) Weekly, monthly, per test/inspection, per floor, etc.
- (6) Name of Firm contracted to perform services

### ACKNOWLEDGEMENTS

Each appropriate representative must sign below:

<b>Owner:</b>	<b>Firm:</b>	<b>Date:</b>
<b>Contractor:</b>	<b>Firm:</b>	<b>Date:</b>
<b>Architect:</b>	<b>Firm:</b>	<b>Date:</b>
<b>SER:</b>	<b>Firm:</b>	<b>Date:</b>
<b>SI:</b>	<b>Firm:</b>	<b>Date:</b>
<b>SI:</b>	<b>Firm:</b>	<b>Date:</b>
<b>TA:</b>	<b>Firm:</b>	<b>Date:</b>
<b>TA:</b>	<b>Firm:</b>	<b>Date:</b>
<b>F:</b>	<b>Firm:</b>	<b>Date:</b>
<b>F:</b>	<b>Firm:</b>	<b>Date:</b>

Legend: SER = Structural Engineer of Record      SI = Special Inspector  
 TA = Testing Agent      F = Fabricator

*If requested by engineer/architect of record or building official, the individual names of all prospective inspectors and the work they intend to observe shall be identified as an attachment.*

Accepted for the Building Department by \_\_\_\_\_ Date: \_\_\_\_\_

**Inspections must be called for at least 24 hours in advance (218) 454-5113.**